



Minutes of the Communications Committee meeting of Bearsted Parish Council held at Madginford Hall, Egremont Road on Tuesday 5<sup>th</sup> October 2021 at 7.30pm

Present: Cllr Michael Bollom  
Cllr Sandra Knatchbull  
Cllr Pat Marshall MBE  
Cllr Adam Powell  
Cllr Denis Spooner  
Cllr Joanna Tribley

Also, in attendance was the Clerk Erin Sugden, Cllr Richard Ash MBE and one member of the public.

**There were no reports from members of the public.**

**1. Declarations of intention to record.**

The Clerk declared the meeting would be recorded for minuting purposes.

**2. Apologies and absences**

None.

19.32 Cllr Spooner arrived

**3. Declaration of Interests, Dispensations, Predetermination or Lobbying**

Cllr Marshall declared an interest in the external event 'Bearsted and Thurnham Carnival and Fayre'.

**4. Signing of the Minutes of the last meeting**

One amendment was made to the minutes regarding the year of the Jubilee. The minutes of the Communications Committee meeting on the 27<sup>th</sup> July 2021 were agreed as a true record and duly signed.

A Councillor present at the meeting, as a member of the public, repeatably spoke out in regard to some points outside the reports from the public. The Chairman advised on a number of occasions that it was not a permitted time to speak. The Councillor was advised that he could not continue to raise any further points during this time and was stopped in mid conversation. The Councillor was reminded of the councils Standing Orders and ordered to respect them.

**5. Clerk's report**

There were no matters to report.

**6. Media Communications (LGA 1972 s142)**

a) Correspondence: None.

b) Newsletter: Traffic monitoring amendment, parking on junctions, reporting traffic issues to KCC via their website, Old Time Music, fireworks, planters.

c) Website: None.

d) Social media: Cllr Powell reported back from his recent public speaking training that video and live broadcasts gain better exposure on social media than static posts. Going forward more video's will be posted on Facebook.

**7. Events (LGA 1972 s145 (1)(a))**

- a) Market on the Green: Cllr Tribley and the Clerk had spoken to an interested party who may look to re-start the market in 2022. A further update will be given next month.
- b) Playscheme:
- i. To consider the budget: The budget was duly noted.
  - ii. Consider quotations for gazebo: It was highlighted that an additional gazebo would be useful for the Playscheme to have access to during wet weather. It was proposed by Cllr Tribley to spend £459.97 with Gala Tents for a new gazebo which was approved with all in favour.

**ACTION: CLERK**

c) Old Time Music Hall:

- i. Ratify cost: Cllr Bollom proposed to ratify costs for the mini bus travel (Spot Travel £150) and production of programmes (£63.42) which was approved with all in favour. The costs of refreshment were suggested at £35 which will be purchased on the day of the event. The Clerk will investigate options for First Aid.
- ii. To consider the budget: The budget was duly noted.
- iii. Review event and suggestions for the next event: Deferred to the next meeting.

**ACTION:CLERK**

d) Fireworks

- i. Event Plan: The Clerk gave an update about the need to pay for the road closure for the event at a cost of £75.00. Cllr Bollom proposed to accept this cost with all in favour.
- ii. To consider the budget: The budget was not finalised and will be reviewed at the next meeting.
- iii. Volunteers: Many of the councillors had volunteered with their families and no more are required.

- e) Queens Platinum Jubilee: It was proposed by Cllr Tribley to change the date of the picnic to Sunday 5<sup>th</sup> June 2022 which was approved with all in favour. Cllr Tribley proposed to spend £499 on a celebration beacon which was approved with all in favour. Locations for the beacon will be requested from members of the public.

**ACTION:CLERK**

The Clerk updated the committee that the Jubilee tree had been ordered and councillors will submit suggestions for a plaque to the clerk before the next meeting.

**ACTION: ALL**

- f) Other event suggestions: None.

- g) Externally organised events: The Chairman of the Bearsted and Thurnham Carnival & Fayre requested for their event to take place on The Green on Saturday 18<sup>th</sup> June 2022. It was proposed by Cllr Tribley to allow this event providing all other permissions are gained and relevant H&S documentation submitted. This was resolved with 5 in favour and one abstention.

**8. Beautification of Bearsted (Local Government Act 1972, s. 144)**

- a) Planters: Lee Harrison quoted £400 to install the planters. It was proposed by Cllr Tribley to accept the quotation and approved with all in favour. Plants for the new planters and those under noticeboards will be purchased by Cllr Tribley and members of the council will be asked to volunteer to install the plants.

**ACTION:CLLR TRIBLEY**

b) New Initiatives: Cllr Tribley to speak to KCC about the Bee Corridor.

**ACTION: CLLR TRIBLEY.**

**9. Festive Lights (Parish Councils Act 1957 s3)**

Quotations for the installation of festive lights were considered. Cllr Spooner proposed for Lee Harrison to install the lights at a cost of £2635.00 which was resolved with all in favour. The Kent Police Band had agreed their availability for the 27<sup>th</sup> November at a cost of £150. Cllr Knatchbull proposed to accept this cost but to change the date to the 28<sup>th</sup> November. The cost and date change were resolved with all in favour. The Clerk will consult with the Police Band regarding the date and times (16.15 – 16.45). The council were contacted by a local rock choir about playing at the festive lights illumination and the Clerk will investigate the costs and requirements.

**ACTION: CLERK**

**10. Future Agenda Items**

Market on the Green  
Review Old Time Music  
Queens Platinum Jubilee Plaque  
Queens Platinum Jubilee: Beacon Trail

**11. Date of next Meeting, 26<sup>th</sup> October 2021**

**There being no further business to transact, the meeting closed at 20.15hrs**

**Signed..... Date.....**