



A G E N D A

To all Members of the Council, Press and Public
Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at Madginford Hall, Egremont Road, on Tuesday 15th November 2022 at 7.30pm.

It is proposed to transact the following business:

Reports from members of the public

(15 mins)

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies and absences

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. To resolve to go into closed session and to exclude the press and public at item 20 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) HR Matters and a Code of Conduct complaint.

5. Clerks report

(10 mins)

To receive reports and update on previous actions

6. Signing of the Minutes of the last meeting.

(5 mins)

7. Reports:

(5 mins)

- a) Borough Councillors
- b) Community Warden
- c) PCSO
- d) Chairman
- e) Clerk

8. **Committee Meeting and Working Group Reports.** (10 mins)
- a) Environment Committee
 - b) Planning Committee
 - c) Traffic Committee
 - d) HR Committee
 - e) Reports from Working Groups
 - i. Parish Leases
 - f) Reports from members of the Council for outside bodies
9. **Finance** (Accounts and Audit Regulation 2011/817) (10 mins)
- a) Grants and Donations requests
 - i. Madginford Primary School.
 - b) Resolution to approve/ratify quotations or payments
 - c) Authorise payments
 - d) Finance Reports
 - e) Balances of accounts
10. **Project A**
- To consider recommendations made by the Project A working group
- a) It is proposed that a resolution is made as to whether Project A should continue based on information currently available.
 - b) It is proposed that the Communication Committee prepare a briefing document to be made available to stakeholders about Project A.
 - c) It is proposed that a Member Briefing with MBC Planning is conducted and that £350 be made available for pre-application advice.
11. **Church Lane allotment tenancy agreement extension** (5 mins)
- To review the request from the Church Lane Allotment Association to extend their tenancy notice.
12. **New play equipment – Bearsted Woodland Play Area** (10 mins)
- To receive the recommendation from the Environment Committee for a contractor to install new play equipment at the Bearsted Woodland Play area.
13. **St Faith Lane – Water supply pipe** (10 mins)
- To receive an update regarding the request for a water supply pipe at St Faith's Lane.
14. **Bike Storage on The Green** (10 mins)
- To discuss options suggested for bike storage on the Parish Green.
15. **Antisocial Behaviour – Church Lane car park** (10 mins)
- To discuss the options available to the Parish Council to reduce antisocial behaviour in the Church Lane car park.

16. Policies (10 mins)

- a) Scheme of Delegation
- b) Lone Worker Policy
- c) Paternity Pay & Leave
- d) Accessibility Statement
- e) Civility and Respect Model councillor and officer protocol
- f) Sustainability Policy

17. Training (5 mins)

- a) Allotment Management Training

18. In line with standing order 7a, a request to reverse agenda item 17a from the meeting of the 11th of October 2022 has been received with support from 7 councillors.

- a) To consider reversing resolution 17a from the meeting on the 11th of October 2022.
- b) If item 18a is approved, the council should consider appointing members to the Finance and General Policy Committee.

19. Correspondence (5 mins)

- a) Late correspondence – Full Council correspondence
- b) Soil Sample
- c) Parish Council meeting concerns
- d) GDPR

20. Closed Session: (10 mins)

- a) HR Matters.

21. Future Agenda Items

22. Date of the next meeting: Tuesday 13th December 2022 – King George Memorial Hall



Signed:

Erin Sugden, Clerk to Bearsted Parish Council, 09 November 2022

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To enable members of the public to attend our meetings we offer a virtual option:

<https://us02web.zoom.us/j/81222684651?pwd=SzU3eGUwakxRL0c1U2hCdDVIZlYrUT09>

Meeting ID: 812 2268 4651

Passcode: 496596