



Minutes of the Environment Committee meeting of Bearsted Parish Council held at the Memorial Hall, Manor Rise on Tuesday 19<sup>th</sup> October 2021 at 7.30 pm

Present:

Cllr Jon Hughes (Chair)  
Cllr Suzanne Camp  
Cllr Fabienne Hughes  
Cllr Tom Jenkins  
Cllr Mark Peters

Also, in attendance was the Clerk Erin Sugden.

**Reports from members of the public:** None.

**1. Declarations of intentions to record**

The Clerk declared that the meeting was to be recorded for minuting purposes.

**2. Apologies and absence**

Apologies were received and approved from Cllr M Broughton.

**3. Declaration of Interests, Dispensations, Predetermination or Lobbying**

Cllr Camp declared an interest in item 7b, Cllr J.Hughes and F.Hughes declared they had seen to an H&S issue relating to 6c.

**4. Signing of the Minutes of the last meeting**

The minutes from Tuesday 21<sup>st</sup> September 2021 were agreed as a true record and duly signed.

**5. Clerk's report**

Nothing to report

**6. Church Landway/Church Car Park (Road Traffic Regulation Act 1984 s57(1)(a) and LGA 1972s126)**

a) Correspondence: None.

b) Meeting with residents: Trapfield Close flooding: Cllr Jenkins met with residents of Trapfield Close. He reported that looking at Church Lane there would be many contributing factors to water reaching Trapfield Close, such as heavy rain running down Crosskeys, rain running down from the Church Lane car park and the 8 gully drains not being regularly cleared.

Cllr Jenkins gave the residents some suggestions as to other agencies they might want to contact.

c) Broken bollard light: The bollard light at the corner of the car park and the Church Landway has been broken. Advent Electrical was called to get the light working but the bollard has been permanently damaged. Cllr J.Hughes suggested replacing the bollard with a lamp post. It was proposed for the Clerk to investigate costs for a new lamp post which was resolved with all in favour.

**ACTION: CLERK**

**7. General Maintenance (Open Spaces Act 1906 ss9-10 and Highways Act 1980 s96)**

a) To identify/ratify essential maintenance issues: The Clerk recommended additional litter pickers at a cost of £16.60. This was proposed by Cllr J.Hughes and resolved with all in favour.

- b) Parish sign - The Green: The committee continues to look at options to either refurbish the post or replace the post. Deferred to next month. The sign is due to be finished next week.
- c) Fingerpost sign- The Green: The fingerpost is now back in situ.
- d) Community Payback: It was suggested that leaf clearance needs to commence on Hog Hill and Yeoman Lane.
- e) Queen Victoria Memorial refurbishment: Cllr Peters has contacted a contractor regarding the refurbishment who may be able to recommend a surveyor.

**ACTION: CLLR PETERS/CLERK**

**8. Bearsted Green (Open Spaces Act 1906 ss9-10)**

- a) Correspondence: A correspondence was received by phone to the Clerk about the grass cuttings left around the cricket pavilion and cricket cage still being erected. The Clerk requested that the cricket club have the cuttings removed however they are struggling to have a garden waste bin delivered by MBC. The cricket club is of the understanding that there is an informal agreement for them to keep the cage on the Green all year round.
- b) Deteriorating bench: The Clerk highlighted the deteriorating bench to the Cricket Club.

**9. Allotments (Small Holding and Allotment Act 1908 ss23,25)**

- a) Correspondence: None.

**10. Meadow Bank (Open Spaces Act 1906 ss9-10)**

- a) Correspondence:
  - i. Leylandii cuttings: A resident reported seeing cuttings being put on Meadowbank in March 2021. The committee will investigate. Correspondence will be sent to the resident.

**ACTION: CLERK**

**11. Open Spaces (Open Spaces Act 1906 ss9-10)**

- a) Correspondence: None
- Ground Maintenance Contract: Cllrs J.Hughes and Broughton will put together recommendations for the specification and the Clerk will put together the tender document.

**ACTION: CLERK/CLLR J.HUGHES/CLLR BROUGHTON**

**12. General Correspondence**

- a) Flood representative: The committee did not feel they had the experience or training to represent the Parish on this matter. The Clerk will write back to Downswood PC.

**13. Budget 2022-2023**

The committee considered the budget for 2022-2023 and made recommendations for changes for the approval of the Full Council.

**14. Future Agenda Items**

Tree Planting Guide  
Hedge on Elizabeth Harvie Field  
Meadowbank Meeting  
Refurbishment of Woodland Trust play area  
Allotment Insurance

**15. Date of next Meeting, 23<sup>rd</sup> November 2021**

**There being no further business to transact, the meeting closed at 20.48hrs**

**Signed.....Date.....**