

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. ME15 8LH

Telephone: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk

A G E N D A

To All members of the Council, Press and Public

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be held at Madginford Hall, Bearsted, on Tuesday 2nd April, 2019 at **7.30pm** when it is proposed to transact the following business:

REPORTS FROM MEMBERS OF THE PUBLIC

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised (15 mins)

- 1. Declarations of intention to record**
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
- 2. Apologies and absences.**
To receive and accept apologies for absence.
- 3. Declaration of Interests, Dispensations, Predetermination or Lobbying**
Members are required to declare any interests, dispensations, lobbying or changes to the Register of Interest and that changes to the Register of Interests should be notified to the Clerk.
- 4. To resolve to go into closed session and to exclude the press and public at item 23 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) for consideration of HR matters and legal matters.**
- 5. Signing of the Minutes of the last meeting.**
- 6. Matters arising from the last minutes and action points.**
Rosemary Road lease update
Update on rates for Church Lane car park
- 7. Reports:** (20 mins)
Borough Councillors
PCSO
Community Warden
Chairman
Clerk
- 8. Committee Meeting and Working Group Reports.** (20 mins)
Reports from all Committees to include:
Finance and General Policy Committee
Planning Committee to include recent decisions
Environment Committee
Reports from Working Groups
Market on the Green
Fireworks
Mynn Awards
Summer Playscheme
Reports from members of the Council for outside bodies

- 9. Finance** (10 mins)
- a) Resolution to authorise payments
 - b) Finance Reports
 - c) Balances of accounts
 - d) Grants and Donations requests
 - e) Banners for playscheme cost approval
 - f) Costs for playscheme booking system approval
 - g) Quotes for mobile parking signs and vehicle activated speed signs
 - h) Agreement for Councillors Allowances for elected members 2018-19
- 10. Policies for adoption or renewal**
- a) Memorial bench policy
 - b) Harassment, bullying, abuse, intimidation & Whistleblowing Policy
 - c) Grants and Donations application form
- 11. Agreement for regular duties and hours for litter picker service**
- 12. Annual Parish Meeting preparation**
- 13. Key inventory and review of issue process**
- 14. Correspondence** (5 mins)
- Local Plan Review – Call for Sites
 - Maidstone Council Polling Places Review
 - Legal advice regarding works for dealing with household rubbish bin issues on the Green
- 15. Posting minutes and agendas to social media**
- 16. Involving Residents survey conclusion**
- 17. Dates for Old Thyme Music Hall 2019 event**
- 18. Traffic Working Group**
- 19. Report on Church Lane car park**
- 20. Future Agenda items**
- 21. Downs Mail**
- To agree on items to highlight in the Bearsted Parish Council sponsored page in the forthcoming edition.
- 22. Date of the next Meeting: Tuesday 2nd April, 2019**
- 23. Closed session:**
- a) HR matters
 - b) Legal matters

Signed:



Sarah Lewis,
Clerk to Bearsted Parish Council.
26th March, 2019