

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. ME15 8LH
Telephone: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk

AGENDA

Members are hereby summoned and notice is given that a meeting of the **Communications and Community Committee** will be held on **Wednesday 22nd November, 2017 at KGV Memorial Hall, Bearsted commencing at 7.30pm** when it is proposed to transact the following business:

REPORTS FROM MEMBERS OF THE PUBLIC

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

1. **Apologies and absence**
To receive and accept apologies for absence.
2. **Declaration of Interest or Lobbying**
Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to the Clerk.
3. **Minutes of the last Communications & Community committee meeting.**
To consider the minutes of the meeting of 27th September 2017 (previously circulated) and if in order to sign as a true and correct record.
4. **To consider any issues arising from the last minutes.**
5. **Events**

Market on the Green:	Market Manager -Advertisement Correspondence Advertising
Fireworks Event 2017:	Debrief report
Event for older generation:	Debrief report
Christmas Fair:	Update Review and agree budget
6. **Overall event management for the Parish Council.**
To discuss and agree the management of the Events Portfolio going forward.
7. **Community Matters**
 - a Newsletter update.
 - b Website update.
8. **Village Green**
 - a Premises License for the green update.
 - b Village Green Hire Policy and sale of alcohol supervision

9. **Downs Mail page**
To agree on which items of this meeting to highlight in the Bearsted Parish Council feature of the forthcoming edition.
10. **Social Media Update**
11. **Correspondences**
John Lawson Circus
12. **Matters for Information**
Expenditure against Budget report
13. **Future agenda items**
14. **Date of next meeting**
To discuss the necessity for a December meeting due to Admin annual leave issues, and agree the date of the next meeting to be Tuesday 30th January, 2018.



Sarah Lewis
Clerk to Bearsted Parish Council
15th November, 2017

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk