

BEARSTED PARISH COUNCIL

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A G E N D A

Members are hereby summoned and notice is given that the **PARISH COUNCIL MEETING** will be held at **Madginford Hall, Egremont Road, Bearsted at 7.30pm on Tuesday 12th September, 2017** when it is proposed to transact the following business:

PUBLIC FORUM

This is a concessionary short session for information and will be limited to 15 minutes.

- 1. Apologies and absences**
To receive and accept apologies for absence.
- 2. Declaration of Interest or Lobbying**
Members are required to declare any interests, dispensations, lobbying or changes to the Register of Interests and that changes to the Register of Interests should be notified to the Clerk.
- 3. To resolve to go into closed session and to exclude the press and public at item 24 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi)**
- 4. Minutes and matters arising of the Parish Council meeting 8th August, 2017 (5 mins)**
To consider the minutes and if in order sign as a true record and discussion of any matters arising from such minutes.
- 5. Request for storage container on The Green (Bearsted Cricket Club) (10 mins)**
Representation from Bearsted Cricket Club for further information.
- 6. Reports (10 minutes)**
 - 6.1 Report from Bearsted CIC Events following the Music on The Green event**
 - 6.1. PCSO and Police Issues**
 - 6.2. Community Warden**
- 7. Reports from Borough and County Councillors (15 mins)**
 - 7.1 Report from Borough Cllr Val Springett**
 - 7.2 Report from Borough Cllr Mike Cuming**
 - 7.3 Report from Borough Cllr Denis Spooner**
- 8. Draft Minutes of Recent Committee Meetings (25 mins)**
For the parish council to receive the minutes. Members are allowed to ask questions of the Committee Chairman but may not initiate a discussion.
 - 8.1. Planning Committee: August 2017**
 - 8.2. Finance and General Policy Committee: September 2017**
 - 8.3 Communications and Community Committee: August 2017**
 - 8.4 Environment Committee – August 2017**
- 9. Co-option for Committee members (Community and Communications/Planning)**
- 10. To agree the updated Terms of Reference for the Community and Communications Committee.**
- 11. Event Management plan and proposal for associated administration workload.**
- 12. Finance (10 mins)**
 - 12.1 To authorise payments of accounts**
 - 12.2 Income and expenditure report**

- 12.3 To note balances of accounts
- 12.4 Ratification of ad hoc Market on The Green management and associated costs.
- 12.5 Grants and Donation requests
- 12.6 Reserves Strategy (as recommended by Auditor)
- 12.7 To agree costs for stationery and Christmas cards.

13. Correspondence

- Distinguished Gentleman's Ride for 2017: Use of The Green for parking.

14. Madginford Hall

To receive an update on the current lease enquiries and parking space request.

15. Storage solutions for Roseacre Raiders.

To discuss any alternative solutions for storage of equipment.

16. Bearsted Neighbourhood Plan.

Update.

17. Ratification of Finance Committee recommendation for defibrillators within the Parish and locations.

18. Matters for discussion (20 mins)

- Reports from parish representatives for external bodies
- Correspondence:
 - Request from Hollingbourne Parish Council to twin with Templeuve, France.
 - Repairs/replacement of Parish gazebos following reports of poor condition.

19. Dates for meetings 2018

To inform Council of meeting dates booked under the new schedule format for 2018, and to agree a date for the Annual Parish Meeting.

20. The Mynn Awards

To decide on a date, publicity and nominations.

21. Downs Mail (5 mins)

To consider what to highlight on the BPC page in the forthcoming edition.

22. Future agenda items (5 mins)

23. Date of next Full Council meeting.

24. CLOSED SESSION: Smarts Cottages.

Legislation allows for meetings to be recorded by anyone attending.

Signed : 

Mrs S Lewis, Clerk to the Council

Date: 6th September, 2017