



## AGENDA

To all Members of the Council, Press and Public Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at King George V Memorial Hall, Manor Rise, on Tuesday 14<sup>th</sup> March 2023 at 7.30pm.

**It is proposed to transact the following business:**

### **Reports from members of the public**

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

#### **1. Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

#### **2. Apologies and absences**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

#### **3. Declaration of Interests, Dispensations, Predetermination or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

#### **4. To resolve to go into closed session and to exclude the press and public at item 15 (Admissions to Meetings) Act 1960 in accordance with standing order 13 (xi) HR Matters.**

#### **5. Signing of the Minutes of the last meeting**

- a) Minutes from Full Council meeting 14<sup>th</sup> February 2023.
- b) Minutes from the closed session at the Full Council meeting 14<sup>th</sup> February 2023.

#### **6. Reports:**

- a) Borough Councillors
- b) Community Warden
- c) PCSO
- d) Chairman

#### **7. Committee Meeting and Working Group Reports.**

- a) HR Committee
- b) Traffic Committee
- c) Environment Committee
- d) Planning Committee
- e) Reports from members of the Council for outside bodies

#### **8. Donated Land**

To receive an update from Cllr's Hall and Jagger regarding the meeting with the resident who donated the land.

#### **9. Finance (Accounts and Audit Regulation 2011/817)**

- a) Resolution to approve/ratify quotations or payments.
  - i. Renew membership to SLCC.
  - ii. Renew membership to CPRE The Countryside Charity.
  - iii. SAFE I.S. new fire equipment and maintenance.
  - iv. To consider the cost to replace lighting in the Parish Office.

- v. To consider the cost to update the Chair Plaque for the Hall.
  - vi. To consider the cost to secure the bench on the Green.
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- b) Grants and Donations requests.
  - c) Authorise payments.
  - d) Finance Reports.
  - e) Balances of accounts.
  - f) To consider the use of the Parish bank card.
  - g) To advise the Council of the change in External Auditor details
10. **Bearsted & Thurnham Carnival and Fair**  
To agree the date for the 24<sup>th</sup> June 2023 and review terms and conditions.
11. **Hazlitt Theatre Production**  
To consider the use of the Green for their production of Treasure Island on 18<sup>th</sup> August 2023.
12. **Annual Parish Meeting**  
To agree the format for the evening.
13. **Correspondence**  
Councillor Conduct.
14. **Urgent Matters**
15. **Closed Session**  
HR Matters.
16. **Future Agenda Items**
17. **Date of the next meeting 11<sup>th</sup> April 2023**

Signed:



Joanne Upton, Administrator to Bearsted Parish Council, 8<sup>th</sup> March 2023

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