

BEARSTED PARISH COUNCIL

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A G E N D A

Members are hereby summoned and notice is given that the **PARISH COUNCIL MEETING** will be held at **Madginford Hall, Bearsted at 7.30pm on 14th March 2017** when it is proposed to transact the following business:

PUBLIC FORUM

This is a concessionary short session for information and will be limited to 15 minutes.

1. Apologies and absences

To receive and accept apologies for absence.

2. Declaration of Interest or Lobbying

Members are required to declare any interests, dispensations, lobbying or changes to the Register of Interests and that changes to the Register of Interests should be notified to the Clerk.

3. To resolve to go into closed session and to exclude the press and public during item 14 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi)

4. Minutes and matters arising of the Parish Council meeting 7th February 2017 (5 mins)

To consider the minutes and if in order sign as a true record

5. Reports (10 minutes)

5.1. **PCSO and Police Issues**

5.2. **Community Warden**

6. Reports from Borough and County Councillors (15 mins)

6.1 Report from Borough Cllr Val Springett

6.2 Report from Borough Cllr Mike Cuming

6.3 Report from Borough Cllr Mike Revell

7. Draft Minutes of Recent Committee Meetings (25 mins)

For the parish council to receive the minutes. Members are allowed to ask questions of the Committee Chairman but may not initiate a discussion.

7.1. Planning Committee February 2017

To agree and sign January 2017 Planning Committee minutes

7.2. Finance and General Policy Committee - March 2017

7.3 Communications and Community Committee – February 2017

7.4 Environment Committee – February 2017

8. Finance (10 mins)

8.1 To authorise payments of accounts

8.2 Income and expenditure to date 2016-17

8.3 To note balances of accounts

8.4 to review and agree amendments to current Grants and Donations policy

8.4 Grants and Donation requests

8.5 To agree the purchase of ten commingle bins for distribution as necessary around the Parish.

9. Updated Terms of Reference for all committees

To agree and accept amendments

10. To review and agree policies to be displayed on Parish Council website

11. Matters for discussion (20 mins)

- Reports from parish representatives for external bodies
- Correspondence
- Community Asset Fund – Sport England – update and actions
- Traffic Survey

12. Future agenda items (5 mins)

13. Community Awards. Closed session.

14. HR and recruitment update. Closed session.

Legislation allows for meetings to be recorded by anyone attending.

Signed.....(Proper Officer)

Date.....