

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk

Clerk – Mrs Michelle Rumble
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Madginford Hall
Egremont Road
Bearsted
Maidstone
Kent. ME15 8LH

A G E N D A

Members are hereby summoned and notice is given that the **Meeting of the Parish Council** will be held at **KGV Memorial Hall, Bearsted at 7.30pm on 8 March 2016** when it is proposed to transact the following business:

- 1. Apologies and absences**
To receive and accept apologies for absence.
- 2. Declaration of Interest or Lobbying**
Members are required to declare any interests, dispensations, lobbying or changes to the Register of Interests. Members are reminded that changes to the Register of Interests should be notified to the Clerk.
- 3. Minutes and matters arising of the Parish Council meeting of the 9 February 2016**
To consider the minutes of the meeting and if in order to sign as a true and correct record

ADJOURNMENT TO HEAR FROM MEMBERS OF THE PUBLIC

- 4. Reports**
 - 4.1. PCSO and Police Issues**
To receive an update on crime statistics
 - 4.2. Community Warden**
To receive an update and introduction from our new Community Warden Sally Williams regarding issues during the past month.
- 5. Reports from Borough and County Councillors**
Our Ward Councillors are invited to report and discuss matters affecting the Parish. (reports to be submitted by previous Friday to the clerk for circulation)
- 6. Draft Minutes of Recent Committee Meetings**
For the parish council to receive the minutes. Members are allowed to ask questions of the Committee Chairman but may not initiate a discussion.
 - 6.1. Planning Committee 25 February 2016
 - 6.2. Finance meeting 2 March 2016 (minutes to follow)
To adopt the following policies: -
 - Paternity pay & Leave policy (BPC_POL37)
 - Records Management & Retention policy (BPC_POL33)
 - Inclusions and Exemptions for publishing data policy (BPC_POL32)
 - IT Acceptable usage, data protection and social media policy (BPC_POL07)
 - Email etiquette (BPC_POL40)
 - Maternity Policy (BPC_POL39)
 - To agree the recommendation from the Finance committee on donation requests for 2015/16.
 - 6.3. Communications & Community 17 February 2016
 - 6.4. Environment committee (no meeting)

- recommendation from the Environment committee on the CCTV at the Church Lane car park (2 quotes APPENDIX 1)

7. Finance (Cllr R Camp)

- 7.1 To note list of payments (Appendix 2)
7.2 To note balances (Appendix 2)

8. Chairman's report

9 Vice-Chairman's report/ Deputy Vice Chairman's report

10. Reports from Councillors if not covered in item 6

11. Matters for discussion

Christmas Fair
Sports & Activity Day
Events for older people
Planning for the next year
APM for 2016

12. Correspondence

Police open days 2016
Walking for Health
KALC/KRT Community Resilience and Emergency planning workshops
Post office Presentation
KALC -HGV's update
Government update – Neighbourhood planning and a new consultation on planning changes
KALC – Online petition – calling on government to give parish and town councils the right to appeal planning decisions.

13. Resolution:

Footpath side of 1 Smarts cottages, Bearsted

To resolve to go into closed session and to exclude the press and public during items 13 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi)

Cricket Club Lease/Licence

To resolve to go into closed session and to exclude the press and public during items 13(Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) (APPENDIX 3)

14. Next Meeting

The next meeting will be 12 April 2016 at Madginford Hall at 7.30pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk

Michelle Rumble

Clerk Bearsted Parish Council
Date 2 March 2016

LIST OF CIRCULATED DOCUMENTS

1. Full Council minutes 9 February 2016 (BUFF)
2. Planning minutes 25th February 2016 (BLUE)
3. Finance minutes 2 March 2016 (PINK)
4. Communications & Community minutes 17 February 2016 (YELLOW)
(please note these are the colours the minutes are printed and signed in at relevant meetings)

5. Quotes for Installation of CCTV electric spur on lamp post at Church Lane. (APPENDIX 1)
6. Cheque List (APPENDIX 2)
7. Bank Balances (APPENDIX 2)
8. Cricket Club Lease and Licence (APPENDIX 3)