



A G E N D A

To all members of the Council, Press and Public Members
are hereby summoned and notice is given that the under the Coronavirus Act 2020*
MEETING OF THE FULL PARISH COUNCIL will be taking place remotely on Tuesday
10th November at 7.30pm when it is proposed to transact the following business:

Reports from members of the public (15 mins)

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

1. **Declarations of intention to record**
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
2. **Apologies and absences**
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
3. **Declaration of Interests, Dispensations, Predetermination or Lobbying**
To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
4. **Signing of the Minutes of the last meeting.**
5. **Clerks report**
To receive reports and update on previous actions
6. **To resolve to go into closed session and to exclude the press and public at item 18(Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) for consideration of HR Matters.**
7. **Reports:** (20 mins)
Borough Councillors
Community Warden
PCSO
Chairman
Clerk
8. **Committee Meeting and Working Group Reports.** (20 mins)
Environment Committee
Finance Committee
Communications Committee
Planning Committee

Traffic Committee
Reports from Working Groups
Reports from members of the Council for outside bodies

9. **Approval of quotations** (Accounts and Audit Regulation 2011/817)
 - a) Play area replacement fence – The Green
 - b) Replacement of Church Landway noticeboard
10. **Finance (10 mins)** (Accounts and Audit Regulation 2011/817)
 - a) Resolution to authorise payments
 - b) Finance Reports
 - c) Balances of accounts
 - d) Corporate card expenditure
 - e) Grants and Donations requests
 - f) Review budget for 2021/22
11. **Committees** (LGA 1972 s101(1) (a))
 - a) To appoint members to the HR Committee.
 - b) To appoint new members to the Finance Committee.
12. **Training** (LGA 1972 s111)
 - a) CiLCA for Clerk
13. **Update of Policy**
 - a) Reserves Policy
 - b) Email Etiquette
 - c) Recruitment and Selection Policy
 - d) Scheme of Delegation
14. **Artwork at The Sycamores**
Update of the progress of artwork.
15. **Correspondence (5 mins)**
16. **Future Agenda items**
17. **Date of the next Meeting: Tuesday 12th December 2020**
18. **Closed session:**
 - a) To consider HR Matters

Signed:



Erin Sugden, Clerk to Bearsted Parish Council, 4th November, 2020
Tel: 01622 630165 Email: Clerk@bearstedparishcouncil.gov.uk
Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH

*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

For members of the public wishing to attend this online meeting please visit www.zomm.us and use the following details:

Meeting ID: 843 1332 7882 Passcode: 447080

Should you have a report to give, you will be given the opportunity at the beginning of the session to talk for 3 minutes. After this time you will be muted but you will still be able to hear the Councillors conduct the meeting.