



AGENDA

To all members of the Council, Press and Public

Members are hereby summoned and notice is given that the **MEETING OF THE FINANCE AND POLICY COMMITTEE** will be held at Madginford Hall, Egremont Road on Tuesday 8th March 2022 7.30pm when it is proposed to transact the following business.

Reports from members of the public

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised (15 mins)

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies and absences.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. Signing of the Minutes of the last meeting

5. Clerk's report

To receive reports and update on previous actions.

6. Finance (Accounts and Audit Regulation 2011/817)

- a) To consider payment to authorise.
- b) To consider finance reports.
- c) To consider balances of accounts.
- d) Grants and Donations requests.

7. Review policies for updating (LGA 1972 s.111)

- a) Standing Orders
- b) Financial Regulations
- c) Equality and Diversity
- d) Training and Development
- e) Risk Management
- f) Internal Controls

8. Budget 2022-2023 (LGA 1972 s.41)

To receive an update on the Precept and Parish Service Scheme for 2022-2023.

9. Purchase of Council Administration Advisory Book

To consider the purchase of Arnold-Baker on Local Council Administration

10. Correspondence

11. Future Agenda items

12. Proposed date of next meeting being 3rd May 2022.

Signed:

A handwritten signature in black ink, appearing to be 'ES', written over a horizontal line.

Erin Sugden

Clerk to Bearsted Parish Council.

2nd March 2022

Tel: 01622 630165

Email: Clerk@bearstedparishcouncil.gov.uk

Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH