

## **BEARSTED PARISH COUNCIL**

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. ME15 8LH  
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## **A G E N D A**

### **To All members of the Council, Press and Public**

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be held at the King George V Memorial Hall, Manor Rise, Bearsted, on Tuesday 23<sup>rd</sup> October, 2018 at 7.30pm when it is proposed to transact the following business:

### **REPORTS FROM MEMBERS OF THE PUBLIC**

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard.

This is a for information session only and no action can be taken upon those items raised

1. **Declarations of intention to record**  
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
2. **Apologies and absences.**  
To receive and accept apologies for absence.
3. **Declaration of Interests, Dispensations, Predetermination or Lobbying**  
Members are required to declare any interests, dispensations, lobbying or changes to the Register of Interest and that changes to the Register of Interests should be notified to the Clerk.
4. **To resolve to go into closed session and to exclude the press and public at items 19, 20 and 21 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) for consideration of HR matters, legal matters and also discussion of commercially sensitive business affairs of the Parish Council.**
5. **Signing of the Minutes of the last meeting.**
6. **Matters arising from the last minutes and action points.**
7. **Reports:**  
Borough Councillors  
PCSO  
Community Warden  
Chairman  
Clerk

- 8. Committee Meeting and Working Group Reports.**  
Reports from all Committees to include:  
Finance and General Policy Committee  
Planning Committee  
Environment Committee  
Events reports: Old Time Music Hall  
Fireworks  
Reports from members of the Council for outside bodies
- 9. Recommendations for updates to Terms of Reference for committees**  
(Cllr Ash)
- 10. Re-evaluation of Council policies and adoption schedule** (Cllr Jagger)
- 11. Involving Residents Initiative:** An invitation for residents to offer their views and suggestions (Cllr Jagger)
- 12. Finance**
  - a) Resolution to authorise payments
  - b) Finance Reports
  - c) Balances of accounts
  - d) Grants and Donations requests:
  - e) Agreement for staff salaries to be paid the working day before the 25<sup>th</sup> should the 25<sup>th</sup> fall on a non-working day.
  - f) Internal and External audit reports
  - g) Recommendation for approval of quotation for extension to the sleeper wall at Ware Street
  - h) Ratification of costs for fireworks banners
- 13. Planning applications for consideration**
- 14. Proposed dates for Classic Cars on the Green and Music on the Green events 2019**
- 15. Correspondence**  
KALC Community Award Scheme  
Correspondence re first review of local plan and housing numbers  
Old Time Music Hall event feedback  
Correspondence regarding health and safety issues.
- 16. Future Agenda items**
- 17. Downs Mail**  
To agree on items to highlight in the Bearsted Parish Council sponsored page in the forthcoming edition.
- 18. Date of the next Meeting: 27<sup>th</sup> November 2018 with a 7pm start**

19. **CLOSED SESSION: Public right of Way, The Green**
20. **CLOSED SESSION: HR matters**
21. **CLOSED SESSION: Land acquisition**

Signed:



**Sarah Lewis,**  
**Clerk to Bearsted Parish Council.**  
17<sup>th</sup> October, 2018