

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. ME15 8LH
Telephone: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk

A G E N D A

To All members of the Council, Press and Public

Members are hereby summoned and notice is given that a **Meeting of the Finance Committee** will be held on Tuesday 26th March, 2019 at Madginford Hall, Egremont Road, Bearsted commencing at 7.30 p.m.

REPORTS FROM MEMBERS OF THE PUBLIC

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

1. **Declarations of intention to record**
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
2. **Apologies for absence**
3. **Declaration of Interests, Dispensations, Predetermination or Lobbying**
4. **Signing of minutes**
5. **Matters arising from the last minutes and action points.**
6. **Finance**
 - a) Resolution to authorise payments
 - b) Finance reports
 - c) Balances of accounts
 - d) Grants and Donations requests:
 - e) NALC National Salary Award: new pay scales for Clerks and other employees to be implemented from 1 April 2019
 - f) Finance procedures and banking authorisation for Finance Contractor ahead of Clerk's sick leave

7. **Policies for approval**
Bullying and Harassment policy
8. **Agreement on tender specification for the resurfacing of the Church Lane car park.**
9. **HR Services Partnership**
10. **Future Agenda items**
11. **Proposed date of next Meeting being 23rd April, 2019**

Signed:



**Sarah Lewis,
Clerk to Bearsted Parish Council.**

20th March, 2019