

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. ME15 8LH

Telephone: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk

AGENDA

To All members of the Council, Press and Public

Members are hereby summoned and notice is given that a **Meeting of the Communications Committee** will be held on Tuesday 9th July, 2019 at, KGV Memorial Hall, Manor Rise, Bearsted commencing at 7.30 p.m.

REPORTS FROM MEMBERS OF THE PUBLIC

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

- 1. Declarations of intention to record**
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
- 2. Apologies for absence.**
- 3. Declaration of Interests, Dispensations, Predetermination or Lobbying**
- 4. Appointment of Chairman and Vice-chairman of Communication Committee**
- 5. Agree the Terms of Reference of Communications Committee**
- 6. Printed Media**
 - a) Correspondences
 - b) Downsmail
- 7. Digital Media**
 - a) Correspondences
 - b) Website
 - c) Facebook
 - d) Social Media Policy
- 8. Playscheme**
 - a) Correspondences
 - b) Sales and budget
 - c) Advertising
 - d) Activities
- 9. Fireworks**
 - a) Correspondence
 - b) Security
- 10. Old Time Music Event**
 - a) Correspondence
 - b) Update
- 11. Christmas**
 - a) Correspondence:
 - b) Update

- 12. Market on the Green**
 - a) Correspondences
 - b) Sales and budget
 - c) Purchase of tables

- 13. General Correspondence**

- 14. Update of policies**

- 15. Future Agenda Items**

- 16. Date of next Meeting, 10th September, 2019**

Signed:

A handwritten signature in black ink, appearing to be 'ES' with a large loop at the bottom.

Erin Sugden,
Assistant Clerk to Bearsted Parish Council.
03rd July, 2019