



**Minutes of the HR Committee meeting of Bearsted Parish Council held at the
Parish Office, Madginford Hall, Egremont Road on Monday 25th October 2021
at 9am.**

Present:	Cllr Graeme Hannington (Chair)	
	Cllr Fabienne Hughes (Vice Chair)	
	Cllr Martin Broughton	

Also, in attendance was the Clerk Erin Sugden.

There were no reports from the members of the public

1. Declarations of intention to record.

The Clerk declared that the meeting would be recorded for minuting purposes.

2. Apologies and absences

None.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

None.

**4. To resolve to go into closed session and to exclude the press and public at item
5 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi)
for consideration staff salaries.**

At 10.09 hrs the meeting moved to closed session.

5. Closed Session

The committee discusses the current reliance level of the parish office and agreed there is a need to put in place greater support to allow for sickness, annual leave and lieu time to be taken by staff.

It was proposed by Cllr Hannington to increase the budget to allow for staffing levels to be expanded to provide more support to the council which was unanimously agreed.

There being no further business to transact, the meeting closed at 9.40hrs

Signed..... Date.....