



## A G E N D A

To all members of the Council, Press and Public Members are hereby summoned and notice is given that the under the Coronavirus Act 2020\* **MEETING OF THE ENVIRONMENT COMMITTEE** will be taking place remotely on Tuesday 22<sup>nd</sup> September 2020 at 7.30pm when it is proposed to transact the following business:

### **Reports from members of the public**

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised (15 mins)

1. **Declarations of intention to record**  
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
2. **Apologies and absences.**  
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
3. **Declaration of Interests, Dispensations, Predetermination or Lobbying**  
To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
4. **Appoint Chairman and Vice-chairman**
5. **Signing of the Minutes of the last meeting**
6. **Clerk's report**  
To receive reports and update on previous actions
7. **Church Landway/Church Car Park** (Road Traffic Regulation Act 1984 s57(1)(a) and LGA 1972s126)
  - a) Correspondence:
  - b) Quotations for lighting repairs of the Church Landway
  - c) Review Church Lane Car Park surface
  - d) Request for the Scouts to install 3 storage containers
  - e) KCC Charging point
8. **Highways & Footpaths** (LGA 1972 s126, Highways Act 1980, s274A.)
  - a) Correspondence:
    - i) Bell Lane access
  - b) Joint Traffic Working Group: further updates
  - c) Progress with Highway Improvement Plan

9. **General Maintenance** (Open Spaces Act 1906 ss9-10 and Highways Act 1980 s96)
  - a) To identify/ratify essential maintenance issues.
  - b) Leaf clearance on pavements
10. **Bearsted Green** (Open Spaces Act 1906 ss9-10)
  - a) Correspondence:
11. **Allotments** (Small Holding and Allotment Act 1908 ss23,25)
  - a) Correspondence:
  - b) Cost for pest control
12. **Meadow Bank** (Open Spaces Act 1906 ss9-10)
  - a) Correspondence:
    - i) Advice from Invicta Law
  - b) Quotation for clearing remaining fly-tipped waste
13. **Open Spaces** (Open Spaces Act 1906 ss9-10)
  - a) Correspondence:
  - b) Tree survey update
  - c) Plants for station bank
  - d) Costs to replace beam at Woodland Trust play area
  - e) Cost to replace rope climb at Woodland Trust play area.
  - f) Planter upkeep
14. **Finance** (Accounts and Audit Regulation 2011/817)
  - a) Review budget
15. **General Correspondence**
16. **Future Agenda Items**
17. **Date of next Meeting, 20<sup>th</sup> October 2020**

Signed:



**Erin Sugden**  
**Clerk to Bearsted Parish Council.**  
16<sup>th</sup> September 2020  
Tel: 01622 630165

\*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

For members of the public wishing to attend this online meeting please provide visit :  
<https://us02web.zoom.us/j/83238873661?pwd=anlGR2dUUXJFbjJldEJ6RklWTFI0dz09>

Meeting ID: 832 3887 3661      Passcode: 357287

Should you have a report to give, you will be given the opportunity at the beginning of the session to talk for 3 minutes. After this time you will be muted but you will still be able to hear the Councillors conduct the meeting.