

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. Kent ME15 8LH
Telephone: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk

Clerk Mrs Sarah Lewis

A G E N D A

All members are hereby summoned to a meeting of the **Finance and General Policy Committee on Wednesday 4th October, 2017 at Madginford Hall, Egremont Road, Bearsted commencing at 7.30pm** when it is proposed to transact the following business:

REPORTS FROM MEMBERS OF THE PUBLIC

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

1. **Apologies and absences.**
To receive and accept apologies for absence.
2. **Declaration of Interest, Dispensations or Lobbying.**
Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to the Clerk.
3. **Minutes of the last Finance and General Policy meeting.**
To consider the minutes of the last meeting of 6th September, 2017 and if in order to sign as a true and correct record.
4. **Matters arising from the last minutes.**
Update on all action points carried over
5. **Financial matters**
Ratification of Market on The Green advertising banner costs.
Cheques and Finance approval from other committees
Income and Expenditure
Bank accounts
Movement of funds to other bank accounts
6. **Ratification of recent Internal Audit**
7. **Madginford Hall**
 - a) Updates on lease details and protected parking spaces
 - b) Parking enforcement at Madginford Hall (Cllr Jon Hughes)
8. **BT cloud phones for Parish Office**
9. **Costs for BPC stationery, business cards, Christmas cards**
10. **KCC managed legal support.**
11. **Correspondence**

12. **Downs Mail.**
To decide what issues, if any, the committee would like highlighted on the upcoming Down's Mail page for Bearsted Parish Council.
13. **Matters for discussion**
Defibrillators: update from Clerk's conference.
14. **Future agenda items**
15. **Date of next meeting**
1st November 2017 at Madginford Hall at 7.30pm



Mrs Sarah Lewis
Clerk to the Council
26th September, 2017

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.