

# BEARSTED PARISH COUNCIL

[www.bearstedparishcouncil.gov.uk](http://www.bearstedparishcouncil.gov.uk)

Clerk Mrs Michelle Rumble  
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Madginford Hall  
Egremont Road  
Bearsted,  
Maidstone.  
Kent. ME15 8LH

## A G E N D A

Members are hereby summoned and notice is given that the **PARISH COUNCIL MEETING** will be held at **Madginford Hall, Egremont Road at 7.30pm on 14 June 2016** when it is proposed to transact the following business:

### REPORTS FROM MEMBERS OF THE PUBLIC

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed. This is a for information session only and no action can be taken upon those items raised.

1. **Apologies and absences**  
To receive and accept apologies for absence.
2. **Declaration of Interest or Lobbying**  
Members are required to declare any interests, dispensations, lobbying or changes to the Register of Interests. Members are reminded that changes to the Register of Interests should be notified to the Clerk.
3. **Co-option of new councillor**
  - 3.1 To consider co-option.
  - 3.2 To accept declaration acceptance of office successful candidate.
  - 3.3 To appoint to committees.
4. **Minutes and matters arising of the Parish Council meeting of the 10<sup>th</sup> May 2016**  
To consider the minutes and if in order sign as a true record
5. **Reports**
  - 5.1. **PCSO and Police Issues**  
To receive an update on crime statistics
  - 5.2. **Community Warden**  
To receive an update and introduction from our new Community Warden Sally Williams regarding issues during the past month.
6. **Reports from Borough and County Councillors**  
Our Ward Councillors are invited to report and discuss matters affecting the Parish. (reports to be submitted by previous Friday to the clerk for circulation)
7. **Draft Minutes of Recent Committee Meetings**  
For the parish council to receive the minutes. Members are allowed to ask questions of the Committee Chairman but may not initiate a discussion.
  - 7.1. Planning Committee 26 May 2016
  - 7.2. Finance

- To agree the following policies
      - Recording meetings Policy
      - Procurement Policy
      - Lone working policy
  - 7.3. Communications & Community 20 April 2016
    - To agree recommendations from the Communications & Community committee
      - Event for older generation
  - 7.4. Environment committee 23 May 2016
    - To agree recommendations from the Environment Committee
      - Replacement of Street allotments fencing
- 8. Annual Return for the Year Ended 31 March 2016**
- 8.1 Section 1. RFO to sign the Annual Governance Statement.
- 8.2 Section 1. The Parish Council to approve the Chairman signing the Annual Governance Statement, it being the recommendation of the RFO
- 8.3 Section 2. Accounting Statement. Chairman to sign the statement.
- 9. Finance (Cllr R Camp)**
- 9.1 Payments made outside of meeting
- 9.2 To authorise payments of accounts
- 9.3 Receipts for the period 01.04.16 – 14.06.16
- 9.4 To note balances of accounts.
- 9.4. NALC Salary Scales 2016/18
- 10. Chairman's report**
- 11. Vice-Chairman's report/ Deputy Vice Chairman's report**
- 12. Reports from Councillors if not covered in item 7**
- 13. Matters for discussion**
- Bearsted & Thurnham Bowling Club – Change to constitution
- Neighbourhood plan
- General Power Competence
- Strategic Plan 2016-2020
- Aims & Objectives
- 14. Correspondence**
- Maidstone Armed Forces Day Flag Raising ceremony 20 June 2016 ( Cllr Ash attending)
- 15. Future agenda items**
- 16. RESOLUTION – SMARTS COTTAGES**
- To resolve to go into closed session and to exclude the press and public during items 16(Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi)
- 17. Next Meeting**
- The next meeting will be on the 12<sup>th</sup> July at the KGV Memorial Hall

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk

**Michelle Rumble**

Clerk Bearsted Parish Council

Date 7 June 2016