



A G E N D A

To all members of the Council, Press and Public Members are hereby summoned and notice is given that the **MEETING OF THE FINANCE AND POLICY COMMITTEE** will be held at King George Memorial Hall, Manor Rise on Tuesday 8th June 2021 at 7.30pm when it is proposed to transact the following business.

Reports from members of the public

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised (15 mins)

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies and absences.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. Signing of the Minutes of the last meeting

5. Clerk's report

To receive reports and update on previous actions.

6. Audit Review 2020-2021 (Accounts and Audit Regulation 2011/817)

To receive an update following the internal review

7. Finance (Accounts and Audit Regulation 2011/817)

- a) To consider payments to authorise.
- b) To consider finance reports
- c) To consider balances of accounts
- d) To consider corporate card expenditure
- e) Grants and Donations requests

8. Review policies for updating (LGA 1972 s.111)

- a) Councillor Allowances and Expenses

9. Terms of Reference (LGA 1972 s.101)

Delegation to the Clerk

10. Future Agenda items

11. Proposed date of next meeting being 6th July 2021.

Signed:

A handwritten signature in black ink, appearing to be 'ES', written over a horizontal line.

Erin Sugden
Clerk to Bearsted Parish Council.
2nd June 2021

Tel: 01622 630165

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