

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. ME15 8LH
Telephone: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk

A G E N D A

To All members of the Council, Press and Public

Members are hereby summoned and notice is given that a **Meeting of the Finance Committee** will be held on Tuesday 22nd October, 2019 at Madginford Hall, Egremont Road, Bearsted commencing at 7.30 p.m.

- 1. Declarations of intention to record**
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
- 2. Reports from members of the public**
This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised
- 3. Apologies for absence**
- 4. Declaration of Interests, Dispensations, Predetermination or Lobbying**
- 5. Signing of minutes**
- 6. Matters arising from the last minutes and action points**
- 7. Finance**
 - a) Resolution to authorise payments
 - b) Finance Reports
 - c) Balances of accounts
 - d) Corporate card expenditure
 - e) Grants and Donations requests
- 8. Policies for updating**
IT Acceptable usage & Social Media
- 9. Fireworks**
- 10. Market on the Green**
- 11. Risk Management Update**
- 12. Training**
 - a) Training for Assistant Clerk

13. **Additional savings accounts**
14. **Budget 2020-21**
15. **Future Agenda items**
16. **Proposed date of next meeting being 26th November, 2019**

Signed:

A handwritten signature in black ink, appearing to be 'EJS', written over a horizontal line.

**Erin Sugden,
Assistant Clerk to Bearsted Parish Council.**

16th October, 2019