

BEARSTED PARISH COUNCIL

Minutes of a Communications and Community Committee meeting of Bearsted Parish Council held at **Madginford Hall, Egremont Road, Bearsted on Wednesday 19th October 2016 at 7.30pm**

Present:

Cllr Dan Conner
Cllr Jon Hughes
Cllr Fiona Redman
Cllr Tony Ryan
Cllr Paul Young
Mrs Barbara Dunford

The meeting was chaired by Cllr Dan Conner
The meeting was recorded by Cllr Tony Ryan

REPORTS FROM MEMBERS OF THE PUBLIC

None.

The meeting commenced at 7.37pm. There were no members of the public present.

1. **Apologies and absence**
Cllr R Ash, Cllr P Young, Mrs Michelle Rumble (clerk)
2. **Declaration of Interest or Lobbying**
Cllr Conner declared an interest in the Elizabeth Harvie field proposed event and the Farmer's Market/ MOTG.
3. **Minutes of the last Communications & Community committee meeting of the 21 September 2016.**
These were agreed as a correct record and signed by Vice Chair Cllr Ryan.
4. **Matters arising from last minutes - none**
5. **Community Matters**
Fireworks 2016 - Mrs Dunford reported that there had been excellent online sales with no issues raised about lack of paper tickets. Good meetings with stewards have taken place. The event plan has been approved by the Safety Advisory Group, with a few minor points which have been taken on board. No further risks have been identified. Further publicity is required at schools. The committee formally thanked Mrs Dunford and Cllr Young for their work in organising. Reed Printers were formally thanked for printing all posters free of charge. Cllr Conner will write to thank the printers. **ACTION CLLR CONNER**
Event for older generation - now called Old Time Music Hall. The age limit has been lowered to 60. Further publicity is required. The Mayor has accepted an invitation to attend. Cllr Ryan requested that bunting and flags is purchased at approximately £50. Proposed by Cllr Redman, seconded by Cllr Young. **RESOLVED** by all present.
Cllr Ryan requested that there may be a need to hire transport for the event. This was proposed by Cllr Hughes and seconded by Cllr Redman. **RESOLVED** by all present.
Mrs Dunford notified the committee that a first aider will be hired for the afternoon at £100. This is within budget.
The committee formally thanked Mrs Dunford and Cllr Ryan for their work in organising the event.
Christmas Fair 2016 - This is already proving very popular with over 80 stalls. This is to take place from 4 - 9pm on 26th November. A small committee has been formed to oversee the event led by Cllrs J and F Hughes. There is concern that the Green may require matting if there are adverse conditions. This is being addressed by Cllr J Hughes. Mrs Dunford is to review event plan. The committee were happy with the proposed pitch fee of £20 per stall. Members of the

public will be charged a nominal fee to enter the market (10p). Bearsted events to be asked if they would be able to help with decorating the grotto.

Farmers market – following full council discussion, the council awaits feedback from MBC. It has been recognised that the farmer’s market needs some further discussion and possible expansion – this will be reviewed in January/ February 2017 when Annette Lebreton is available to discuss. ACTION CLLR CONNER

The council is waiting for feedback from the Farmer’s Market when MOTG 2017 takes place. It was agreed that Cllr J Hughes will approach Annette Lebreton and contact Bearsted Events by Sunday 23rd Oct. ACTION CLLR J HUGHES

The funds for the farmer’s market was collected in September by Cllr J Hughes and paid into the bank. Cllr J Hughes will continue to pay this in and will inform Cllr R Camp. ACTION CLLR J HUGHES

BPC Newsletter – a 4 page newsletter has been produced. Cllr Ryan is looking at using a leaflet distribution firm if prices are acceptable. Cllr Ryan proposed that he would explore this, seconded by Cllr Redman. RESOLVED by all present. ACTION CLLR RYAN

Elizabeth Harvie Field – Bearsted Events have requested to hire the field, which may require the selling of alcohol. Cllr Redman is currently contacting the legal team to understand if the covenant is enforceable to inform future decisions by the council. ACTION CLLR REDMAN

6. **Matters for Information**

Social Media training – to be picked up in 2017. ACTION CLLR CONNER

School Logo Competition – to be picked up in 2017. ACTION CLLR CONNER

7. **Correspondence - none**

8. **Future agenda items –**

Standing items for all events during the year

Budget

Social media/ website update

9. **Date of next meeting**

16th November 2016 7.30pm at Madginford Hall, Bearsted

The meeting closed at 9.04pm

Fiona Redman

Clerk to the Council

19th October 2016