



A G E N D A

To all members of the Council, Press and Public Members
are hereby summoned and notice is given that the under the Coronavirus Act 2020*
MEETING OF THE FULL PARISH COUNCIL will be taking place remotely on Tuesday
15th December 2020 at 7.30pm when it is proposed to transact the following business:

Reports from members of the public (15 mins)

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies and absences

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. Signing of the Minutes of the last meeting.

5. Clerks report

To receive reports and update on previous actions

6. Reports:

(10 mins)

Borough Councillors
Community Warden
PCSO
Chairman
Clerk

7. **Committee Meeting and Working Group Reports.** (15 mins)
- a) Environment Committee
 - b) Finance Committee
 - c) Communications Committee
 - d) Planning Committee
 - e) Traffic Committee
 - f) HR Committee
 - g) Reports from Working Groups
 - h) Reports from members of the Council for outside bodies
8. **Approval of quotations** (Accounts and Audit Regulation 2011/817) (5 mins)
- a) Planting of the bank opposite the train station
 - b) To consider costs for the repair to the noticeboard on The Green
9. **Finance (10 mins)** (Accounts and Audit Regulation 2011/817) (10 mins)
- a) Resolution to authorise payments
 - b) Finance Reports
 - c) Balances of accounts
 - d) Corporate card expenditure
 - e) Grants and Donations requests
10. **Committees** (LGA 1972 s101(1) (a)) (5 mins)
- a) To appoint new member to the Finance Committee.
11. **Precept 2021-22** (10 mins)
- To consider recommendation made by the Finance and General Policy Committee.
12. **Update of Policy** (5 mins)
- a) Scheme of Delegation
13. **Allotment Insurance**
- To consider quotations for Public Liability Insurance
14. **Quotations for Tree Maintenance** (10 mins)
- To consider quotations received for two areas within the Parish where trees require maintenance.
15. **Local Plan Review** (5 mins)
- To receive an update on the Local Plan Review
16. **Correspondence (5 mins)**
17. **Future Agenda items**
18. **Date of the next Meeting: Tuesday 12th January 2021**

Signed:



Erin Sugden, Clerk to Bearsted Parish Council, 9th December 2020

Tel: 01622 630165 Email: Clerk@bearstedparishcouncil.gov.uk

Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH

*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

For members of the public wishing to attend this online meeting please visit www.zoom.us and use the following details:

<https://us02web.zoom.us/j/83852635754?pwd=RW1xM3hRMGM2Q2V3bXpGVklmYmh1Zz09>

Meeting ID: 838 5263 5754

Passcode: 795119

Should you have a report to give, you will be given the opportunity at the beginning of the session to talk for 3 minutes.