

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. ME15 8LH
Telephone: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk

A G E N D A

To All members of the Council, Press and Public

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be held at King George V Memorial Hall, Manor Rise, Bearsted, following the Annual Meeting of the Parish Council which will commence at 7:30pm on Tuesday 5th June, 2018 when it is proposed to transact the following business:

REPORTS FROM MEMBERS OF THE PUBLIC

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

- 1. Declarations of intention to record**
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
- 2. Apologies and absences.**
To receive and accept apologies for absence.
- 3. Declaration of Interests, Dispensations, Predetermination or Lobbying**
Members are required to declare any interests, dispensations, lobbying or changes to the Register of Interest and that changes to the Register of Interests should be notified to the Clerk.
- 4. To resolve to go into closed session during item 22 and to exclude the press and to consider HR matters. (*Admissions to Meetings*) Act 1960, Standing Order 10 (xi).**
- 5. Verbal report from Gen2 Project Management Consultants on proposals for the future use of the Library premises on The Green.**
This is purely an information session and there will be no input from Councillors.
- 6. Reports:**
Borough and County Councillors
PCSO
Community Warden
- 7. Minutes of the last meeting.**
- 8. Matters arising from the last minutes and action points.**

- 9. Statement of Internal Control**
To review the effectiveness of the system of Internal Control. Councillors are asked to consider the Statement of Internal Control in support of the Annual Governance Statement.
- 10. Annual Governance Statement for 2017-18**
To approve the Annual Governance Statement for 2017-18, Section 1 of the Annual Return for the year ending 31 March 2018.
- 11. Accounting Statements for 2017-18**
To approve the Accounting Statements for 2017-18, Section 2 of the Annual Return for the year ending 31 March 2018.
- 12. Dates for public inspection of unaudited Annual Governance & Accountability Return.**
- 13. Committee Meeting and Working Group Reports.**
Reports from all Committees to include:
Finance and General Policy Committee
Planning Committee
Environment Committee
Events Working Groups
Reports from members of the Council for outside bodies
- 14. Finance**
a) Resolution to authorise payments
b) Income and Expenditure Reports
d) Balances of accounts
e) Grants and Donations requests: Bearsted and Thurnham Fayre
f) Ratification of Warings essential works at the Elizabeth Harvie Field
g) Charges for the Green to include the Circus
h) Budget for Madginford Christmas Tree and lights/timer
i) Approval of the Warings grounds maintenance costs for the year
j) Approval of a noticeboard maintenance quote
k) Approval of renovation quote for War Memorial
l) Consideration of storage unit request from Roseacre Raiders
- 15. Correspondence**
Request from resident to place plaque on an unnamed bench on the Green.
Correspondence from Arriva requesting a customer information event
- 16. BPC stall at Bearsted Fayre**
- 17. Older Generation Event**
- 18. Review of policies:**
Equal Opportunities policy
Complaints policy
- 19. Future Agenda items**
- 20. Downs Mail**

To agree on items to highlight in the Bearsted Parish Council sponsored page in the forthcoming edition.

21. **Date of the next Meeting**
22. **Closed Session: HR matters**

Signed:

A handwritten signature in blue ink, appearing to be 'S. Lewis', written over a faint rectangular stamp.

**Sarah Lewis,
Clerk to Bearsted Parish Council.**

31st May, 2018