

## BEARSTED PARISH COUNCIL

### Minutes of the Extra Ordinary Parish Council meeting of Bearsted Parish Council held at Madginford Hall, Bearsted on Thursday 29<sup>th</sup> June, 2017 at 7:30pm

Present: Cllr Richard Camp (Chair)  
Cllr Richard Ash  
Cllr Suzanne Camp  
Cllr Jon Hughes  
Cllr Fabienne Hughes  
Cllr Pat Marshall MBE  
Cllr Tony Ryan

Also in attendance was the clerk Mrs Sarah Lewis. There were no members of the public present.

**1. Apologies and absence**

Apologies were received and accepted from Cllr P Young (work commitments), Cllr Jonathan Askin (medical), Cllr G Bennett (work commitments), Cllr D Conner (work commitments), Cllr H Goodwin (holiday), and Cllr F Redman (holiday).

**2. Declaration of Interests, Dispensations, Predetermination or Lobbying**

There were no such declarations.

**3. Risk Assessment:**

The council considered and approved the current Financial Risk Assessment.

**4. Internal Control:**

The Council considered and approved the Statement of Internal Control for the year ending 31 March 2017. The Chairman and Clerk signed the Statement on behalf of the Council.

**5. Year End Accounts 2016/17**

a) Annual Governance Statement: The council considered and approved the Annual Governance Statement for the 2016-17. The Chairman and Clerk signed the Statement on behalf of the Council.

b) Accounting Statement: The Council considered and approved the Accounting Statements and supporting documents as provided by the Responsible Financial Officer who had prior to the meeting signed Section 2 of the Annual Return for 2016-17. The Chairman signed the Statement on behalf of the Council.

**There being no further business to transact, the meeting ended at 8pm**

Signed..... Date.....