

BEARSTED PARISH COUNCIL

Minutes of a Communications and Community Committee meeting of Bearsted Parish Council
Held at **KGV Memorial Hall, Bearsted on Wednesday 15th June 2016 at 7.30pm**

Present:

Cllr Richard Ash
Cllr Dan Conner (Committee Chair)
Cllr Jon Hughes
Cllr Paul Young

Also present: The Clerk

The meeting was chaired by Cllr Dan Conner

REPORTS FROM MEMBERS OF THE PUBLIC

None.

1. Apologies and absence

Cllr Redman, Cllr Ryan

2. Declarations of Interest or Lobbying

None

3. Minutes of the last Communications & Community committee meeting held on 18 May 2016

RESOLVED: The minutes were signed as a true and correct record by Cllr Conner and agreed by all members present.

4. To co-opt members of the public onto the committee

Deferred until the next meeting.

5. Community Matters

Play scheme 2016

The Clerk updated members that funding had been obtained from Cllr Paul Carter and had also applied for funding through the Golding Homes Community Chest. The Clerk also updated members with the Income and Expenditure for the play scheme and that the numbers had increased since the last meeting. Activities at the play scheme was discussed and the Clerk was asked to speak to a local resident who runs a local athletics club and perhaps running some football.

Fireworks 2016

Cllr Conner will collate the lessons learnt from last year's Fireworks. The Clerk will put together a list of the equipment which is needed for the Fireworks. Barbara Dunford had reported that there could be the possibility of asking the Air Training Corps for stewarding but they could be too young. The Clerk will speak again to Robert Wicken of the Maidstone Rotary Club who did the stewarding last year. The Clerk will also speak to Nick Ross from the Scouts to see if they would like to do the BBQ and also carry out some litter picking on the Saturday after the Fireworks.

ACTION CLLR CONNER/CLERK

Picnic on the Green 2016

The Clerk had prepared an income and expenditure sheet for this event and they were £40.00 over Budget but the donation money from the Ice-Cream van had not been included. The feedback from the event was extremely positive regardless of the weather. The Throne competition had taken place and prizes were awarded at Roseacre school. Cllr J Hughes suggested that perhaps this event could take place again next year. The Minibus which was

used to carry passengers from the Madginford area of Bearsted was well used and Spot Travel would be keen to be involved in any further events run by the Parish Council.

Event for older generation

Cllr Conner confirmed that the Players Theatre had been **RESOLVED** to be used by the Full Council at a cost of £1500.00, the date is still to be confirmed for this event and the ticket allocation is also still to be decided.

Christmas Fair

A meeting will need to be set up between the Clerk, Mrs Dunford, Annette le-Breton and Bearsted Events. Planning for this event will need to have started by the next meeting of this committee

Distinguished Gentlemen's Ride

There is nothing further to report on this.

Farmers market

Annette was not in attendance but had been in touch with the Parish Council regarding an email received from the Licensing department at Maidstone Borough Council asking that the Parish Council cancel their Farmers market on the 25th due to the fact that no Licence has been paid and a 2-week consultation is needed for this. It was proposed by Cllr J Hughes, seconded by Cllr Young that the Clerk draft a letter to Maidstone Borough Council stating politely that the Parish Council will look into this further and seek Legal advice on this matter as the Farmers market is held on Parish Council property. **RESOLVED** by all members present.

Bearsted & Thurnham Fayre Stall

The Parish Council will have a stall at this event and it will be set up and taken down by Cllr J Hughes and Cllr Young and Cllr Young will along with Cllr J Hughes man the stall during the Fayre. There will also be further help needed for this event. The Parish Council will also purchase a small 3m x 3m pop up Gazebo.

CLLR YOUNG/CLLR J HUGHES

6. Finance

The Clerk at the meeting handed all members an up to date Income and Expenditure Budget Monitoring report to date.

7. Matters for Information

Press Policy

This policy has already been adopted by the Parish Council

Community Engagement Policy

Cllr Conner stated that when this was last discussed at this meeting it was felt that this should be used in conjunction with the Local Council Award Scheme. There are three awards in this scheme all of which have different criteria to achieve the level. This will be put onto hold until the Local Council Award Scheme has been discussed.

ACTION CLLR CONNER

Social Media training

Cllr Conner will put details of this training and circulate to all members of the council to see who might be interested in this training.

CLLR CONNER

School Logo competition

Cllr Conner will speak to Roseacre Junior School and Madginford School to see if either would be interested in this and how it would fit into their curriculum

CLLR CONNER

8. Future Agenda Items

- Fireworks 2016
- Matters Arising / Action Points from previous meetings
- Correspondence
- Play scheme 2016
- Event for older generation
- School logo competition
- Motorcycle Event 2016 (Distinguished Gentleman's Ride)
- Co-option of Annette LeBreton (Farmers Market Manager)
- Newsletter distribution

9. Date of next meeting

Wednesday 20th July 7.30pm at the KGV Hall

There being no further business the meeting closed at 9.00pm

ACTION LIST

ISSUE	LEAD	TIMESCALE
Play scheme – Finance/Activities planned	Clerk	July Communications & Community Committee meeting
Christmas Fair 2016	Clerk	July Communications & Community committee meeting
Budget Monitoring	Clerk	July Communications & Community committee meeting
Fireworks	Clerk/Cllr Conner	July Communications & Community committee meeting
Farmers Market	Clerk/Annette	July Communications & Community committee meeting

ITEMS REQUIRING RATIFICATION AT JULY 2016 FULL COUNCIL -NONE

<u>ITEM</u>	<u>PROPOSAL</u>	<u>SUPPORTING INFORMATION REQUIRED?</u>