

Minutes of the Communications Committee meeting of Bearsted Parish Council held at KGV Memorial Hall, Manor Rise, Bearsted on Tuesday 28 January, 2020 at 7.30pm

Present: Cllr Michael Bollom (Chairman)
Cllr Pat Marshall MBE
Cllr Denis Sponer
Cllr Joanna Tribley

Also in attendance was the Acting Clerk Erin Sugden (AC).

There were no reports from members of the public.

1. Declarations of intentions to record

The AC declared that the meeting was to be recorded for minuting purposes.

2. Apologies and absence

None received.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

Cllr M Bollom declared an interest in items 8 and 12.

4. Signing of the Minutes

The minutes from Tuesday 10th December 2019 were agreed as a true record and duly signed.

5. Matters arising from the last meeting

None

6. Printed Media

a) Correspondence: None received.

b) Downsmail: February's page was shared with the committee. For March items will include the announcement of Annual Parish Meeting (6th May 2020), the informal public consultation regarding double yellow lines in a number of places within the Parish, the objection BPC have with the application of homes being built at Church Road, Community Payback team update, VE Day Picnic on the Green and a request for local charities who are interested in collecting at Market's on the Green.

7. Digital Media

a) Correspondence: None received

8. Website Proposals

It was explained by the AC that the website proposal was sent to 7 website developers. Many developers were not able to meet our specification. From the quotations received it was agreed with 3 in favour and 1 abstention to appoint Webexpand.

9. Market on the Green

Amended banners have been put up to advertise February's market. Concern was raised about a football pitch which had been marked out. The AC will contact the football club to discuss the matter.

ACTION: ACTING CLERK

10. Health & Well Being

a) Defibrillator Training- The AC reported that a local volunteer had offered to help with the arrangements of the training course.

11. Future Events

a) 2020 Summer Event: It was proposed that with the current calendar of events there is not the need for an additional summer event. This was agreed with all in favour.

b) VE celebrations – Update: Cllr Tribley and the AC reported on a meeting that the working group had. 'Picnic on the Green' will start at 13.30 on the 8th May and will follow the national suggest timeline throughout the day. Picnic tables, background music and vintage cars will all feature on The Green with local veterans invited to join a 'top table'. The recently purchased 'lest we forget' Tommy will be unveiled at 3pm.

c) Mynn Awards: Currently there are few nominations for Mynn Awards. The AC will advertise the award locally in hope for more nominations. If there are not enough nominations the awards will be deferred to 2021.

12. Parish Booklet

The quotations received for planning and print for the booklet last month did not include the administration of the information gathering. It was proposed that the contractor and process used in 2018 was the best procedure for 2020/21 edition. This was agreed with 3 in favour and 1 abstention.

13. General Correspondence

None received.

14. Future Agenda Items

Christmas light contract
Christmas light storage
Location and distribution of the noticeboards
Playscheme

15. Date of next Meeting, 25th February, 2020

There being no further business to transact, the meeting closed at 20.20 hrs

Signed..... Date.....