



A G E N D A

To all members of the Council, Press and Public

Members are hereby summoned and notice is given that the **MEETING OF THE COMMUNICATIONS COMMITTEE** will be at the King George V Memorial Hall, Manor Rise on Tuesday 17th January 2023 at 8:00pm when it is proposed to transact the following business

Reports from members of the public

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised
(15 mins)

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies for absence

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. Signing of the Minutes of the last meeting

5. Office report

To receive reports and update on previous actions.

6. Media, printed and internal communications (LGA 1972 s142)

- a) Correspondence
- b) 2023 Newsletters
- c) Website
- d) Social media

7. Events (LGA 1972 s145 (1)(a))

- a) Fireworks: To receive an update on the event.
- b) Market on the Green: To receive and update about the event.
- c) Bearsted in Bloom: To discuss schedule for 2023
- d) Playscheme: To discuss schedule for 2023
- e) Other event suggestions.
- f) Externally organised events:
 - i) Cars on the Green - Councillor point of contact.

8. Celebration of the Coronation (LGA 1972 s145 (1)(a))

- i.) To receive an update from community engagement.
- ii.) To review KALC insurance

9. Elizabeth Harvie Field Premise Licence

- i.) Discuss payment of the licence fee

10. Beautification of Bearsted (Local Government Act 1972, s. 144)

To receive any new ideas.

11. Mynn Awards

To discuss the awards normally presented at the APM. 29th March 2023

12. Parish Booklet 2023

To discuss the content, budget and schedule for publishing the booklet.

13. Newsletter distribution

To discuss the ways, we circulate the newsletter and manage distribution.

14. Permanent banner poles

To discuss the order for permanent poles requested at the November meeting.

15. Community Project / Project A Briefing Document

To compile a document to brief all stakeholders of the community project about the current progress as discussed in Full Council Nov 22.

16. Twitter Account

To discuss the need for a Twitter account to reach out to companies when required.

17. Future Agenda Items

18. Date of next Meeting

21st March 2023

Signed:



Joanne Upton,
Administrator to Bearsted Parish Council.
11th January 2023

Tel: 01622 630165 Email: Clerk@bearstedparishcouncil.gov.uk

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