

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. ME15 8LH
Telephone: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk

A G E N D A

To All members of the Council, Press and Public

Members are hereby summoned and notice is given that a **Meeting of the Finance Committee** will be held on Tuesday 16th October, 2018 at Madginford Hall, Egremont Road, Bearsted commencing at 7.30 p.m.

REPORTS FROM MEMBERS OF THE PUBLIC

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

1. **Declarations of intention to record**
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
2. **Apologies for absence**
3. **Declaration of Interests, Dispensations, Predetermination or Lobbying**
4. **Signing of minutes**
5. **Matters arising from the last minutes and action points.**
 - Water meter location for Church Landway allotment site.
 - Negotiation of price with Aylesford Electrical for lighting fault report at the Church Landway.
 - Payment of retainer to Ashwood Surfacing Contractors Ltd
6. **To resolve to go into closed session and to exclude the press and public at item 12 and 13 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) for HR Matters and commercially sensitive business affairs of the Parish Council.**
7. **Finance**
 - a) Resolution to authorise payments
 - b) Finance reports
 - d) Balances of accounts
 - e) Grants and Donations requests
 - f) Update on Downs Mail charges
 - g) Agreement for £300 float for Fireworks Event
 - h) Invicta Law subscription renewal at £400
 - i) Approval of Environment Committee's recommendations for quotations and/or proposals.

- j) Dynamic Councillor training for new Councillors at £72 per person.
- k) Budget preparations for next year: To agree a working group to work with the Clerk to agree the budget and headings.
- l) Downs Mail costs update.

8. GDPR guidance following recent Clerk's Conference

9. Legal advice re: Peppercorn rents update

10. Future Agenda items

11. Proposed date of next Meeting being 20th November, 2018

12. Closed Session: HR Matters

13. Acquisition of land.

Signed:



**Sarah Lewis,
Clerk to Bearsted Parish Council.**

10th October, 2018