



A G E N D A

To all members of the Council, Press and Public Members
are hereby summoned and notice is given that the under the Coronavirus Act 2020*
MEETING OF THE FULL PARISH COUNCIL will be taking place remotely on Tuesday
12th May 2020 at 7.30pm when it is proposed to transact the following business:

Reports from members of the public (15 mins)

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

1. **Declarations of intention to record**
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
2. **Apologies and absences**
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
3. **Declaration of Interests, Dispensations, Predetermination or Lobbying**
To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
4. **Signing of the Minutes of the last meeting.**
5. **Matters arising from the last minutes and action points.**
6. **Co-option of a Councillor**
7. **To resolve to go into closed session and to exclude the press and public at item 25 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) for consideration of HR matters and legal matters.**
8. **Signing of the Minutes of the last meeting.**
9. **Matters arising from the last minutes and action points.**
10. **Statement of Internal Control**
To review the effectiveness of the system of Internal Control. Councillors are asked to consider the Statement of Internal Control in support of the Annual Governance Statement.
11. **Annual Governance Statement for 2019-20**
To approve the Annual Governance Statement for 2019-20, Section 1 of the Annual Return for the year ending 31 March 2020.

- 12. Accounting Statements for 2019-20**
To approve the Accounting Statements for 2018-19, Section 2 of the Annual Return for the year ending 31 March 2020.
- 13. Reports: (20 mins)**
Borough Councillors
Community Warden
PSCO
Chairman
Acting Clerk
- 14. Committee Meeting and Working Group Reports. (20 mins)**
Reports from all Committees to include:
Finance and General Policy Committee
Planning Committee to include recent decisions
Environment Committee
Reports from Working Groups
Summer Playscheme
Reports from members of the Council for outside bodies
- 15. Finance (10 mins)**
a) Resolution to authorise payments
b) Finance Reports
c) Balances of accounts
d) Grants and Donations requests
- 16. Councillor Delivery**
- 17. Ratify Payment Gateway**
- 18. Security of Church Landway**
- 19. GDPR**
- 20. SLCC Membership Renewal**
- 21. Annual General Meeting**
- 22. Correspondence (5 mins)**
- 23. Future Agenda items**
- 24. Date of the next Meeting: Tuesday 16th June 2020**
- 25. Closed session:**
a) HR matters

Signed:



Erin Sugden, Acting Clerk to Bearsted Parish Council, 6th May, 2020

Tel: 01622 630165 Email: Clerk@bearstedparishcouncil.gov.uk

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*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

For members of the public wishing to attend this online meeting please provide an email address to deputy@bearsteparishcouncil.gov.uk. You will receive an email invite providing you with a link to 'join' the meeting.

Should you have a report to give, you will be given the opportunity at the beginning of the session to talk for 3 minutes. After this time you will be muted but you will still be able to hear the Councillors conduct the meeting.