



A G E N D A

To all members of the Council, Press and Public Members are hereby summoned and notice is given that the **MEETING OF THE FINANCE AND POLICY COMMITTEE** will be held remotely on Tuesday 4th May 2021 at 7.30pm when it is proposed to transact the following business

Reports from members of the public

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised (15 mins)

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies and absences.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. Signing of the Minutes of the last meeting

5. Clerk's report

To receive reports and update on previous actions.

6. Finance (Accounts and Audit Regulation 2011/817)

- a) To consider payments to authorise.
- b) To consider finance reports
- c) To consider balances of accounts
- d) To consider corporate card expenditure
- e) Grants and Donations requests
 - i. Samaritans

7. Review policies for updating (LGA 1972 s.111)

- a) Complaints Procedure
- b) Community Engagement Policy
- c) Inclusions and Exemptions for Publishing Data Policy
- d) Maternity Policy

8. Terms of Reference (LGA 1972 s.101)

Delegation to the Clerk

9. Future Agenda items

10. Proposed date of next meeting being 8th June 2021.

Signed:



Erin Sugden
Clerk to Bearsted Parish Council.
28th April 2021

Tel: 01622 630165

Email: Clerk@bearstedparishcouncil.gov.uk

Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH

*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

For members of the public wishing to attend this online meeting please provide visit :
<https://us02web.zoom.us/j/83700776531?pwd=RFFJZ2R4WStGSWZPZ3IzY0YyS0pVQT09>

Meeting ID: 837 0077 6531 Passcode: 373302

Should you have a report to give, you will be given the opportunity at the beginning of the session to talk for 3 minutes. After this time you will be muted but you will still be able to hear the Councillors conduct the meeting.

Papers to support the meeting can be requested from the Clerk in line with the Model Publication Scheme Policy.