



## Bearsted Parish Council

Minutes of the Communications Committee meeting of Bearsted Parish Council held remotely on Tuesday 28<sup>th</sup> July 2020 2020 at 7.30pm

Present: Cllr Michael Bollom (Chairman)  
Cllr Sandra Knatchbull  
Cllr Adam Powell  
Cllr Denis Spooner  
Cllr Joanna Tribley

Also, in attendance was the Clerk Erin Sugden.

**There were no reports from members of the public.**

1. **Declarations of intentions to record**  
The Clerk declared that the meeting was to be recorded for minuting purposes.
2. **Apologies and absence**  
Apologies were received and accepted from Cllr Pat Marshall MBE.
3. **Declaration of Interests, Dispensations, Predetermination or Lobbying**  
None.
4. **Signing of the Minutes**  
The minutes from Tuesday 30<sup>th</sup> June 2020 were agreed as a true record and duly signed.
5. **Matters arising from the last minutes and action points**  
The War Memorial had been cleaned and the first edition of the Newsletter had been distributed.
6. **Printed Media**
  - a) Correspondence: None
  - b) Newsletter: Items to be included in next month's newsletter will be the cleaning of the War Memorial, Playscheme, Pond, 'what you can do via the website'.
7. **Digital Media**
  - a) Correspondence: None
9. **Playscheme**
  - a) Operational overview: The Clerk gave the committee an update on the first week of Playscheme and the Chairman spoke about the visit from the Deputy Mayor Cllr Fay Gooch.
  - b) Budget overview: The budget for the event was reviewed and the Clerk will present this after the event concludes to the Committee.
  - c) Review process: The Clerk informed the committee that a survey will be sent to all participants after the event to allow for a review to take place.
10. **Fireworks**  
The Clerk had spoken to the fireworks provider who said that the National Pyrotechnics Association is working with the Government around guidelines for

potential display to take place October/November. The event will be reviewed in September.

**11. Kent County Playing Fields Association**

It was proposed and unanimously agreed not to renew the membership.

**12. Future Events**

a) Christmas Market: It was proposed and unanimously agreed that the Christmas lights switch on will be on Sunday 29<sup>th</sup> November and the Kent Police Band will be invited to play between 17.30-18.30. Cllr Bollom will invite the band. This will not be a festive market.

**ACTION: CLLR BOLLUM**

b) Springtime event: Ideas for a Spring 2021 event will be put forward at the next meeting.

**13. Budget review**

a) Review budget: The committee reviewed the budget.

**14. Future Agenda Items**

Fireworks Display  
Christmas Lights  
Springtime Event  
Website- Google Analytics

**15. Date of next Meeting, 29<sup>th</sup> September, 2020**

**There being no further business to transact, the meeting closed at 20.15 hrs**

**Signed..... Date.....**