



Minutes

Working Group for Project A
~Zoom- please see invite
12th February 2021 at 2pm -3pm

1. To receive apologies

2. To consider Terms of Reference ready

The Clerk will finalise the TOR for the next meeting of the Working group.

3. To discuss project plan

The communication plan was updated and a suggestion was made to request assistances from a couple of member of the Comms Committee to help with messaging. Once the Working Group are happy with the outline of the Project Plan this will be submitted to the Full Council.

Members discussed the need to consult with members of the public as soon as it was possible to ensure their points of views are taken into the design process and to enable areas of Market Research to commence.

4. Consider quotations and presentations from Landscape Designers

Members had meet virtually with Purple Arbour and Karen McCure. Both companies provided a wealth of experience but styled in very different ways. It was felt that the level of detail that Karen McCure offered at the cost charged was not what this project requires at the present time.

Representatives had not visited the site.

Purple Arbour understood that an outline/feasibility design was required before a full design could be put into production to incorporate members of the publics views. They had also visited the site to gauge the surroundings and local area. Therefore members will be recommending Purple Arbour as the Landscape Design to work with on this project.

5. Any other matters

None.