



**Minutes of the HR Committee meeting of Bearsted Parish Council held at the  
Parish Office, Madginford Hall, Egremont Road on Wednesday 20<sup>th</sup> July 2022  
at 18.00pm.**

Present:	Cllr Graeme Hannington
	Cllr Suzanne Camp
	Cllr Martin Broughton

Also, in attendance was Clerk Erin Sugden.

**There were no reports from the members of the public**

**1. Declarations of intention to record.**

The Clerk declared that the meeting would be recorded for minuting purposes.

**2. Apologies and absences**

None.

**3. Declaration of Interests, Dispensations, Predetermination or Lobbying**

None.

**4. To appoint Chairman and Vice-Chairman**

This was deferred to the next meeting. It was proposed for Cllr Broughton to Chair this meeting which was unanimously agreed.

**5. Signing of the Minutes of the last meeting**

The minutes of the 31<sup>st</sup> January 2022 were agreed and duly signed.

**6. To resolve to go into closed session and to exclude the press and public at item 6 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) for consideration of staff salaries/employment contract and Code of Conduct.**

**7. Closed Session**

a) To consider staff salaries and employment contracts:

The committee discussed the current rates of pay and felt further investigation was due to confirm the LC scale of the council.

b) To consider a current code of conduct.

The committee was informed that protective measures put in place on the 31<sup>st</sup> January 2022 had been breached. Cllr Broughton was actioned with reminding the subject of the Code of Conduct complaint that the measures were still in place and that they should abide by them to ensure that the council was protecting their staff.

**ACTION: CLLR BROUGHTON**

With no further business to transact, the meeting closed at 19.13hrs

**Signed..... Date.....**