



## AGENDA

To all Members of the Council, Press and Public Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at Madginford Hall, Egremont Road, on Tuesday 14<sup>th</sup> February 2023 at 7.30pm.

**It is proposed to transact the following business:**

### **Reports from members of the public**

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

#### **1. Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

#### **2. Apologies and absences**

Members who cannot attend a meeting shall tender their apologies to the Parish k prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

#### **3. Declaration of Interests, Dispensations, Predetermination or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

#### **4. To resolve to go into closed session and to exclude the press and public at item 15 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) HR Matters.**

#### **5. Signing of the Minutes of the last meeting**

- a) Minutes from Full Council meeting 10<sup>th</sup> January 2023.
- b) Minutes from the closed session at the Full Council meeting 10<sup>th</sup> January 2023.
- c) Minutes from the Extraordinary Full Council meeting on 17<sup>th</sup> January 2023.

#### **6. Co-option of Councillors**

Consideration for the co-option of Councillors to fill four vacancies.

#### **7. The appointment of Councillors to committees**

#### **8. Reports:**

- a) Borough Councillors
- b) Community Warden
- c) PCSO
- d) Chairman

#### **9. Committee Meeting and Working Group Reports.**

- a) HR Committee
- b) Communications Committee
- c) Traffic Committee
- d) Finance & General Policy Committee
- e) Environment Committee
- f) Planning Committee
- g) Reports from members of the Council for outside bodies

**10. Donated Land**

To receive an update from Cllr Hall regarding the response from Whitehead & Monckton and to consider the request from the donor that BPC transfers the land back to their ownership.

**11. Councillor Meeting Allowance**

To consider reinstating the allowance for Councillor's meeting attendance

**12. Finance** (Accounts and Audit Regulation 2011/817)

- a) Resolution to approve/ratify quotations or payments.
  - i) Kompan, post installation quote for BWT play area equipment.
  - ii) Safety Inspections UK, PAT testing for Parish Office
- b) Grants and Donations requests.
  - i) Bearsted CAN.
  - ii) Madginford School, food bank.
  - iii) Roseacre Junior School, Special Education Needs Equipment
- c) Authorise payments.
- d) Finance Reports.
- e) Balances of accounts.
- f) Approve the Budget

**13. GDPR**

To discuss the recent complaint made to ICO and the action required by BPC.

**14. Urgent Matters**

To discuss adding an 'Urgent Matters' item to the Full Council agenda's and agreeing the procedure and rules on allowing matters to be raised under this item.

**15. Closed Session**

HR Matters.

**16. Future Agenda Items**

**17. Date of the next meeting 14<sup>th</sup> March 2023**

Signed:



Joanne Upton, Administrator to Bearsted Parish Council, 8<sup>th</sup> February 2023

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