

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk/ Tel: 01622 630165/ Email: clerk@bearstedparishcouncil.gov.uk

A G E N D A

Members are hereby summoned and notice is given that the **PARISH COUNCIL MEETING** will be held at **KGV Hall, Manor Rise, Bearsted at 7.30pm on 9th May 2017** when it is proposed to transact the following business:

1. **Apologies and absences**
To receive and accept apologies for absence.
2. **Declaration of Interest or Lobbying**
Members are required to declare any interests, dispensations, lobbying or changes to the Register of Interests and that changes to the Register of Interests should be notified to the Clerk.
3. **Election of Chairman and Declaration of Acceptance of Office**
4. **Election of Vice-Chairman**
5. **Minutes of the AGM of Bearsted Parish Council held on 10th May 2016**
6. **To Appoint Committees**
6.1 Environment Committee. Appointment of Chairman and Vice-Chairman
6.2 Finance and General Policy Committee Appointment of Chairman and Vice-Chairman
6.3 Planning Committee. Appointment of Chairman and Vice-Chairman
6.4 Communications & Community Committee, Appointment of Chairman and Vice-Chairman
7. **Election of KALC Representatives (Two Members)**
8. **Matters Arising**

Signed 

Date.....4th May 2017.....

This meeting will be followed by the May meeting of Bearsted Parish Council.

A G E N D A

Bearsted **PARISH COUNCIL MEETING** held at **KGV Hall, Manor Rise, Bearsted** following the **Annual General Meeting on 9th May 2017** when it is proposed to transact the following business:

PUBLIC FORUM

This is a concessionary short session for information and will be limited to 15 minutes.

- 1. Apologies and absences**
To receive and accept apologies for absence.
- 2. Declaration of Interest or Lobbying**
Members are required to declare any interests, dispensations, lobbying or changes to the Register of Interests and that changes to the Register of Interests should be notified to the Clerk.
- 3. To resolve to go into closed session and to exclude the press and public during items 13 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi)**
- 4. Minutes and matters arising of the Parish Council meeting April 2017 (5 mins)**
To consider the minutes and if in order sign as a true record
- 5. Reports (previously tabled and only highlighted if specific issues to be discussed) (10 minutes)**
 - 5.1. PCSO and Police Issues**
 - 5.2. Community Warden**
 - 5.3 Report from Borough Cllr Val Springett
 - 5.4 Report from Borough Cllr Mike Cuming
- 6. Draft Minutes of Recent Committee Meetings (25 mins)**
For the parish council to receive the minutes. Members are allowed to ask questions of the Committee Chairman but may not initiate a discussion.
 - 6.1. Planning Committee April 2017
 - 6.2. Finance and General Policy Committee - April 2017
 - 6.3. Communications and Community Committee – April 2017
 - 6.4. Environment Committee – April 2017
- 7. Finance (Cllr R Camp) (10 mins)**
 - 7.1 To authorise payments of accounts
 - 7.2 Income and expenditure to date 2016-17
 - 7.3 To note balances of final accounts for 2016/17
 - 7.4 Grants and Donation requests. Donation to Classic Cars on the Green of £500
- 8. Policies (10 mins)**
 - 8.1 Review of Standing Orders**
 - 8.2 To agree policies to be displayed on website**
- 9. To review and seek approval for tenders for Christmas Fair (5 minutes)**
- 10. Vacancy of Councillor (5 mins)**
 - 10.1 Strategy to replace**
 - 10.2 Lead and timeframe**
- 11. Matters for discussion (20 mins)**
 - Reports from parish representatives for external bodies
 - Correspondence
 - Community Asset Fund – Sport England

- Traffic Survey
- Use of Green for function 16.6.17
- Standing Agenda Item for all committees – Downs Mail page

12. Future agenda items (5 mins)

13. Recruitment update for position of Clerk and Admin Assistant. (Closed Session)

Legislation allows for meetings to be recorded by anyone attending.

Signed..... *Fredman*

Date.....4th May 2017.....