

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. ME15 8LH
Telephone: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk

A G E N D A

To All members of the Council, Press and Public

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be held at Madginford Hall, Egremont Road, Bearsted, on Tuesday 18th September, 2018 when it is proposed to transact the following business:

REPORTS FROM MEMBERS OF THE PUBLIC

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

- 1. Declarations of intention to record**
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
- 2. Apologies and absences.**
To receive and accept apologies for absence.
- 3. Declaration of Interests, Dispensations, Predetermination or Lobbying**
Members are required to declare any interests, dispensations, lobbying or changes to the Register of Interest and that changes to the Register of Interests should be notified to the Clerk.
- 4. Reports:**
Borough and County Councillors
PCSO
Community Warden
- 5. Report from Music on The Green.**
A report has been circulated. This item will be a brief question and answer session.
- 6. Report from Summer Playscheme 2018.**
A report has been circulated. This item will be a brief question and answer session.

- 7. Co-option of Councillors**
Consideration for the co-option of two casual vacancies.
- 8. Planning Committee**
To discuss future procedures on application.
- 9. Co-option for members to Finance Committee.**
- 10. Signing of the Minutes of the last meeting.**
- 11. Matters arising from the last minutes and action points.**

- 12. Committee Meeting and Working Group Reports.**
Reports from all Committees to include:
Finance and General Policy Committee
Planning Committee
Environment Committee
Events reports: Old Time Music Hall
 Fireworks
Reports from members of the Council for outside bodies
- 13. Terms of Reference for Committees**
Following disbandment of the Community and Communications Committee, for agreement of inclusions onto the Finance and Environment Committees' terms of reference.
- 14. Proposed meeting dates for 2019.**
- 15. Market on The Green**
- 16. Finance**
 - a) Resolution to authorise payments
 - b) Income and Expenditure Reports
 - c) Balances of accounts
 - d) Grants and Donations requests:
 - e) Ratification of final Information Booklet costs
 - f) Quotes for planters and plants
 - g) Ratification and agreement for plant purchase already actioned to obtain discount.
 - h) Ratification of Edge training costs
 - i) Recommendations from Admin for additional finance packages and licences
 - j) Recommendation for transfer of £125,000 from Unity Trust fund into the earmarked Land Funds reserve account.
 - k) Unity Trust Multipay card application.

17. Correspondence

Correspondence from Classic Cars on the Green with details on final figures.

Correspondence with regards to fitness charges on the green.

18. Future Agenda items

19. Downs Mail

To agree on items to highlight in the Bearsted Parish Council sponsored page in the forthcoming edition.

20. Date of the next Meeting 23rd October 2018

Signed:



Sarah Lewis,
Clerk to Bearsted Parish Council.
12th September, 2018