

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. ME15 8LH
Telephone: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk

A G E N D A

To All members of the Council, Press and Public

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be held at King George V, Manor Rise, Bearsted, following the Annual Meeting of the Parish Council on Tuesday 7th May, 2019 when it is proposed to transact the following business:

- 1. Declarations of intention to record**
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
- 2. Apologies and absences.**
To receive and accept apologies for absence.
- 3. Declaration of Interests, Dispensations, Predetermination or Lobbying**
Members are required to declare any interests, dispensations, lobbying or changes to the Register of Interest and that changes to the Register of Interests should be notified to the Clerk.
- 4 Submission of elected Councillors Acceptance of Office.**
Councillors will also be issued with a Disclosure of Pecuniary Interest form for completion and return to the Returning Officer at Maidstone Borough Council within the requested timescales.
- 5. To resolve to go into closed session during items 19 and to exclude the press and to consider HR and legal matters. (*Admissions to Meetings*) Act 1960, Standing Order 10 (xi).**
- 6. Minutes of the last meeting.**
- 7. Matters arising from the last minutes and action points.**
- 8. Reports:**
Borough and County Councillors
PCSO
Community Warden
- 9. Committee Meeting and Working Group Reports.**
Reports from all Committees to include:
Finance and General Policy Committee
Planning Committee including Popes Field planning decision
Environment Committee
Events Working Groups
Reports from members of the Council for outside body meetings

- 10. Finance**
 - a) Resolution to authorise payments
 - b) Income and Expenditure Reports
 - c) Balances of accounts
 - d) Grants and Donations requests:
 - e) Agree earmarked reserves
 - f) Recommendation and approval for Church Landway resurfacing tender
 - g) Bollard replacement costs for Bell Lane
 - h) Renewal of Assistant Clerk's SLCC membership
- 11. VAT Registration update** (Cllr Jagger)
- 12. Parish Council car park spaces at Madginford Hall** (Cllr Bollom)
- 13. Declaration of eligibility to use the General Power of Competence**
- 14. Policy review:** To be circulated prior to the meeting and agreed for adoption by resolution.
- 15. Correspondence**
 - Parking on Ware Street
 - Traffic calming and planning applications: Roseacre Lane
- 16. Planning Application 19/501600/OUT** - Land West of Church Road, Otham, Kent ME15 8SB
- 17. Future Agenda items**
- 18. Downs Mail**

To agree on items to highlight in the Bearsted Parish Council sponsored page in the forthcoming edition.
- 19. Details of next Meeting:** Tuesday 4th June 2019
- 20. Closed Session:**
 - a) Meadowbank
 - b) Smarts Cottages
 - c) Assistant Clerk's overtime hours
 - d) HR matters

Signed



Sarah Lewis, Clerk to Bearsted Parish Council.

1st May, 2019