

**Minutes of the Bearsted Parish Council Meeting
on Tuesday 14 February 2023 commencing at 7.30pm.**

Councillors present: D Hall – Chairman, G Hannington, A Rowe, R Ash MBE, D Spooner, F Jagger, C English, C Smith, Mrs D Baylis (Locum Clerk), Administrators, J Upton and A Bush and 11 members of the public. New Cllrs V Springett, C Waters and S Turner from item 6,

Reports from members of the public

One member of the public wanted a statement put out about what was going on with the Church Landway Allotments. Plot holders had been given eviction notices and needed to plan for the future.

One member of the public had come to give information about the Bearsted Climate Action Group. The group had formed just after COP 26. They were looking at local practical action and group action to reduce carbon and improve biodiversity. They have Instagram and Facebook accounts, an email list and a website. They have posters in local noticeboards, gardens etc. They hold regular open meetings. Thanks were given to Finance Committee for recommending approval of their grant for a repair café. Councillors were invited to attend the next repair café in the WI hall on the 26 April.

1. Declaration of intention to record

The declaration was read out.

2. Apologies and absences

Cllrs P Marshall and M Peters sent apologies.
Mike Harris was absent.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

Cllr C Smith – Bearsted CAN

4. To resolve to go into closed session and exclude the press and public at item 15 (Admission to meetings) Act 1960 in accordance with standing order 10 (xi) HR Matters.

It was proposed by Cllr English, seconded by Cllr Jagger and all agreed that the meeting go into closed session at item 15.

5. Signing of the Minutes of the last meeting.

a) Minutes from Full Council Meeting 10 January 2023

It was proposed by Cllr Spooner, seconded by Cllr Hannington and all agreed that the minutes be signed with some minor amendments and the addition of the new Councillors under 'Councillors Present' from item 9.

b) Minutes from the closed session of the Full Council meeting 10 January 2023

It was proposed by Cllr Spooner, seconded by Cllr Hall and all agreed that these minutes be signed.

c) Minutes from the Extraordinary Full Council meeting on 17 January 2023

It was proposed by Cllr Ash MBE, seconded by Cllr Spooner resolved with 7 in favour and one abstention.

6. **Co-option of Councillors**

There were 3 candidates for 4 vacancies. It was proposed by Cllr Hall, seconded by Cllr Ash MBE and all agreed that Val Springett, Sean Turner and Christopher Waters be co-opted as Councillors. Cllr Hall welcomed them to the Parish Council and they signed their Declarations of Acceptance of Office.

7. **The appointment of Councillors to committees**

Cllr Waters agreed to join the Finance and Planning Committees. Cllr Turner agreed to join the Environment and Communications Committees. Cllr Springett agreed to join the Traffic Committee.

8. **Reports**

a) **Borough Councillors**

Cllr Springett's report had been added to the papers for this meeting. She reported on the Licensing application for the convenience store. The license had been granted up to 11pm. The owner was planning to close earlier than this and a condition had been added to the licence to require 2 members of staff after 9.30pm.

Cllr Spooner had submitted a detailed report which had been added to the papers for this meeting. He had attended a meeting of the Kent Downs Line Community Rail Partnership. He raised the continued dereliction of the Bearsted coal yard site. The Network Rail representative said that this was a low priority and that it would be very expensive to clear the site for viable use.

Cllr English added that the Committee were looking for a vice-chairman and that if no one else was interested then he would put himself forward.

The report from Cllr Knatchbull was noted.

b) **Community Warden**

The report from the Community Warden was noted.

c) **PCSO**

The Police and Crime Commissioner was making changes to the policing system with the redundancy of PCSO's. They are making the changes in June 2023 and all PCSO's will have to reapply for their jobs. They are being replaced with beat Police officers who will have more power at a ratio of 3 PCSO's to 1 beat officer who will cover a wider area.

This is partly due to funding as beat officers are funded by the Home Office and PCSO's funded locally.

d) **Chairman**

Cllr Hall had not submitted a report for this meeting.

9. **Committee Meeting and Working Group Reports**

a) **HR Committee**

The Chairman thanked Cllr Hannington for all the hard work he had been doing. Cllr Hannington reported that new contracts for staff were being formulated in conjunction with Worknest, that were up to date with current employment law and practices. Employees do not have to accept the new contracts as they have existing contracts. Cllr Hannington would circulate the latest version to members for comment.

Worknest had been re-engaged at their 2014 rate. A budget of £5,000 had already been agreed for the work but it was thought that the total would be a lot less.

b) **Communications Committee**

The minutes of the meeting held on the 17 January had been circulated with the papers for this meeting. The years events had been agreed. Fireworks would be on the 3rd November 2023. There were plans to expand the Play scheme for 2024. Bearsted in Bloom would be rested for 2023 and considered again for 2024. Possible events on the Green would be Kent Air Ambulance, Kent police and Wilson's circus.

There were no specific events planned for the Coronation, but the Committee would like to put forward the purchase and installation of bunting to decorate the village.

It was proposed by Cllr Springett, seconded by Cllr Hall and all agreed that £500 be spent on bunting. It was proposed by Cllr Hall, seconded by Cllr Rowe and all agreed that £1,450 be spent on the installation and removal of the bunting.

It was proposed by Cllr English, seconded by Cllr Hall and all agreed that the decision to create a Twitter account be ratified.

It was proposed by Cllr English, seconded by Cllr Springett and all agreed that Councillors will divide up the parish to deliver newsletters to residents. The routes would be varied so that Councillors got to see more of the Parish and engage with the public.

c) **Traffic Committee**

Cllr Ash MBE had taken a gift and a letter from the BPC Chairman to ex-Cllr J Tribley in recognition of all the hard work she had done as Chairman for this Committee.

Cllr Ash MBE reported that only one gateway option for the A20 was now deemed viable by KCC highways.

The Pedestrian crossing at the railway station was going ahead to the next stage. The crossing would be at the location of the pedestrian access to the station and not the vehicular access. It was proposed by Cllr Ash MBE, seconded by Cllr Hall and all agreed that £1,800 be paid for the necessary design work.

KCC had not approved making Otham Lane a quiet lane.

KCC had not approved a pedestrian crossing by the railway bridge in Ware Street or signage.

Cllr Hall reported that the village had lost its bus service in 2022. There was a joint bid in with the Community Bus Fund from BPC and Detling PC for a shopper bus shared with Detling to go from Cross Keys to Grove Green twice a day.

BPC was liaising with Boxley, Hollingbourne and Thurnham Parish Councils with regards to the A20 as the road covers multiple parishes and a joint initiative would be more effective.

d) **Finance and General Policy Committee**

It was proposed by Cllr Hall, seconded by Cllr Jagger and all agreed that the proposed change to Standing Orders with regards to Councillor Absence be accepted and the section 85 reference be removed from the agenda.

It was proposed by Cllr Ash MBE, seconded by Cllr Jagger and all agreed that changes to the Press Communications Policy be made.

It was proposed by Cllr Spooner, seconded by Cllr Springett and all agreed that the changes to the Communications Policy regarding confidential communications be made.

Cllr English reported that work was ongoing on the Lone Working, Civility and Respect, Paternity and Accessibility policies.

e) **Environment Committee**

The minutes of the meeting held on 18 October 2022 had been circulated with the papers for this meeting.

f) **Planning Committee**

The last meeting had not been quorate so out of meeting decisions were taken regarding certain planning applications. It had been agreed to support the stance of the Bearsted and Thurnham Society as regards the breach of planning in respect of the Library/ School Master's house.

g) **Reports from members of the Council for outside bodies**

Cllr Ash MBE had not attended the last KALC meeting but reported that anyone up for election in 2023 would only serve one year. MBC was streamlining its elections process and all Parish and Borough Councillors would be up for election in 2024.

10. **Donated Land**

Cllr Hall reported that following communication with Whitehead Monckton that the land had been legally transferred to BPC. Due to poor governance on the part of the Parish Council the transaction had not been signed for with the correct approvals from BPC in accordance with its Standing Orders. This could result in a legal challenge.

It was proposed by Cllr English, seconded by Cllr Spooner and all agreed that the proposal to build tennis courts on the allotment site be discontinued.

It was proposed by Cllr English, seconded by Cllr Springett and agreed that Cllr Hall talk to Mr Ashness to see if a solution could be found as Mr Ashness had expressed a willingness to assist the tennis club with additional courts on the land before agreeing to return the land.

It was proposed by Cllr English, seconded by Cllr Jagger and all agreed that the Environment Committee take responsibility for any projects on this land.

11. **Councillor Meeting Allowance**

It was proposed by Cllr Hall, seconded by Cllr English and all agreed that the Councillor meeting allowance of £24 per meeting for a maximum of 20 meetings be reinstated from May 2023. This would only be payable to elected Councillors.

12. **Finance (Accounts and Audit Regulation 2011/817)**

a) **Resolution to approve/ratify quotations or payments**

i) **Safety Inspections UK, PAT testing for Parish Office**

It was proposed by Cllr English, seconded by Cllr Springett and all agreed that the PAT testing quotation be accepted.

b) **Grant and Donation Requests**

i) **Bearsted CAN**

It was proposed by Cllr Hall, seconded by Cllr English and all agreed that the grant of £200 for the hire of the WI Hall for a repair café be made.

ii) **Madginford School Food Bank**

It was proposed by Cllr Hall, seconded by Cllr English and all agreed that the grant of £1,500 for the food bank be made. The foodbank is located at but not part of the school. It was agreed to advertise the foodbank in the newsletter and on the News feed of the website.

iii) **Roseacre Junior School Special Education Needs Equipment**

It was proposed by Cllr Hall, seconded by Cllr Spooner and all agreed that the grant for £578.94 for special needs equipment be made.

c) **Authorise Payments**

It was proposed by Cllr English, seconded by Cllr Rowe and all agreed that the payments listed be made.

d) **Finance Reports**

The finance reports were noted.

e) **Balances of Accounts**

The balances of accounts were noted.

f) **Approve the Budget**

It was proposed by Cllr Smith, seconded by Cllr Spooner and all agreed that the budget be accepted.

13. **GDPR**

Cllr Hall reported that the circulation of the confidential email on the 15 November 2022 had been reported to the Information Commissioners office and had been confirmed as a breach of GDPR regulations. It was not regarded as a serious breach but would require mitigation. An update would be given at the next meeting.

14. **Urgent matters**

It was proposed by Cllr Hall, seconded by Cllr English and all agreed that urgent matters could be added to the Agenda of Full Council meetings. All items under this heading would be voted on for inclusion on the night of the meeting.

The administrator asked for a budget of £6 per head for the APM buffet and the Council agreed to one welcome drink and tea & coffee to be available throughout the meeting. This was agreed with all in favour.

15. **The Council moved to closed session and excluded the press and public (Admission to meetings) Act 1960 in accordance with standing order 10 (xi) HR Matters.**

1.

a) The terms for the contract for the Market Manager for 2023-2024 was agreed with all in favour.

b) The Council agreed payment terms for the Administrators for additional hours worked and holiday pay.

c) The Council discussed return to work procedures.

d) The Council considered and agreed options for CiLCA training.

2.

The Council considered and agreed to increase the Employer Pension contribution to 5%.

16. **Future Agenda Items**

None listed

17. **Date of Next Meeting**

Tuesday 14 March 2023.

Noted.

Meeting closed at 10.30 p.m.

Signed as a correct record of the proceedings.

Chairman.....

Date.....

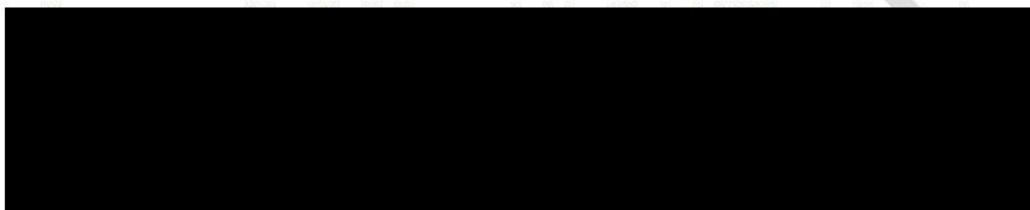
**Confidential Minutes of the Bearsted Parish Council Meeting
on Tuesday 14 February 2023 commencing at 7.30pm.**

Councillors present G Hannington, A Rowe, R Ash MBE, D Spooner, D Hall, F Jagger, C English, C Smith, S Turner, V Springett, C Waters, Mrs D Baylis (Locum Clerk).

15. **Confidential Session.**

1.

- a) **To review and agree the new contract for the Market Manager and contribute towards costs.**



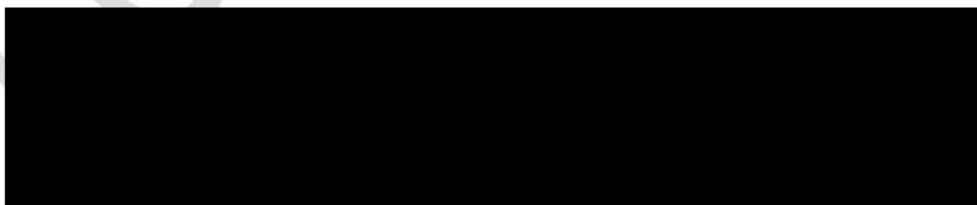
- b) **Overtime and holiday management**



- c) **Managed return to work programme**



- d) **CILCA Training**



2. **Employer Pension Contributions**

It was proposed by Cllr Spooner, seconded by Cllr Ash MBE and all agreed that the employer pension contribution be raised to 5%.

Chairman.....

Date.....

Parish Report from Sally Williams for Meeting March 23

This month has seen a lot of activity from Rogue Doorstep Traders – wanting to jetwash driveways and roofs – I have spoken to them and they moved on – however they have already carried out work at people's property charging a lot of money – across the parish – the information I was able to gather has been sent to Kent Police etc.

Ongoing welfare/isolation issues throughout the Parish.



**Minutes of the HR Committee meeting of Bearsted Parish Council held at the
Parish Office, Madginford Hall, Egremont Road on Thursday 3rd November
2022 at 7.30pm.**

Present:	Cllr Graeme Hannington
	Cllr Clive English
	Cllr Denis Spooner
	Cllr David Hall

1. Declarations of intention to record.

None.

2. Apologies and absences

None.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

None.

4. Signing of the minutes of the last meeting

5. To resolve to go into closed session and to exclude the press and public at item 7 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) for consideration of staff salaries/employment contract return to work policy.

6. [REDACTED]
- [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]

With no further business to transact, the meeting closed at 17.20

Signed..... Date.....

From: david.hall@bearstedparishcouncil.gov.uk
To: office@bearstedparishcouncil.gov.uk
Cc: nicola.brittain@bearstedparishcouncil.gov.uk
Subject: RE: IMPORTANT -FW: RE: Training- year end for finance and allotments
Date: 23 February 2023 08:44:08
Importance: High

Hi Jo

This was approved yesterday.

Best wishes

David

From: office@bearstedparishcouncil.gov.uk <office@bearstedparishcouncil.gov.uk>
Sent: Monday, February 20, 2023 2:21 PM
To: david.hall@bearstedparishcouncil.gov.uk
Subject: IMPORTANT -FW: RE: Training- year end for finance and allotments

Hi David

Please can you get this approved at the HR meeting on Wednesday, I've highlighted cost below in Nicola's email.

Many thanks

Joanne Upton
Administrator to Bearsted Parish Council
Working Hours Monday, Tuesday, Wednesday and Thursday 9 30am – 2 30pm
Tel: 01622 630165
Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH The Parish office is open Monday – Wednesday 9 30am – 2pm and Thursday 9 30am – 12 00pm - or by prior appointment

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-----Original Message-----

From: office@bearstedparishcouncil.gov.uk
Sent: Thursday, 9 February, 2023 14:05
To: nicola.brittain@bearstedparishcouncil.gov.uk
Subject: RE: RE: Training- year end for finance and allotments

Hi Nicola

Me and amy have done the allotment training before, we think we can just about remember how to do it.

With regards to the Edge training for you, we've missed being able to add to agenda for FC next wk. I'll see if councillor will approve by email and come back to you.

Kind regards,



Joanne Upton
Administrator to Bearsted Parish Council
Working Hours Monday, Tuesday, Wednesday and Thursday 9 30am – 2 30pm
Tel: 01622 630165
Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH The Parish office is open Monday – Wednesday 9 30am – 2pm and Thursday 9 30am – 12 00pm - or by prior appointment

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From: nicola.brittain@bearstedparishcouncil.gov.uk <nicola.brittain@bearstedparishcouncil.gov.uk>
Sent: 08 February 2023 14:14
To: Joanne UPTON <office@bearstedparishcouncil.gov.uk>
Subject: FW: RE: Training- year end for finance and allotments

Hi Jo

Please see EDGE's response below re the year end training.

I have looked at the training on offer and the bronze package (£35) is what the Council usually purchase. Would this be ok again? Happy to complete the paperwork if so - to ensure we get a spot!

You will also see that they mention their allotments training if this is of use to you?

Thanks

Nicola

Nicola Brittain
Finance Support - BPC

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-----Original Message-----

From: "Admin - EDGE IT Systems" <admin@edgeitsystems.com>
Sent: Wednesday, 1 February, 2023 13:07
To: "nicola.brittain@bearstedparishcouncil.gov.uk" <nicola.brittain@bearstedparishcouncil.gov.uk>
Subject: RE: Training- year end for finance and allotments

Hello Nicola,

Various emails have been sent out over the past few weeks about our year end support.

We are offering different packages of support this year, each of which can be booked via the link below:
[End of year finance packages - EDGE IT Systems](#)

As for the allotments year end process, we aren't running any particular sessions for this, but you can book in one to one sessions with our team to get this sorted. These are chargeable sessions at £82 per hours +VAT.

If you would like to book in a session, please email support@edgeitsystem.com and we will get that session sorted.

Kind regards,
Shane Pelchat



Shane Pelchat
General Manager

Telephone: +44(0)24 7666 7337
Email: shane@edgeitsystems.com

www.edgeITsystems.com



EDGE IT Systems Limited, Enterprise House, Courtaulds Way, Coventry, CV6 5NX, United Kingdom
Office: +44(0)24 7666 7337 | EDGE IT Systems Limited is a member of the EDGE IT Holdings (UK) Ltd group

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From: nicola.brittain@bearstedparishcouncil.gov.uk <nicola.brittain@bearstedparishcouncil.gov.uk>
Sent: 01 February 2023 10:20
To: Admin - EDGE IT Systems <admin@edgeitsystems.com>

Subject: Training- year end for finance and allotments

Hello

[REDACTED] so not sure if we have missed the email - but is there going to be a finance year end training session this year? Please could details be sent to me if so?

In addition to this, do you run an allotments year end process refresher?

Thanks

Nicola

Nicola Brittain
Finance Support - BPC

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Minutes of the Traffic and Transport Committee meeting of Bearsted Parish
Council held at Madginford Hall, Egremont Road, Bearsted
Tuesday 31st January 2023 at 7:30pm

Present: Cllr Richard Ash MBC (Chairman)
Cllr David Hall (Vice Chair)
Cllr Alan Rowe
Cllr Denis Spooner

Also, in attendance was the Administrator Joanne Upton along with MBC Cllr Val Springett and 4 members of the public.

The committee voted with all in favour to move straight to item 4.

4 To elect a new committee Chairperson

Cllr Hall nominated Cllr Ash for the position of Chairperson, seconded by Cllr Rowe and agreed with all in favour. There were no other nominations.

5. To elect a new committee Vice Chairperson

Cllr Ash nominated Cllr Hall for the position of Vice Chair, seconded by Cllr Spooner and agreed with all in favour. There were no other nominations.

There were 3 reports from members of the public.

One resident spoke about parking concerns on Sandy Mount which has become a car park for residents on Ware Street. Concerns include inconsiderate parking on footpaths, making it difficult for his disabled son to use the footpaths safely. Cars driving on the footpaths due to numerous cars parked in the road. There are no spaces for visitors and the resident has had trouble selling his property due to the parking issues.

A second resident spoke about parking concerns on Shirley Way, vehicles parking opposite each other preventing emergency and larger vehicles being able to use the road, parking on footpaths preventing wheelchair and pushchair access to pedestrians. Parked cars belonging to staff that work at the various local businesses so are being left there all day.

A third resident spoke about parking concerns on Copsewood Way, specifically the two car transporters being parked on the road and the number of cars being parked by that business. Extremely dangerous when trying to access their driveway as the car transporters block all visibility of the road.

1. Declarations of intention to record.

The Chairman declared that the meeting will be recorded by the Administrator for minuting purposes.

2. Apologies and absence

Apologies were duly noted for Cllr Mark Peters.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

None declared.

The committee voted with all in favour to move to item 9, 16a & 16b.

9. Review Highways Improvement Plan

Sandy Mount – Cllr Ash asked the resident if he felt the number of designated parking bays were appropriate. The resident confirmed it was as it allowed vehicles time to be on the correct side of the road before the bend. He feels there should be double yellow lines from the parking bays round the bend until the straight. The Administrator confirmed that former Chair Joanna Tribley had been in contact with KCC regarding double yellow lines but we need to establish what stage this request was at. Cllr Rowe asked if

these incidents of illegal parking were being reported to the police and stated that all incidents must be reported by residents. Cllr Hall suggested that Cllr Ash and himself visit Sandy Mount to review the situation and meet with the resident. Cllr Spooner suggested MBC request parking wardens to visit the area.

ACTION: CLLR HALL/CLLR ASH

16. Correspondence

- a) Shirley Way. Cllr Hall suggested the possibility of restricted parking to prevent people parking there all day.
- b) Copsewood Way. Cllr Rowe advised the residents that if the business with the car transporters are parking cars illegally on the roads, the residents should report this to the police. It was agreed that Cllr Hall and Cllr Ash will visit Shirley Way and Copsewood Way to review the situation.

ACTION: CLLR HALL/CLLR ASH

6. Signing of the Minutes of the last meeting

The minutes of the Traffic and Transport Committee meeting of 8th November 2022 were agreed and duly signed.

7. Administrators Report

The Administrator reported that the new Traffic page for the website has not yet been designed due to staffing issues in the office.

Otham Parish Clerk had been in contact with KCC regarding reducing the speed limit on Otham Lane, the data shows the average speed is 28mph, KCC advised they are happy to meet with BPC should the committee wish to discuss this further but at the present they do not consider there is a need to reduce the speed.

Hollingbourne Parish Council have confirmed they would like to arrange a meeting to discuss speed reduction on the A20. Cllr Springett advised she has been in contact with Cllr Smith at Thurnham who is also keen to meet. The Administrator will contact all concerned to arrange a date for the meeting.

The office sent information to all three schools regarding free Road Safety talks by KCC, Madginford School will follow this up directly with KCC. The suggested poster competition was not initiated due to staffing issues in the office.

ACTION: ADMINISTRATOR

8. Parish Traffic Zone Update

No action taken by Councillors. Cllr Ash spoke about the numerous pot holes, Cllr Spooner suggested BPC contact Paul Carter, Cllr Hall offered to contact KCC to establish the best contact. Cllr Spooner suggested we add a link to the Newsletter providing residents details to report potholes directly to KCC. Cllr Hall has spoken to KCC regarding the flooding on the south side of The Green, which is causing the Green to collapse due to the shallow nature of the drains. Cllr Hall will liaise with KCC and suggested BPC Traffic and Environment committees make this issue a priority.

ACTION: ADMINISTRATOR

9. Review Highways Improvement Plan

A20 Speeding. Cllr Hall advised that KCC have now stated only one gateway option is available due to the buildouts would block drive ways. This has been quoted at £5000 - £8000. Cllr Hall proposed to proceed with the available gateway option, seconded by Cllr Spooner and agreed with all in favour.

Budget. Cllr Hall noted that the pedestrian crossing at the Bearsted Train Station had not been included in the £20,000 budget for 2023/2024. Cllr Hall proposed to accept former Chair Joanne Tribble's £20,000 budget and to request an additional £15,000 for the pedestrian crossing at the Full Council meeting. This was seconded by Cllr Spooner and agreed with all in favour.

10. Bus funding/Community Transport Grant

Cllr Hall confirmed that he is liaising with Detling Parish Council to apply for the grant. This would provide a bus service twice a day for 5 days per week. The route would need to be finalised in conjunction with Detling Parish Council. Cllr Hall will prepare a statement for the Newsletter and report back to the Committee once a decision on funding has been made.

ACTION: CLLR HALL

11. Bearsted Train Service

Cllr Hall confirmed that no progress has been made with South Eastern, even with the involvement of Helen Whately.

12. Bearsted Road Improvements

Cllr Springett advised that this is imminent and is awaiting a date for a meeting to confirm the start on site date. Cllr Springett is still pushing for traffic calming measures on Ware Street to reduce the number of vehicles using Bearsted as a cut through.

13. 20mph speed limit road options.

Cllr Ash stated that he would like to see all roads within Bearsted reduced to 20mph, with the exception of the A20 and Ware Street/The Street. The area from the railway bridge to Mallings Lane to be included in the 20mph zone. Cllr Springett advised there is a specific process to request this, Cllr Hall will write to KCC to progress this.

ACTION: CLLR HALL

14. Improve safety of roads at local schools

This was discussed under item 7.

15. New webpage – HIP information.

This was discussed under item 7.

16. General Correspondence

- c) Fauchons Lane junction with The Landway. Cllr Springett advised this can be reported online to KCC who will contact the resident to cut back if it is blocking or overhanging the footpath.

ACTION: ADMINISTRATOR

17. Future Agenda Items

- HIP.
- Community Bus Service.
- 20mph speed limit road options.
- Update from MBC on the road widening of Bearsted Road.
- School road safety.

18. Date of next Meeting: 7th March 2023

With no further business to transact, the meeting closed at 20.55hrs

Signed.....

Date.....



Bearsted Parish Council

Minutes of the Environment Committee meeting of Bearsted Parish Council held at the King George V Memorial Hall, Manor Rise on Tuesday 21st February 2023 at 7.30pm

Present: Cllr Mike Harris (Chair) Cllr Mark Peters
Cllr Carolyn Smith (Vice Chair) Cllr Denis Spooner
Cllr Richard Ash MBE Cllr Sean Turner
Cllr David Hall

Also, in attendance was the Administrator Joanne Upton, Cllr Frank Jagger and six members of the public.

Reports from members of the public

One member of the public spoke about the Church Lane Car Park drainage issues and mentioned a previous resolution by the Environment Committee to progress works.

1. Declarations of intention to record

The Administrator declared that the meeting was to be recorded for minuting purposes.

2. Apologies and absences

Apologies were duly noted for Cllr English.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

Cllr Hall declared a family connection so would not vote on item 10e.

Cllr Smith declared an interest in Bearsted CAN as a member.

4. To elect a new Chairperson

Cllr Hall proposed Cllr Harris for Chair, seconded by Cllr Spooner and resolved with all in favour.

Cllr Hall proposed Cllr Smith for Vice Chair, seconded by Cllr Spooner and resolved with all in favour.

5. Signing of the Minutes of the last meeting

a) The minutes from 18th October 2022 were agreed as a true record and duly signed.

b) The minutes from 6th February 2023 were agreed as a true record and duly signed.

6. General Maintenance (Open Spaces Act 1906 ss9-10 and Highways Act 1980 s96)

a) Pond fence. The administrator mentioned that since the quote had been provided the fencing had been vandalised further and may increase the cost of the quote. Cllr Harris stated this is a health and safety risk and proposed the Committee approve up to £2000 to repair the fences, seconded by Cllr Hall and resolved with all in favour.

b) Tree maintenance Hampson Way. Cllr Ash stated the previous resolution was to have the tree investigated, the report states that the tree is not dangerous to the neighbouring property. Cllr Spooner proposed not to cut back the tree but that the resident can and dispose of the branches in Meadow Bank, seconded by Cllr Harris and resolved with all in favour.

ACTION: ADMINISTRATOR

- c) Repairs to the electrical box on the Green. Cllr Hall proposed to accept the quote from Copper Leaf as this is a safety issue. Seconded by Cllr Ash and resolved with all in favour.

ACTION: ADMINISTRATOR

- d) New padlock for the electrical box on the Green. Cllr Ash requested that the Environment Committee have delegated authority to allow the office to purchase necessary safety items without the need to wait for a committee meeting. Cllr Ash proposed to accept the quote, seconded by Cllr Harris and resolved with all in favour.
- e) Warings Contract. Cllr Spooner proposed to accept the prices for 2023/2024, seconded by Cllr Peters resolved with six in favour and one abstention. This will include the cost to verti-drain the Elizabeth Harvie Field at the same time as the Cricket pitch.

7. Bearsted Green (Open Spaces Act 1906 ss9-10)

- a) Correspondence: Fish in the pond. The committee agreed to monitor the situation.
- b) To consider the use of cricket covers on the cricket square: Cllr Harris mentioned the potential for vandalism, any damage would be at the cost and responsibility of the Cricket Club. Cllr Harris stated that this may be of concern to residents of the Green. Cllr Spooner proposed to approve the covers as a trial and review after the cricket season finishes in September, seconded by Cllr Harris resolved with all in favour.
- c) Bike stand location. Cllr Peters offered to provide guidance. Cllr Smith proposed that Cllr Peters meet with the resident that requested the stands to agree the position for the new bike stand. Seconded by Cllr Harris and resolved with all in favour.

ACTION: CLLR PETERS

- d) Impact of fitness groups using the Green. The Administrator advised that this has been raised by Warings due to the extreme wet weather. It was agreed to talk to the fitness groups to discuss options to minimise damage. Proposed by Cllr Hall, seconded by Cllr Spooner and resolved with all in favour.

ACTION: CLLR PETERS

- e) Flooding on the Green. Cllr Hall confirmed that he has written to the KCC Drainage Manager who has confirmed the drainage system is too shallow, Cllr Hall suggested BPC may need to look to fund improvements. Cllr Jagger advised that this has previously been passed from KCC to Southern Water due to foul water. It was agreed Cllr Hall will report back to Full Council on the response from KCC.

ACTION: CLLR HALL

- f) Memorial bench on the Green. Cllr Hall proposed that Cllr Ash meet with the Cricket Club to establish the location for the bench, seconded by Cllr Smith and resolved with all in favour.

ACTION: CLLR ASH

8. Meadow Bank (Open Spaces Act 1906 ss9-10)

Cllr Spooner recommended that BPC needs to get advice on how to manage Meadow Bank as a nature reserve and a Management Plan is required. Cllr Harris proposed to defer until the next meeting, seconded by Cllr Spooner and resolved with all in favour.

9. Open Spaces (Open Spaces Act 1906 ss9-10)

- a) Temporary flood lights on the EHF. Cllr Harris proposed to allow for a 12 month trial to be reviewed next year, seconded by Cllr Hall resolved with all in favour.

- b) Tree Inspection and quote to cut back Larch on the Green. Cllr Harris proposed to accept the quote, seconded by Cllr Peters resolved with all in favour.
- c) Proposal for all trees on BPC land to be inspected. Cllr Harris advised that a contractor should be employed to inspect all BPC insurable assets. A tree specialist should inspect annually and councillors should continue to inspect quarterly. Cllr Hall proposed that BPC obtain three quotes for annual inspections, seconded by Cllr Ash resolved with all in favour.

ACTION: ADMINISTRATOR

- d) Maintenance of the bank opposite the train station. Cllr Harris stated that this is owned by KCC and clarified that BPC have a cultivation licence with KCC to maintain it. Cllr Harris proposed the Community Payback team assist with clearing weeds, BPC to review in 12 months to evaluate if the cost to maintain is warranted. Seconded by Cllr Peters resolved with all in favour.

ACTION: CLLR PETER

10. Allotments (Small Holding and Allotment Act 1908 ss23,25)

- a) Padlock for Church Lane Allotments. The Administrator raised concerns over the cost of a replacement Mul-T-Lock and additional keys, requested an alternative be considered. A member of the public advised that the Mul-T-Lock can be refurbished or a new lock provided to match existing keys.

ACTION: ADMINISTRATOR

- b) Maintenance at the Street Allotment site. A member of the public advised that the hedges will be cut down with the new housing development so maintenance work would be minimal. The committee suggested the Administrator speak to Warings.

ACTION: ADMINISTRATOR

- c) Letter to Church Lane allotment holders. Cllr Hall proposed to send a letter to plot holders to confirm the Notice to Terminate has been removed with an apology for the delay. Seconded by Cllr Ash resolved with six in favour and one abstention.

ACTION: ADMINISTRATOR

- d) Refund plot deposit. The Administrator advised that the procedure for terminating a contract had not been followed correctly and requested approval to refund a £30 deposit. Cllr Harris proposed to refund, seconded by Cllr Ash resolved with all in favour.

ACTION: ADMINISTRATOR

11. Church Lane Car Park (Road Traffic Regulation Act 1984 s57(1)(a) and LGA 1972s126)

Anti-social Behaviour. The Committee discussed on going anti-social behaviour. Cllr Harris advised that a gate is unlikely to resolve the issues and likely to be damaged several times per year. Cllr Harris advised that a Public Space Protection Order could be requested but if provided would need to be enforced by MBC. It was agreed that Cllr Hall and Cllr Spooner would raise concerns at the Ward Cluster meeting and report back.

Drainage. Cllr Harris acknowledged that due to several Councillors leaving this has not been actioned. Cllr Hall agreed to contact KCC drainage. The committee agreed they will contact a few drainage consultants for advice.

12. Asset Checks and Meter Readings

Cllr Harris advised that play area inspections must be carried out by someone qualified, including the basic weekly inspections. Cllr Hall proposed investigating costs for a specialist to carry out operational weekly inspections to replace the monthly ones and continue with the annual inspections. Costs to be put forward to Full Council. The was seconded by Cllr Peters and resolved with all in favour. The remaining asset checks will continue to be carried out by Councillors and to review the process for these at the next meeting.

ACTION: ADMINISTRATOR

13. Community Project

Cllr Hall confirmed he has a meeting with the resident next week and will report back to the Full Council.

14. Beautification of Bearsted

The Committee agreed to defer this until the next meeting.

15. Sustainability Policy

Cllr Hall proposed that all BPC policies should consider sustainability and that this should be deferred to the Finance and General Policy Committee, seconded by Cllr Spooner resolved with all in favour.

16. General Correspondence

a) Youth Committee. Cllr Harris suggested that Bearsted CAN should host meetings for younger residents and that a BPC Councillor will attend and bring back to the Committee items raised that BPC can assist with. Cllr Smith will liaise with Bearsted CAN.

ACTION: CLLR SMITH

b) Flood Warden. Cllr Harris advised that Flood Plans are not created at Parish level and that the Borough would have a Flood Plan in place with contingent procedures which include emergency services. It was agreed that as Bearsted does not experience major flooding no action would be taken.

ACTION: ADMINISTRATOR

c) Plastic Free Communities. The committee agreed that the group can send an invite to BPC and a Councillor will attend the meeting. Cllr Smith to respond to the group.

ACTION: CLLR SMITH

17. Future Agenda Items

Meadow Bank
Church Lane Car Park
Asset Checks and Meter Readings
Community Project
Beautification of Bearsted

18. Date of next Meeting, 18th April 2023.

There being no further business to transact, the meeting ended at 10:24pm

Signed.....Date.....



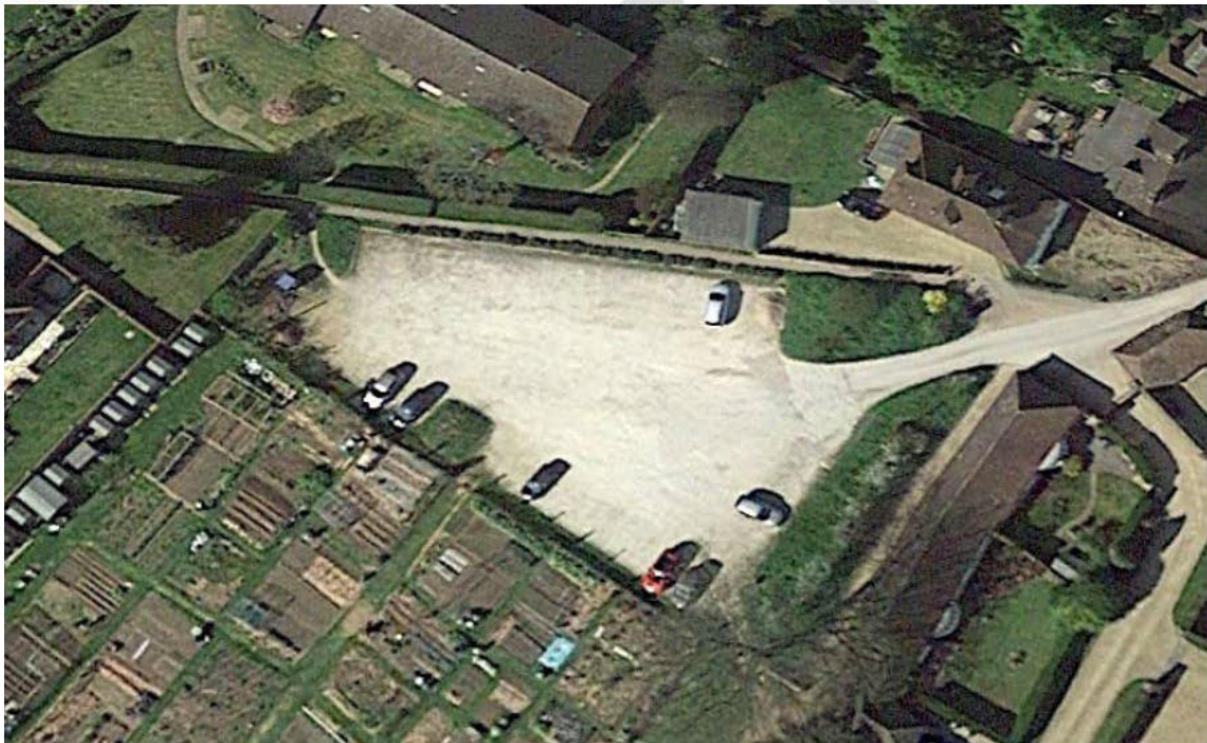
Specification for Church Lane Car Park Drainage Improvements

Current Situation

Evans & Langford LLP were appointed to investigate reports of the potential for the Church Lane car park to increase flood risk downstream in Trapfield Lane as a result of previous resurfacing works.

The resurfacing involved laying tarmac and chipping on an area that was previously uneven tarmac and aggregate surfacing. The net extent of carpark was not increased, other than to regularise some of the edges along the allotments and offset by removing an informal overspill area at the top of the carpark. This can be seen in the two aerial photographs below.

Pre 2019



Bearsted Parish Council



Post 2019



The car park falls from west to east. There is a relatively even crossfall, which results in the surface water being directed towards the kerbs along the lower (eastern) end of the car park. The car park is served by a channel drain across the entrance.

In undertaking the surfacing works some of the kerbs have been removed in a hit-and-miss pattern, which allows surface runoff to make its way to the grassed verges. This helps reduce the runoff that could otherwise be channelled towards Church Lane.

Aims

Bearsted Parish Council aim to elevate surface water passing by the channel drain, traveling down Church Lane and reducing pressure on a historic drainage system.

Recommendations

Evans and Langfords recommended to Bearsted Parish Council that:

- A 15m crate soakaway on the eastern side of the car park leading to the north carpark grass verge. (Suggested size of 5m x 3m)
- Install a 5m long channel drain in tarmac road with 150mm outlet connected to the crate soakaway on the northern grass verge.

Placement of the additional drains/crates should be investigated to ensure that sufficient clearance is provided to avoid existing electric and CCTV cabling, and any other public utilities that may be present.

Bearsted Parish Council



Specification

Bearsted Parish Council is welcoming tenders for the following work:

- A 15m crate soakaway on the eastern side of the car park leading to the north carpark grass verge. (Suggested size of 5m x 3m)
- Install a 5m long channel drain in tarmac road with 150mm outlet connected to the crate soakaway on the northern grass verge.

Placement of the additional drains/crates should be investigated to ensure that sufficient clearance is provided to avoid existing electric and CCTV cabling, and any other public utilities that may be present.

Adequate access will be granted, and dates will be allocated around Church and local club services.

Contractor must be responsible for making sure materials are adequate and appropriate for works completed.

Contractor must make good all surfaces that are interfered with and re-seed grassed areas.

Guarantee must be given for the works and material provided.

Process

Sealed bids are invited no later than **Friday 2022** to the Parish Office.

Please address as Church Lane Drainage, Bearsted Parish Council, Parish Office, Egremont Road, Bearsted, ME15 8LH or via email to Clerk@bearstedparishcouncil.gov.uk

Bearsted Parish Council



Minutes of the Planning Committee meeting of Bearsted Parish Council held at Madginford Hall, Bearsted on Tuesday 28th February 2023 at 7.30pm

Present: Cllr Richard Ash MBE (Chairman)
Cllr David Hall
Cllr Frank Jagger
Cllr Mark Peters

Also, in attendance was the Administrator, Amy Bush.

Reports from members of the public

The Administrator read a letter from a resident relating to application 23/500560/FULL.

- 1. Declarations of intention to record**
The Administrator declared the meeting would be recorded for minuting purposes.
- 2. Apologies and absences**
Apologies were received and duly noted from Cllr Chris Waters.
- 3. Declaration of Interests, Dispensations, Predetermination or Lobbying**
None.
- 4. To elect a committee Chairperson**
Cllr Hall nominated Cllr Ash, this was seconded by Cllr Jagger. Cllr Richard Ash MBE was elected as Chairman of the committee with all in favour.
- 5. To elect a committee Vice Chairperson**
Deferred.
- 6. Signing of the Minutes of the last meeting**
Minutes of the meeting 29th November 2022 were agreed and duly signed.
- 7. Administrator report**
The Administrator explained the office process for tracking the planning application outcomes. The chart will be updated as soon as time permits.
- 8. Planning Applications for consideration** (Town and Country Planning Act 1990 s1p8)

Reference	Address	Application	Recommendations / Comments
23/500560/FULL	Beech House 178B Ashford Road Bearsted Maidstone Kent ME14 4NB	Garage conversion into a habitable space. First floor extension above existing northern part of dwelling with raised eaves and ridge height and a front dormer.	Recommend Refusal DM1 & DM9 No obvious changes from previous application to the roof height.
22/502885/FULL/TEYAR	Vine Cottage Sutton Street Bearsted Kent ME14 4HP	Demolition of an existing garage and outbuilding and construction of part single, part two storey rear and side extensions and associated works. Appeal in process – BPC recommended approval in Sept. MBC refused.	Recommend approval

Plus, any additional applications received by the date of the meeting.

Reference	Address	Application	Recommendations / Comments

- 9. Local Plan Review**
Noted by the committee.

- 10. Cornerstone request for base station**
The committee do not object to the request but raise questions on why other locations where not suitable. e.g. on higher ground to the North of Bearsted and/or less residential areas such as by the new commercial development near junction 8.
ACTION: Office to include suggestions in response.
- 11. To receive an update from Cllr Ash on Countryside Policy training**
Cllr Ash reported on some of the policies discussed at the training session.
- 12. Levelling-up and Regeneration Bill**
No comments from the committee.
- 13. Planning breach at the Old Library**
The committee voted to support the information supplied by Bearsted and Thurnham society and agree that a planning breach has occurred.
ACTION: Office to send comments to MBC re breach of Planning conditions
- 14. Planning application 22/505992/FULL**
The committee note the application and support the objection raised by Thurnham Parish Council.
ACTION: Office to write to Thurnham PC to let them know BPC is in support of their objection
- 15. Future agenda items**
Local Plan Review.
MBC Gypsy and Traveller consultation.
- 16. Date for the next meeting: 28th March 2023.**

There being no further business to transact, the meeting ended at 20.36 hrs.

Signed.....

Date.....



000012

Bearsted Parish Council
c/o The Clerk
Madginford Hall
Egremont Road
Bearsted
Maidstone
Kent
ME15 8LH

12 / 68

08 February 2023

Membership No: 726082
Our Ref: JCEMILD68

Dear Member

It's time to renew your membership

Thank you for being a CPRE, the countryside charity member and helping to promote, enhance and protect our countryside. **So far, you have helped to protect our countryside from urgent threats including irresponsible planning decisions, dirty fossil fuel extraction and pollution.**

Together, in the past twelve months, we've helped three North Yorkshire villages identify appropriate sites for clean energy whilst also influencing the confirmation of a new funding scheme to pay farmers to plant more hedgerows and manage them sustainably.

This real progress is thanks to organisations like yours, but there is, as always, still much to do and your continuing membership is crucial.

Your CPRE membership expired on 04/01/2023. But don't worry, if you respond in the next 14 days you can still renew your CPRE membership and be part of a movement dedicated to protecting your local countryside.

You can renew your membership by completing your membership form and returning it in the enclosed FREEPOST envelope. Alternatively, you can call our Supporter Care Helpline on 020 7981 2870.

Don't forget, as a valued member of CPRE you'll continue to enjoy these exclusive benefits:

- Your magazine, Countryside Voices, three times a year
- Membership of your local CPRE Kent group
- Discounted entry to houses, gardens and other attractions (see your Members Guide for details)
- 10% discount at Cotswold Outdoor, Snow + Rock and Runners Need

We hope that you will join us again to help ensure that your local countryside continues to be protected and thrive in the years to come.

Please turn over...

Registered Office
15-21 Provost Street
London N1 7NH

Tel: 020 7981 2870
Email: supporter@cpre.org.uk
Web: cpre.org.uk

Not paid 23
C/card
£36.00

Any questions?
Please call Supporter Care
on 020 7981 2870.



BPC
Bearsted Parish Council
Madginford Hall,
Egremont Rd,
Bearsted,
Maidstone
ME15 8LH

Date: 06/03/2023
Our Ref: R/DMG/65207

Dear BPC,

Re: FX- Client Request.

We are pleased to forward our costs to carry out works as detailed below at:
Madginford Hall,, Egremont Rd,, Bearsted,, Maidstone ME15 8LH

FX- Client Request.

Following the request from Bearsted Parish Council, please see the below quotation:

Client Request *

" 1 x 2KG CO2".

1 x 2kg CO2 (Red - Carbon Dioxide) Fire Extinguisher – New - £49.95 + VAT Each.
1 x Commissioning to BS5306 & Labour Charge - £49.95 + VAT.

For the sum of: £99.90+ VAT.

Please Note: The above quotation covers the replacement of Condemned / Discharge Due units on-site, commissioning of the replacement units, removal of the expired units and certification to BS5306 for the works.

We do not carry out Discharge Tests / Overhaul works on-site due to environmental concerns. Your Discharge Due units will be replaced with fully refurbished / new units and the expired units will be removed and tested off-site, these will then be re-used elsewhere if they can be successfully refurbished.

If you have any questions or queries please do not hesitate to contact Darren McGuinness - Darren@SafeIS.co.uk - 0800 955 3580.

*If you wish to proceed with the above works please either send an email to **darren@safeis.co.uk** advising your acceptance and / or issue an official purchase order (if applicable). If you so wish*



you can also sign and return this document, but a clearly written email as acceptance would suffice.



Commercial Summary

Quotation Validity Period:	60 days
Type of System/Installation:	FX- Client Request.
Qualifications:	Standard working hours are 8.00am & 5.00pm apply. Outside these times will be considered additional to the quoted sum above unless stated otherwise. All prices quoted are based on all works being accepted. If individual items are accepted prices may vary. Safe I. S. Ltd terms and conditions of business apply.
Payment Terms:	All prices quoted exclude VAT. Full payment will be required within 30 days of agreement commencement unless stated otherwise. Works which exceed £500.00 + VAT will require 50% payment before scheduling and 50% due 30 days after from date of completion. Please Note: This excludes customers with no previous trading history with Safe I.S. Ltd, who will be required to make full payment for the value of the above quotation in advanced of works being booked. Payment to be made via bank transfer (ACC NO:86642081 SC:602406) or by Debit/Credit card (additional charges may apply) over the telephone. Credit facility offered based on trading history.
Site Visit Cancellation:	Should you for any reason wish to cancel a scheduled appointment, then a minimum of 48 hours notice (normal working days) in writing or via email is required. Inside 48hrs a standard cancellation charge of £120.00 + VAT will be applicable. This is a minimum for unrecoverable costs. Please note Safe I.S. Ltd charge the same rate for aborted visits.
Aborted Visits	"If on the day of the scheduled appointment the works are delayed or aborted by the client for any reason outside the control of Safe I.S. the labour element of the works will be chargeable for the full engineering time allocated & lost on that given date.
System Modifications:	Any modifications or repairs required to any system will be completed subject to an official quotation and purchase order being in place prior to commencement of the works.
Client Obligations:	It would be advisable for the "Responsible Person" to be on site when the remedial works are carried out. The responsible person should be familiar with the building and/or operation of the business and direct the engineer as necessary to the equipment requiring works or service.
Access:	Free and unobstructed access for our engineers will be provided by the client. Safe I.S. Limited engineers use proprietary testing



equipment that enables access to most areas where the equipment is to be found. The provisions of specialist access equipment, i.e. towers/lifters are not provided or costs included within the above sum and are the responsibility of the client to provide unless stated otherwise

Liability: The client shall indemnify Safe I.S. Limited against all claims for loss, injury or damages arising out of the use, operation, breakdown or failure of the equipment or consequential losses arising there from unless caused directly by the negligence, error or omission of Safe I.S. Limited, its servants or agents. SAFE I. S. Limited full terms and conditions are binding within this contract and are available on request.

Contract Termination: In the event that the client or Safe I.S. Limited wishes to end the agreement, the contract can be terminated by giving a minimum of one months notice in writing. Any outstanding invoices/costs must be settled prior in full.

Quality Assurance Statement

SAFE achieves its success through its steadfast commitment to quality, we employ professionals in all aspects of Building Safety systems, and these professionals work as a tight-knit team to ensure compliance with performance specifications.

Please do not hesitate to contact the undersigned if you require any further information or assistance.

Yours sincerely,

Darren McGuinness

Accepted on behalf of: **Bearsted Parish Council**

Name

Position.....

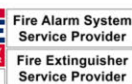
Signed.....

Date

Tel No.....

Issued on: 06/03/2023

Fax Back to : 0800 955 3560 alternatively scan and email to sales@safeis.co.uk





Quotation	Name: Bearstead Parish Council
Quotation Date: 07/03/2023	Address: Madginford Hall, Egremont Road, ME15 8LH

Description	Qty	Rate	Amount
Office			
Change over lights to 6ft LED Battens (1x Dual 1x Single)	2	£60.00	£120.00
Store Room / Kitchen			
Change over Light fitting to 2D LED light	1	£50.00	£50.00
Test and change over consumer nit providing current circuits comply	1	£280.00	£280.00
			450

Labour	£450.00
Materials	£274.52
Subtotal	£724.52
VAT@20%	£144.90
Total	£869.42

If the circuits fail and cant be installed into the consumer unit the will still be charged at a rate of £100+ VAT

The new consumer unit will be a 6way with SPD and RCBO protection.

Voltage Electrical Services (UK) Ltd
Registered in England
Company registration number: 9273133
VAT number: 319 965 557
Registered office: Old Library, St. Faiths Street, Maidstone, Kent, United Kingdom, ME14 1LH

Terms and Conditions



Work will only be booked in once the materials and 10% deposit of Labour has been paid.

Rubbish generated during works will have to be disposed of by the client as Voltage Electrical Services (uk) Ltd doesn't hold a waste disposal licence.

Cables that are chased into the walls will be bonded only this may require a plaster to do a finish skim at the clients expense.

In the event of any furniture or equipment required to be moved for Voltage Electrical to conduct the electrical work we take no liability for any damages caused

In the event of additional works this will be agreed and completed at the end of the works unless agreed by both parties in writing.

In the event of any delays by client or other trades due to poor organisation may be charged per day.

Invoice payments First payment after first fix (60%) second payment (remaining amount) on completion unless agreed differently by both parties in writing. Bigger project will be invoiced every Friday unless completion before Friday.

Any test Certificates will be issue within 10 working days (Monday to Friday) after completion date Via PDF File post may take longer.

All works comes with a 6 year labour guarantee and materials normally come with a 1 or 2 year guarantee dependant of manufacturer.

All quotation are valid for 30 days.

Voltage Electrical Services (UK) Ltd
Registered in England
Company registration number: 9273133
VAT number: 319 965 557

Registered office: Old Library, St. Faiths Street, Maidstone, Kent, United Kingdom, ME14 1LH

If you require any clarification don't hesitate to contact us.

01622 297464 / 07735076711

Darren Williams

Darren@voltageelectrical.com

Voltage Electrical Services (UK) Ltd

Registered in England

Company registration number: 9273133

VAT number: 319 965 557

Registered office: Old Library, St. Faiths Street, Maidstone, Kent, United Kingdom, ME14

1LH

From: [chris, hallmark signs](mailto:chris@hallmark-signs.co.uk)
To: "Admin"
Subject: RE: Bearsted Parish Council - Plaque Update
Date: 07 March 2023 15:45:47
Attachments: [image001.png](#)
[image002.png](#)

Hi Amy

To update the board in gold leaf as we have done previously is £145 + vat.
We would collect it and drop it back to you.

thanks.

best regards
chris



unit 8
target business centre
bircholt road
parkwood industrial estate
maidstone
kent
me15 9yy
t. 01622 609601
www.hallmark-signs.co.uk

From: Admin [mailto:Admin@bearstedparishcouncil.gov.uk]
Sent: 07 March 2023 14:11
To: 'chris, hallmark signs'
Subject: RE: Bearsted Parish Council - Plaque Update

Hi Chris,

Yes we would like your help with this.
Sorry for the delay, a few changes here with Chairman.

So the updates will be as follows.

Michael Bollom 2018 – 2022
Martin Broughton 2022
David Hall 2023 –

Would you come to the Hall to do this?
Also if you could provide a cost for me to confirm with Council that would be fantastic.
We need a cost by Monday 13th if possible please.

Kind Regards

Amy

From: chris, hallmark signs [mailto:chris@hallmark-signs.co.uk]
Sent: 16 November 2022 10:03
To: 'Admin' <Admin@bearstedparishcouncil.gov.uk>

Subject: RE: Bearsted Parish Council - Plaque Update

Hi Amy

Yes we can do this again for you, what are the new names/dates to go on it please ?

thanks.

best regards

chris



unit 8
target business centre
bircholt road
parkwood industrial estate
maidstone
kent
me15 9yy

t. 01622 609601
www.hallmark-signs.co.uk

From: Admin [<mailto:Admin@bearstedparishcouncil.gov.uk>]
Sent: 15 November 2022 10:51
To: sales@hallmark-signs.co.uk
Subject: Bearsted Parish Council - Plaque Update

Dear Hallmark Signs,

I understand you updated our Chairman plaque back in 2018.
We have a new Chair at the Council and will need a further update.

Please can you advise if you are able to help with this and what the cost will be?

The sign is located at one of our local halls – Madginford Hall, Bearsted, ME15 8LH

Many Thanks

Amy

Amy Bush
Administrator to Bearsted Parish Council
Working Hours Tuesday and Thursday 9.30am – 2.30pm

Tel: 01622 630165
Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH The Parish office is open Monday – Wednesday 9.30am – 2pm and Thursday 9.30am – 12.00pm - or by prior appointment.

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Virus-free www.avg.com



ERIN SUGDEN
 PARISH OFFICE
 MADGINFORD HALL
 BEARSTED
 ME15 8LH

Lloyds Bank
 Commercial Card Services
 PO Box 6061
 Milton Keynes
 MK7 8LE

Tel: 0800 0964496

Website: www.commercialcards.co.uk/lloydsbank

Statement summary

Statement date: 3/2/2023

Card ending** ** 6191**

Balance Summary

Balance carried forward	£0.00
Credits to your account	£0.00
Debits to your account	£57.33 DR
Statement Balance	£57.33 DR

Spending Since Your Last Statement

Date	Description	Foreign Exchange Details	Amount
05 Feb 23	ADOBE ACROPRO SUBS COMPUTER SOFTWARE STORES		19.97 DR
05 Feb 23	ZOOM.US 888-799-9666 TELECOMMUNICATION SERV.INCLUD. LOCAL/L.DIST. CALLS,CR CARDCALLS		14.39 DR
08 Feb 23	ADOBE ACROPRO SUBS COMPUTER SOFTWARE STORES		19.97 DR
02 Mar 23	MONTHLY FEE		3.00 DR

Bearsted Parish Council

Expenditure transactions - payments approval list Start of year 01/04/22

No	Payment Reference	Gross	Heading	Invoice date	Details	Cheque Total
3785		£502.42		02/11/22	Madginford Hall - Recharge of utilities April 2021 - Mar 2022	
	1	£83.73	150/2		Water supply and waste water	
	2	£130.60	150/5		Gardening	
	3	£270.30	150/4		Electricity	
	4	£249.43	150/3		Gas	
	5	£160.12	150/5		Waste Disposal	
	6	-£195.88	150/3		Gas refund	
	7	-£195.88	150/4		Elec refund	
3820		£72.00	115/4	01/02/23	Compute4U - Leased laptop hire charges	
3815		£19.97	115/4	05/02/23	Lloyds Card - Adobe - Monthly Adobe charge	
3817		£14.39	115/4	05/02/23	Lloyds Card - Zoom - Zoom monthly charge Feb	
3796		£36.00	130/3	08/02/23	CPRE - Annual membership	
3802		£118.80		08/02/23	Safeplay PS Ltd - Monthly operational inspections	
	1	£59.40	285/1/2		CL Play area inspections	
	2	£59.40	210/2		BG Play area inspections	
3816		£19.97	115/4	08/02/23	Lloyds Card - Adobe - Monthly Adobe charge	
3806		£12.99	115/4	09/02/23	Hugofox Ltd - Monthly planning software	
3805		£11.49	115/14	10/02/23	Madginford Hall - Hire of hall - January 2023	
3799		£161.60	100/8	14/02/23	██████████ - Locum clerk services - FC meeting	
3780		£59.03	410/2	19/02/23	Opus Energy - Elec Church Landway 22.01-18.02	
3781		£9.91	410/1	19/02/23	Opus Energy - Elec The Green 22.01-18.02	
3801		£79.16	115/5	19/02/23	Kent County Council - Economy A4 paper	
3779		£21.60	115/4	20/02/23	Vision Ict - Balance due, tn 3770 - Hosted email accounts April 23 - Mar 24	
3782	end 0013	£1,879.00	350/5	20/02/23	Kent County Council - Design fee re proposed pedestrian crossing at Bearsted Station	£1,879.00
3789		£35.58	235/2/1	20/02/23	Castle Water - Adj invoice 01.11.22-31.12.22	
3790		£508.78	220/2	21/02/23	Castle Water - Pond water 01.01.23 - 30.06.23	
3798		£30.00	235/1/1	22/02/23	██████████ - Plot deposit refund re 41N	
3786		£200.00	180	23/02/23	Bearsted Climate Action Network - Contn to repair café costs - donation	

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Bearsted Parish Council

Expenditure transactions - payments approval list Start of year 01/04/22

No	Payment Reference	Gross	Heading	Invoice date	Details	Cheque Total
3787		£578.94	180	23/02/23	Roseacre Junior School Association - Contrn to wellbeing room - donation	
3788		£1,500.00	180	23/02/23	Madginford Primary School - Food bank contribution - donation request	
3791		£73.83	115/2	23/02/23	British Telecom - Phone and broadband charges	
3800		£93.60	210/3	23/02/23	LRH Property Maintenance - Re-erect fence by The Green, attache parts of old fence	
3807		£46.91	115/4	24/02/23	Managed Technology - Colour and mono reading - ink usage Konica Printer	
3784		£1,080.00	155/2	27/02/23	DAS Law - Employment/HR Advice [REDACTED] - initail payment	
3783		[REDACTED]	100/8	28/02/23	Nicola Brittain - Payroll and finance support Feb 23	
3794		£50.00	235/2/2	28/02/23	[REDACTED] - Refund Allotment CL 20A key	
3809		£75.74		28/02/23	Amy Bush -	
	1	£7.58	730/2		Campaign monitor newsletter costs	
	2	£9.95	115/8		Office mi k, squash, coffee etc	
	3	£27.99	210/4		Amazon order - heavy duty padlock	
	4	£7.99	117		Amazon HDMI cable - APM	
	5	£7.99	115/5		Amazon - wall planner	
	6	£14.24	285/1/2		Amazon - barrier tape	
3823		£190.38	155/4	28/02/23	Worknest HR - HR Support and advice - Feb 23	
3797		£10.00	115/12	01/03/23	I H Window Cleaning Services - Window clean 01.03.23	
3808		£42.00	120/1	01/03/23	EDGE IT Systems - EOY training - finance	
3795		£118.80		02/03/23	Safeplay PS Ltd - Monthly operational inspections	
	1	£59.40	285/1/2		CL Play area inspections	
	2	£59.40	210/2		BG Play area inspections	
3818		£3.00	115/17	02/03/23	Lloyds Bank - Monthly fee	
3822		£209.50	700/2	02/03/23	[REDACTED] - 50% contribution towards Market Licence costs	
3792		£25.53	235/2/1	03/03/23	Castle Water - 01.02.23-28.02.23 water supply	
3793		£3.00	115/8	06/03/23	Joanne Upton - Expenses - office supplies	
3819		£119.88	110/1/2	07/03/23	Safe I.S. Ltd - Fire extinguisher remedial works	
3821		£75.00	110/1/2	07/03/23	Voltage Electrical Services - Faulty light in office made safe	

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Date _____

Bearsted Parish Council

Expenditure transactions - payments approval list Start of year 01/04/22

No	Payment Reference	Gross	Heading	Invoice date	Details	Cheque Total
3810		██████	100/3	25/03/23	Erin Sugden - Mar Payroll	
3811		██████	100/3	25/03/23	Amy Bush - Mar Payroll	
3812		██████	100/3	25/03/23	Joanne Upton - Mar Payroll	
3813		██████	100/5	25/03/23	NEST Pension - Mar pension conts	
3814		██████		25/03/23	HMRC - Mar payroll	
	1	£602.40	100/1		Mar PAYE conts	
	2	£815.92	100/6		Mar NI Ees and Ers	
Sub Total		£14,753.14				
Total		£14,753.14				

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Bank Account Reconciled Statement

Current Account - Unity

20388883

60-83-01

Statement Number	104	Bank Statement No.	86
Statement Opening Balance	£158,709.43	Opening Date	01/02/23
Statement Closing Balance	£144,748.65	Closing Date	28/02/23
True/ Cashbook Closing Balance	£144,748.65		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
03/02/23	03.02 Nest DD	NEST Pension	117.74	0.00	158,591.69
06/02/23	BT DD 06.02	British Telecom	76.35	0.00	158,515.34
06/02/23	Castle Water DD 06.0	Castle Water	36.74	0.00	158,478.60
06/02/23	Opus DD 06.02	Opus Energy	92.97	0.00	158,385.63
06/02/23	Three DD 06.02.23	Three	16.00	0.00	158,369.63
15/02/23	HMRC 15.02	HMRC	429.24	0.00	157,940.39
16/02/23	chq 3000010	LRH Property Maintenance	2,898.50	0.00	155,041.89
16/02/23	Lloyds bank DD	Multiple Suppliers/ Customers	57.33	0.00	154,984.56
16/02/23	Payroo DD 16.02	Payroo Ltd	12.00	0.00	154,972.56
20/02/23	B Communication 20.2	Breakthrough Communications	36.00	0.00	154,936.56
20/02/23	C4U 20.02	Compute4U	72.00	0.00	154,864.56
20/02/23	D [REDACTED] 20.02	[REDACTED]	151.60	0.00	154,712.96
20/02/23	EDF a 20.02	EDF Energy	274.85	0.00	154,438.11
20/02/23	EDF b 20.02	EDF Energy	202.73	0.00	154,235.38
20/02/23	EDGE 20.02	EDGE IT Systems	889.20	0.00	153,346.18
20/02/23	Gullands 20.02	Gullands Solicitors	576.00	0.00	152,770.18
20/02/23	HOKH 20.02	Heart of Kent Hospice	1,490.00	0.00	151,280.18
20/02/23	Hugofox 20.02	Hugofox Ltd	12.00	0.00	151,268.18
20/02/23	I Histon 20.02	I H Window Cleaning Services	10.00	0.00	151,258.18
20/02/23	J Upton 20.02	Joanne Upton	31.14	0.00	151,227.04
20/02/23	KGV 20.02	King George V Memorial Hall	113.75	0.00	151,113.29
20/02/23	L partner 20.02	Licensing Partnership	70.00	0.00	151,043.29
20/02/23	NB 20.02	Nicola Brittain	[REDACTED]	0.00	150,845.47
20/02/23	Net pd in error Visi	Vision Ict	108.00	0.00	150,737.47
20/02/23	P Waring 20.02	Paul Waring	2,276.70	0.00	148,460.77
20/02/23	Urban BB 20.02	Urban Blue Bus	350.00	0.00	148,110.77
22/02/23	Castle Water DD	Castle Water	70.01	0.00	148,040.76
24/02/23	AB feb	Amy Bush	[REDACTED]	0.00	147,463.33
24/02/23	ES FEB	Erin Sugden	[REDACTED]	0.00	146,014.57

Bank Account Reconciled Statement

24/02/23	JU FEB	Joanne Upton	████████	0.00	144,941.94
24/02/23	Opus DD 24.02	Opus Energy	193.29	0.00	144,748.65

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	13960.78	0

Reconciled by Nicola Brittain

Signed _____

Clerk / Responsible Financial Officer

Chair

Date _____

Bank Account Reconciled Statement

Environmental Project Natwest 81944586 51-70-55

Statement Number	93	Bank Statement No.	331
Statement Opening Balance	£10,493.76	Opening Date	01/01/23
Statement Closing Balance	£10,508.37	Closing Date	28/02/23
True/ Cashbook Closing Balance	£10,508.37		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
31/01/23	31.01 bank interest	Natwest	0.00	7.36	10,501.12
28/02/23	28.02 bank interest	Natwest	0.00	7.25	10,508.37

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	0	14.61

Reconciled by Nicola Brittain

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
INCOME				
Full Council				
1000	Precept	£91,358.67	£91,358.67	£0.00
1050	Bearsted & Thurnham Bowling Club			
1050/1	Peppercorn rent	£0.00	£0.00	£0.00
1050	Total	£0.00	£0.00	£0.00
1060	Bearsted Guide Association			
1060/1	Peppercorn rent	£0.00	£0.00	£0.00
1060	Total	£0.00	£0.00	£0.00
1070	Bearsted Scout Group			
1070/1	Peppercorn rent	£0.00	£0.00	£0.00
1070	Total	£0.00	£0.00	£0.00
1080	Bearsted Cricket Club			
1080/1	Peppercorn rent	£0.00	£0.00	£0.00
1080	Total	£0.00	£0.00	£0.00
1090	Bearsted & Thurnham Lawn Tennis Club			
1090/1	Peppercorn Rent	£0.00	£0.00	£0.00
1090	Total	£0.00	£0.00	£0.00
1100	Bank Interest - Current	£0.00	£0.00	£0.00
1110	Bank Interest - Environmental Project	£1.00	£37.14	£36.14
1115	Bank Compensation - Natwest	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
1120	Bank Interest - Land & Buildings Account	£7.00	£189.76	£182.76
1125	Bank Interest - Cambridge Acct	£56.00	£343.01	£287.01
1130	Bank Interest - Skipton	£56.00	£118.67	£62.67
1140	Misc Income	£0.00	£156.50	£156.50
1141	Covid Grants			
1141/1	KALC - Outbreak grant	£0.00	£0.00	£0.00
1141	Total	£0.00	£0.00	£0.00
Total Full Council		£91,478.67	£92,203.75	£725.08
Environment				
2005	Precept	£13,000.00	£13,000.00	£0.00
2010	Miscellaneous Income	£0.00	£8.22	£8.22
2020	Allotments			
2020/1	The Street			
2020/1/1	Rent	£1,461.74	£1,394.71	£67.03
2020/1/2	Key Deposit	£0.00	£180.00	£180.00
2020/1/3	Insurance	£0.00	£0.00	£0.00
2020/1/4	Parish Services Scheme	£0.00	£0.00	£0.00
2020/1/5	Plot deposit	£0.00	£0.00	£0.00
2020/1	Total	£1,461.74	£1,574.71	£112.97
2020/2	Church Lane			
2020/2/1	Rent	£945.00	£1,076.40	£131.40
2020/2/2	Key Deposit	£0.00	£150.00	£150.00
2020/2/3	Insurance	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
2020/2/4	Parish Services Scheme	£0.00	£0.00	£0.00
2020/2/5	Other	£0.00	£0.00	£0.00
2020/2	Total	£945.00	£1,226.40	£281.40
2020/3	Key, plot deposits held	£0.00	£0.00	£0.00
2020	Total	£2,406.74	£2,801.11	£394.37
2030	Electricity Refund			
2030/1	Church Landway/Tractor Barn	£0.00	£0.00	£0.00
2030	Total	£0.00	£0.00	£0.00
2035	Insurance Claim - Noticeboards	£0.00	£0.00	£0.00
2150	Play areas - PSS			
2150/1	Bearsted Green			
2150/1/1	Parish Services Scheme	£416.00	£424.32	£8.32
2150/1	Total	£416.00	£424.32	£8.32
2150	Total	£416.00	£424.32	£8.32
2200	Grounds maintenance-PSS			
2200/1	Bearsted Green	£211.00	£211.00	£0.00
2200/2	Church Landway	£0.00	£0.00	£0.00
2200/3	Elizabeth Harvie Field	£1,341.00	£1,341.00	£0.00
2200/5	Meadow Bank/Bell Lane	£7,782.00	£8,139.10	£357.10
2200	Total	£9,334.00	£9,691.10	£357.10
2300	Churchyard War Memorial - PSS			
2300/1	Closed Churchyard			
2300/1/1	Parish service scheme	£223.00	£227.46	£4.46
2300/1	Total	£223.00	£227.46	£4.46

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
2300/2	War Memorial			
2300/2/1	Parish Service scheme	£156.00	£159.12	£3.12
2300/2/2	Grant	£0.00	£0.00	£0.00
2300/2	Total	<u>£156.00</u>	<u>£159.12</u>	<u>£3.12</u>
2300	Total	<u>£379.00</u>	<u>£386.58</u>	<u>£7.58</u>
2400	Elizabeth Harvie Field Hire	£0.00	£220.00	£220.00
2450	The Green - Hire fees	£0.00	£120.00	£120.00
Total Environment		<u>£25,535.74</u>	<u>£26,651.33</u>	<u>£1,115.59</u>
Community Projects				
7000	Market on the Green			
7000/1	Income	£0.00	£0.00	£0.00
7000/2	Tote Bags - to offset costs	£0.00	£0.00	£0.00
7000/3	Charity takings - footfall	£0.00	£0.00	£0.00
7000/4		£0.00	£0.00	£0.00
7000	Total	<u>£0.00</u>	<u>£0.00</u>	<u>£0.00</u>
7060	Christmas Market			
7060/1	Cash Takings	£0.00	£0.00	£0.00
7060/2	Pitch Fees	£0.00	£313.50	£313.50
7060	Total	<u>£0.00</u>	<u>£313.50</u>	<u>£313.50</u>
7100	Playscheme			
7100/1	MBC Grant	£0.00	£0.00	£0.00
7100/2	Attendance income	£10,500.00	£16,743.45	£6,243.45
7100/3	Other PC Contribution	£100.00	£350.00	£250.00
7100/4	Member Grant Scheme	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
7100/5	Golding Homes - Community Chest	£0.00	£0.00	£0.00
7100/6	Sponsorship	£350.00	£100.00	-£250.00
7100/7	Boxley Parish Council Contn	£250.00	£0.00	-£250.00
7100/8	KCC Grant	£1,000.00	£1,000.00	£0.00
7100/9	Bearsted & Thurnham Club donation	£0.00	£50.00	£50.00
7100/10		£0.00	£0.00	£0.00
7100/11	Thurnham Parish Council	£0.00	£250.00	£250.00
7100	Total	£12,200.00	£18,493.45	£6,293.45
7400	Fireworks			
7400/1	Ticket sales - Online	£15,000.00	£18,040.00	£3,040.00
7400/2	Ticket Sales - Schools	£0.00	£0.00	£0.00
7400/3	Ticket sales - shops	£0.00	£0.00	£0.00
7400/4	Ticket Sales - Gate	£1,000.00	£158.77	-£841.23
7400/5	Pitch Fees	£0.00	£0.00	£0.00
7400/6	Food Stall	£50.00	£75.00	£25.00
7400/7	Donations collected	£0.00	£0.00	£0.00
7400	Total	£16,050.00	£18,273.77	£2,223.77
7500	Newsletter Income			
7500/1	Adverts	£0.00	£0.00	£0.00
7500	Total	£0.00	£0.00	£0.00
7600	Bearsted Green - Hire fees			
7600/1	Hire fees	£120.00	£0.00	-£120.00

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
7600	Total	£120.00	£0.00	-£120.00
7650	Other income			
7650/1	Sponsorship - Old Time Event	£0.00	£0.00	£0.00
7650/2	Jubilee Event	£0.00	£3,055.33	£3,055.33
7650	Total	£0.00	£3,055.33	£3,055.33
7660	Misc Income	£0.00	£1,260.00	£1,260.00
7700	Precept	£15,000.00	£15,000.00	£0.00
Total Community Projects		£43,370.00	£56,396.05	£13,026.05
Special Projects				
9000	Special Projects Income			
9000/1	Project "A" Contributions	£0.00	£0.00	£0.00
9000	Total	£0.00	£0.00	£0.00
Total Special Projects		£0.00	£0.00	£0.00
Traffic Calming				
3000	Precept	£12,900.00	£12,900.00	£0.00
3005	CIL Neighbourhood Receipts	£0.00	£0.00	£0.00
3006	Miscellaneous			
3006/1	Thurnham Parish Council conts	£0.00	£500.00	£500.00
3006	Total	£0.00	£500.00	£500.00
Total Traffic Calming		£12,900.00	£13,400.00	£500.00
Total Income		£173,284.41	£188,651.13	£15,366.72

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	2022/2023	Actual Net	Balance
EXPENDITURE			
Full Council			
100	Staff Salaries		
100/1	PAYE		
100/3	Staff Salary		
100/4	Chairmans allowance	£0.00	£109.00
100/5	Pension		
100/6	Employers and Ees NIC		
100/7	Settlement Agreement Pmts	£0.00	£0.00
100/8	Agency/Freelancers	£2,957.14	£3,882.41
100	Total	£38,955.94	£40,180.00
106	Bank charges - Env't Proj		
106/1	Bank charges - Environmental Project	£23.00	£0.00
106	Total	£23.00	£0.00
107	Bank charges (Land Fund)	£23.00	£0.00
108	Bank Charges - Cambridge	£15.00	£0.47
109	Bank Charges - Skipton	£15.00	£0.00
110	Parish Office - (Equipment)		
110/1	Equipment		
110/1/1	Renewals	£250.00	£574.49
110/1/2	Repairs	£0.00	£0.00
110/1	Total	£250.00	£574.49
110/2	Maintenance charges	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
110	Total	£250.00	£574.49	-£324.49
115	Parish Office (Administration)			
115/2	Telephone - Landline/calls/internet	£1,100.00	£911.19	£188.81
115/3	Alarm System	£250.00	£302.62	-£52.62
115/4	Computer/Printer costs	£1,000.00	£3,130.14	-£2,130.14
115/5	Stationery	£600.00	£311.76	£288.24
115/6	Postage	£200.00	£3,486.80	-£3,286.80
115/7	Mobile phone	£0.00	£0.00	£0.00
115/8	Miscellaneous	£250.00	£69.51	£180.49
115/10	Payroll services	£200.00	£175.00	£25.00
115/11	Sensitive Waste Shredding	£0.00	£0.00	£0.00
115/12	Parish Cleaning	£50.00	£105.99	-£55.99
115/13	Website Costs	£1,000.00	£235.00	£765.00
115/14	Hire of Halls	£700.00	£697.42	£2.58
115/15	Mileage/Parking	£100.00	£111.33	-£11.33
115/16	Recruitment	£500.00	£0.00	£500.00
115/17	Bank Charges - Current Acct	£120.00	£181.65	-£61.65
115/18	VDU test - staff	£0.00	£25.00	-£25.00
115	Total	£6,070.00	£9,743.41	-£3,673.41
116	Bank Account Set Up	£0.00	£0.00	£0.00
117	APM Costs	£0.00	£7.99	-£7.99
120	Training			
120/1	Councillor	£500.00	£505.67	-£5.67

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
120/2	Staff/Clerk	£1,000.00	£216.67	£783.33
120	Total	£1,500.00	£722.34	£777.66
125	Law & Order	£0.00	£0.00	£0.00
127	Covid-19 Emergency Costs	£500.00	£0.00	£500.00
130	Subscriptions			
130/1	KALC	£1,800.00	£1,655.00	£145.00
130/2	Kent County Playing Fields Association	£0.00	£0.00	£0.00
130/3	CPRE	£40.00	£36.00	£4.00
130/4	SLCC	£300.00	£186.00	£114.00
130/5	National Allotment Society	£60.00	£55.00	£5.00
130/6	ICO	£0.00	£0.00	£0.00
130/8	Heritage Trust Network	£0.00	£0.00	£0.00
130/9	Campaign Monitor	£0.00	£37.70	-£37.70
130	Total	£2,200.00	£1,969.70	£230.30
135	Licensing			
135/1	Bearsted Green - Premise	£100.00	£0.00	£100.00
135/2	EH Field Hire	£0.00	£0.00	£0.00
135	Total	£100.00	£0.00	£100.00
140	Parish office (Refurbishment)	£100.00	£0.00	£100.00
145	Audit fees			
145/1	External Audit	£500.00	£400.00	£100.00
145/2	Internal Audit	£520.00	£562.60	-£42.60
145	Total	£1,020.00	£962.60	£57.40

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
150	Parish office- (Utilities)			
150/1	Rates	£0.00	£0.00	£0.00
150/2	Water	£102.44	£83.73	£18.71
150/3	Gas	£236.45	£53.55	£182.90
150/4	Electricity	£298.20	£74.42	£223.78
150/5	Miscellaneous	£610.73	£290.72	£320.01
150/6	Car Park Rent	£100.00	£0.00	£100.00
150/7	Office Rent	£0.00	£100.00	-£100.00
150	Total	<u>£1,347.82</u>	<u>£602.42</u>	<u>£745.40</u>
155	Legal/Consultancy Fees			
155/1	Smarts Cottages	£1,000.00	£0.00	£1,000.00
155/2	Employment	£1,000.00	£900.00	£100.00
155/3	Invicta Law	£0.00	£0.00	£0.00
155/4	HR Consultancy	£0.00	£1,317.50	-£1,317.50
155/5	Other professional fees	£1,000.00	£0.00	£1,000.00
155	Total	<u>£3,000.00</u>	<u>£2,217.50</u>	<u>£782.50</u>
160	Councillors Allowance			
160/1	Cllr Richard Ash	£0.00	£384.00	-£384.00
160/3	Cllr Pat Marshall	£0.00	£384.00	-£384.00
160/7	Cllr Suzanne Camp	£0.00	£480.00	-£480.00
160/8	Cllr Jon Hughes	£0.00	£230.40	-£230.40
160/9	Cllr Fabienne Hughes	£0.00	£304.00	-£304.00
160/16	Councillors PAYE	£800.00	£534.80	£265.20

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
160/17	Cllr M Bollom	£0.00	£462.00	-£462.00
160/18	Overall Councillors Allowance	£3,520.00	£0.00	£3,520.00
160/19	Cllr Frank Jagger	£0.00	£0.00	£0.00
160/20	Cllr Denis Spooner	£0.00	£384.00	-£384.00
160/21	Cllr Joanna Tribley	£0.00	£384.00	-£384.00
160/22	Cllr Graham Norton	£0.00	£76.80	-£76.80
160	Total	£4,320.00	£3,624.00	£696.00
165	Parish Awards			
165/1	Mynn Awards	£500.00	£713.75	-£213.75
165	Total	£500.00	£713.75	-£213.75
170	Defibrillator			
170/1	The Green	£100.00	£0.00	£100.00
170/2	Madginford	£100.00	£32.00	£68.00
170	Total	£200.00	£32.00	£168.00
175	Insurance			
175/1	Employers Liability Insurance	£2,000.00	£1,557.93	£442.07
175/2	Premises Insurance	£0.00	£0.00	£0.00
175	Total	£2,000.00	£1,557.93	£442.07
180	S137 Payments/Donations	£3,000.00	£5,363.94	-£2,363.94
190	Contingency	£0.00	£0.00	£0.00
195	Election costs	£0.00	£6,992.84	-£6,992.84
Total Full Council		£65,139.76	£75,265.38	-£10,125.62

Environment

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
200	General			
200/1	Canine waste bin emptying	£0.00	£0.00	£0.00
200/2	General maintenance	£3,000.00	£2,013.35	£986.65
200/4	Hire of Garden Waste bin	£170.00	£180.00	-£10.00
200/6	Maps	£150.00	£150.00	£0.00
200/7	Community Payback Scheme	£500.00	£44.70	£455.30
200/8	Litter Picking	£0.00	£0.00	£0.00
200	Total	£3,820.00	£2,388.05	£1,431.95
210	Bearsted Green (Maintenance)			
210/1	Contract grass maintenance	£3,500.00	£1,978.40	£1,521.60
210/2	Play area maintenance	£500.00	£118.50	£381.50
210/3	General maintenance	£1,200.00	£2,973.60	-£1,773.60
210/4	Electric Box	£200.00	£227.99	-£27.99
210	Total	£5,400.00	£5,298.49	£101.51
215	Bearsted Green (Benches)			
215/1	Benches - Repair	£1,000.00	£0.00	£1,000.00
215/2	Benches - new	£0.00	£0.00	£0.00
215	Total	£1,000.00	£0.00	£1,000.00
220	Bearsted Green (Pond)			
220/1	Maintenance	£650.00	£0.00	£650.00
220/2	Water rates	£65.00	-£510.47	£575.47
220/3	Garden waste bin	£0.00	£0.00	£0.00
220	Total	£715.00	-£510.47	£1,225.47

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
230	Bearsted in Bloom			
230/1	Prizes	£0.00	£1.50	-£1.50
230/2	Banners	£0.00	£0.00	£0.00
230	Total	£0.00	£1.50	-£1.50
235	Allotments			
235/1	The street allotments			
235/1/1	Keys deposit return	£0.00	£150.00	-£150.00
235/1/2	Water rates	£231.00	£251.01	-£20.01
235/1/3	General maintenance	£250.00	£63.16	£186.84
235/1/4	Insurance	£100.00	£74.72	£25.28
235/1	Total	£581.00	£538.89	£42.11
235/2	Church Lane allotments			
235/2/1	Water rates	£398.00	£223.31	£174.69
235/2/2	Key deposit return	£50.00	£110.00	-£60.00
235/2/3	General maintenance	£250.00	£243.50	£6.50
235/2/5	Insurance	£100.00	£74.72	£25.28
235/2/6	Green waste bin	£35.00	£0.00	£35.00
235/2/7	Keys	£0.00	£0.00	£0.00
235/2/8	Manager Expenses	£0.00	£41.92	-£41.92
235/2	Total	£833.00	£693.45	£139.55
235/3	Affiliation Fees	£0.00	£0.00	£0.00
235/4	Green Waste Bin	£0.00	£0.00	£0.00
235	Total	£1,414.00	£1,232.34	£181.66
240	Tree work			

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
240/1	St Faiths/Roseacre Lane	£0.00	£0.00	£0.00
240/2	Bearsted Green	£0.00	£0.00	£0.00
240/3	Tree management	£0.00	£0.00	£0.00
240/4	Meadow Bank	£0.00	£0.00	£0.00
240/5	Rosemary Road	£0.00	£0.00	£0.00
240/6	Tree Work - Total	£0.00	£0.00	£0.00
240/7	Church Landway	£0.00	£0.00	£0.00
240	Total	£0.00	£0.00	£0.00
245	Environmental Enhancements			
245/1	Planters	£2,000.00	£269.50	£1,730.50
245/2	Signage	£0.00	£0.00	£0.00
245/3	Bearsted Station Improvements	£0.00	£305.00	-£305.00
245	Total	£2,000.00	£574.50	£1,425.50
255	Church Lane car park			
255/1	Rates	£1,000.00	£0.00	£1,000.00
255/2	Repairs	£0.00	£166.00	-£166.00
255/3	CCTV Charges	£0.00	£6,071.71	-£6,071.71
255	Total	£1,000.00	£6,237.71	-£5,237.71
260	Bearsted Green (Bins)			
260/1	New	£0.00	£0.00	£0.00
260/2	Rental/maintenance	£150.00	£292.50	-£142.50
260	Total	£150.00	£292.50	-£142.50
265	Holy Cross Church			

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
265/2	War Memorial	£300.00	£0.00	£300.00
265/3	Contract Grass Mnt	£1,500.00	£2,773.80	-£1,273.80
265/4	War Memorial Major Repairs	£0.00	£0.00	£0.00
265	Total	£1,800.00	£2,773.80	-£973.80
270	Meadow Bank Maintenance			
270/1	General maintenance	£2,000.00	£0.00	£2,000.00
270/2	Project work	£0.00	£0.00	£0.00
270	Total	£2,000.00	£0.00	£2,000.00
280	Elizabeth Harvie Field Maintenance			
280/1	Contract grass maintenance	£1,500.00	£662.90	£837.10
280/2	General Maintenance	£250.00	£95.00	£155.00
280	Total	£1,750.00	£757.90	£992.10
282	Church Landway Maintenance			
282/2	General maintenance	£1,000.00	£98.00	£902.00
282	Total	£1,000.00	£98.00	£902.00
285	Church Landway - Play area			
285/1	Play area			
285/1/1	Contract grass maintenance	£0.00	£0.00	£0.00
285/1/2	Repairs	£2,000.00	£2,197.13	-£197.13
285/1	Total	£2,000.00	£2,197.13	-£197.13
285	Total	£2,000.00	£2,197.13	-£197.13
290	Church Landway - Lighting			
290/1	Installation	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
290/2	General maintenance/repairs	£500.00	£0.00	£500.00
290	Total	£500.00	£0.00	£500.00
295	Church Landway - Grass maintenance			
295/1	Contract grass maintenance	£0.00	£789.75	-£789.75
295	Total	£0.00	£789.75	-£789.75
400	Footway Lighting			
400/1	Street lighting energy	£540.00	£939.92	-£399.92
400/2	Street lighting repairs	£0.00	£0.00	£0.00
400/3	Xmas Lighting	£0.00	£0.00	£0.00
400	Total	£540.00	£939.92	-£399.92
410	Electricity costs			
410/1	The Green	£156.00	£201.92	-£45.92
410/2	The Landway	£348.00	£856.49	-£508.49
410	Total	£504.00	£1,058.41	-£554.41
Total Environment		£25,593.00	£24,129.53	£1,463.47
Planning				
600	Planning	£500.00	£0.00	£500.00
Total Planning		£500.00	£0.00	£500.00
Community Projects				
205	Christmas Costs			
205/1	Christmas Tree			
205/1/1	Installation/Removal	£0.00	£0.00	£0.00
205/1/2	Repairs	£1,000.00	£0.00	£1,000.00

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
205/1/3	Lights	£200.00	£0.00	£200.00
205/1	Total	£1,200.00	£0.00	£1,200.00
205/3	Christmas Lights			
205/3/1	Installation/Removal	£2,500.00	£2,977.04	£-477.04
205/3/2	Bearsted Green Lights	£0.00	£486.84	£-486.84
205/3/3	Madginford Lights	£0.00	£0.00	£0.00
205/3	Total	£2,500.00	£3,463.88	£-963.88
205/4	Christmas Cards	£0.00	£0.00	£0.00
205/5	Load Testing	£0.00	£0.00	£0.00
205	Total	£3,700.00	£3,463.88	£236.12
250	Noticeboards			
250/1	Repairs	£500.00	£421.20	£78.80
250/2	Replacement	£2,000.00	£4,269.72	£-2,269.72
250	Total	£2,500.00	£4,690.92	£-2,190.92
700	Market on the Green			
700/1	Market Manager	£0.00	£0.00	£0.00
700/2	Licensing	£0.00	£280.00	£-280.00
700/3	Printing/Banners	£0.00	£0.00	£0.00
700/4	Insurance	£0.00	£103.00	£-103.00
700/5	Membership	£0.00	£0.00	£0.00
700/6	Miscellaneous	£0.00	£45.60	£-45.60
700/7	Footfall income - donations to charity	£0.00	£0.00	£0.00
700/8	Tote bags	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
700/9	Income reimbursement	£0.00	£0.00	£0.00
700	Total	£0.00	£428.60	-£428.60
710	Play scheme			
710/1	Admin	£0.00	£0.00	£0.00
710/2	DBS Checks	£210.00	£63.20	£146.80
710/3	Salaries	████████	████████	████████
710/4	Hall Hire	£1,000.00	£0.00	£1,000.00
710/5	Equipment	£500.00	£1,771.68	-£1,271.68
710/7	School Field Hire	£0.00	£1,000.00	-£1,000.00
710/8	Entertainment	£300.00	£283.54	£16.46
710/9	Miscellaneous	£500.00	£382.55	£117.45
710/10	Volunteers (Under 16)	████████	████████	████████
710/11	Management Charges	£1,000.00	£1,100.00	-£100.00
710/12	PAYE re salaries	████████	████████	████████
710/13	Uniforms	£0.00	£252.00	-£252.00
710/14	Fruit	£200.00	£243.60	-£43.60
710	Total	£12,185.00	£21,822.05	-£9,637.05
720	Older Generation Event			
720/1	Hall Hire	£250.00	£78.00	£172.00
720/2	Stationery	£150.00	£123.30	£26.70
720/3	Sundries/First Aid	£200.00	£101.42	£98.58
720/4	Entertainment	£2,300.00	£2,100.00	£200.00
720/5	Transport	£200.00	£165.00	£35.00

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
720	Total	£3,100.00	£2,567.72	£532.28
730	Newsletter			
730/1	Newsletter	£0.00	£58.04	-£58.04
730/2	Campaign Monitor	£0.00	£7.58	-£7.58
730	Total	£0.00	£65.62	-£65.62
735	Information Booklet	£0.00	£0.00	£0.00
740	Fireworks			
740/1	Insurance	£100.00	£0.00	£100.00
740/2	Fireworks	£4,500.00	£5,000.00	-£500.00
740/3	Float	£0.00	£0.00	£0.00
740/4	Equipment hire	£2,500.00	£1,640.00	£860.00
740/5	Printing	£600.00	£0.00	£600.00
740/6	Miscellaneous	£300.00	£980.88	-£680.88
740/7	Security	£1,750.00	£1,105.00	£645.00
740/8	Donations to be transferred	£0.00	£0.00	£0.00
740	Total	£9,750.00	£8,725.88	£1,024.12
760	Hire fees (Green)			
760/1	Deposit return	£0.00	£0.00	£0.00
760	Total	£0.00	£0.00	£0.00
770	Christmas Market			
770/1	Waste inc toilets	£500.00	£750.00	-£250.00
770/2	Banners, decorations etc	£200.00	£95.00	£105.00
770/3	Licence	£100.00	£0.00	£100.00

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
770/4	Sundries	£100.00	£418.08	-£318.08
770/5	Event Management	£0.00	£0.00	£0.00
770/6	Entertainment	£1,000.00	£500.00	£500.00
770/7	Equipment hire	£1,500.00	£1,473.92	£26.08
770/8	Electrics	£200.00	£0.00	£200.00
770/9	Security	£2,500.00	£410.00	£2,090.00
770	Total	£6,100.00	£3,647.00	£2,453.00
775	Sponsored Page	£0.00	£0.00	£0.00
785	Other Events			
785/1	Gazebo	£0.00	£0.00	£0.00
785/2	Christmas Light Switch On	£0.00	£0.00	£0.00
785/3	Banners	£0.00	£0.00	£0.00
785/6	Xmas lunch - elderly	£0.00	£0.00	£0.00
785/7	Jubilee Celebrations	£5,000.00	£8,213.22	-£3,213.22
785/8	Total	£0.00	£0.00	£0.00
785/9	Great British Spring Clean	£0.00	£0.00	£0.00
785/10	Misc Costs	£0.00	£0.00	£0.00
785	Total	£5,000.00	£8,213.22	-£3,213.22
786	Comms - Safety Initiatives	£0.00	£0.00	£0.00
787	Beautification of Bearsted			
787/1	Signs	£0.00	£0.00	£0.00
787/2	Plants/flowers	£0.00	£281.88	-£281.88
787	Total	£0.00	£281.88	-£281.88

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	2022/2023	Actual Net	Balance
Total Community Projects	<u>£42,335.00</u>	<u>£53,906.77</u>	<u>-£11,571.77</u>
Special Projects			
900 Contingency	£0.00	£0.00	£0.00
902 Meadowbank/Bell Lane	£0.00	£0.00	£0.00
903 Bearsted Goods Shed (Coalyard)	£100,000.00	£0.00	£100,000.00
904 Pond Repair	£0.00	£0.00	£0.00
906 Special Projects - Allotments	£100,000.00	£4,979.98	£95,020.02
907 Special Projects - Tree Work	£14,000.00	£550.00	£13,450.00
908 Special Project - Play Area Enhancements	£32,000.00	£0.00	£32,000.00
Total Special Projects	<u>£246,000.00</u>	<u>£5,529.98</u>	<u>£240,470.02</u>
Land Fund			
300 Land Fund	£0.00	£0.00	£0.00
Total Land Fund	<u>£0.00</u>	<u>£0.00</u>	<u>£0.00</u>
Traffic Calming			
350 Traffic Calming			
350/1 Speed Surveys	£400.00	£0.00	£400.00
350/2 Gateways - Ware Street Bridge	£4,000.00	£0.00	£4,000.00
350/3 Gateways - Roundwell	£5,000.00	£0.00	£5,000.00
350/4 Double Yellow Lines - Ware Street	£3,000.00	£0.00	£3,000.00
350/5 Community Initiatives	£500.00	£1,962.96	-£1,462.96
350/6 Lilik Hill Speed Reduction (A20)	£0.00	£0.00	£0.00
350 Total	<u>£12,900.00</u>	<u>£1,962.96</u>	<u>£10,937.04</u>

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	2022/2023	Actual Net	Balance
Total Traffic Calming	<u>£12,900.00</u>	<u>£1,962.96</u>	<u>£10,937.04</u>
Total Expenditure	<u>£392,467.76</u>	<u>£160,794.62</u>	<u>£231,673.14</u>
Total Income	£173,284.41	£188,651.13	£15,366.72
Total Expenditure	£392,467.76	£160,794.62	£231,673.14
Total Net Balance	-£219,183.35	£27,856.51	

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
INCOME				
Full Council				
1000	Precept	£91,358.67	£91,358.67	£0.00
1050	Bearsted & Thurnham Bowling Club	£0.00	£0.00	£0.00
1060	Bearsted Guide Association	£0.00	£0.00	£0.00
1070	Bearsted Scout Group	£0.00	£0.00	£0.00
1080	Bearsted Cricket Club	£0.00	£0.00	£0.00
1090	Bearsted & Thurnham Lawn Tennis Club	£0.00	£0.00	£0.00
1100	Bank Interest - Current	£0.00	£0.00	£0.00
1110	Bank Interest - Environmental Project	£1.00	£37.14	£36.14
1115	Bank Compensation - Natwest	£0.00	£0.00	£0.00
1120	Bank Interest - Land & Buildings Account	£7.00	£189.76	£182.76
1125	Bank Interest - Cambridge Acct	£56.00	£343.01	£287.01
1130	Bank Interest - Skipton	£56.00	£118.67	£62.67
1140	Misc Income	£0.00	£156.50	£156.50
1141	Covid Grants	£0.00	£0.00	£0.00
Total Full Council		£91,478.67	£92,203.75	£725.08
Environment				
2005	Precept	£13,000.00	£13,000.00	£0.00
2010	Miscellaneous Income	£0.00	£8.22	£8.22
2020	Allotments	£2,406.74	£2,801.11	£394.37

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
2030	Electricity Refund	£0.00	£0.00	£0.00
2035	Insurance Claim - Noticeboards	£0.00	£0.00	£0.00
2150	Play areas - PSS	£416.00	£424.32	£8.32
2200	Grounds maintenance-PSS	£9,334.00	£9,691.10	£357.10
2300	Churchyard War Memorial - PSS	£379.00	£386.58	£7.58
2400	Elizabeth Harvie Field Hire	£0.00	£220.00	£220.00
2450	The Green - Hire fees	£0.00	£120.00	£120.00
Total Environment		£25,535.74	£26,651.33	£1,115.59
Community Projects				
7000	Market on the Green	£0.00	£0.00	£0.00
7060	Christmas Market	£0.00	£313.50	£313.50
7100	Playscheme	£12,200.00	£18,493.45	£6,293.45
7400	Fireworks	£16,050.00	£18,273.77	£2,223.77
7500	Newsletter Income	£0.00	£0.00	£0.00
7600	Bearsted Green - Hire fees	£120.00	£0.00	-£120.00
7650	Other income	£0.00	£3,055.33	£3,055.33
7660	Misc Income	£0.00	£1,260.00	£1,260.00
7700	Precept	£15,000.00	£15,000.00	£0.00
Total Community Projects		£43,370.00	£56,396.05	£13,026.05
Special Projects				
9000	Special Projects Income	£0.00	£0.00	£0.00
Total Special Projects		£0.00	£0.00	£0.00
Traffic Calming				
3000	Precept	£12,900.00	£12,900.00	£0.00
3005	CIL Neighbourhood Receipts	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	2022/2023	Actual Net	Balance
3006 Miscellaneous	£0.00	£500.00	£500.00
Total Traffic Calming	<u>£12,900.00</u>	<u>£13,400.00</u>	<u>£500.00</u>
Total Income	<u>£173,284.41</u>	<u>£188,651.13</u>	<u>£15,366.72</u>

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
EXPENDITURE				
Full Council				
100	Staff Salaries			
106	Bank charges - Evt Proj	£23.00	£0.00	£23.00
107	Bank charges (Land Fund)	£23.00	£0.00	£23.00
108	Bank Charges - Cambridge	£15.00	£0.47	£14.53
109	Bank Charges - Skipton	£15.00	£0.00	£15.00
110	Parish Office - (Equipment)	£250.00	£574.49	-£324.49
115	Parish Office (Administration)	£6,070.00	£9,743.41	-£3,673.41
116	Bank Account Set Up	£0.00	£0.00	£0.00
117	APM Costs	£0.00	£7.99	-£7.99
120	Training	£1,500.00	£722.34	£777.66
125	Law & Order	£0.00	£0.00	£0.00
127	Covid-19 Emergency Costs	£500.00	£0.00	£500.00
130	Subscriptions	£2,200.00	£1,969.70	£230.30
135	Licensing	£100.00	£0.00	£100.00
140	Parish office (Refurbishment)	£100.00	£0.00	£100.00
145	Audit fees	£1,020.00	£962.60	£57.40
150	Parish office- (Utilities)	£1,347.82	£602.42	£745.40
155	Legal/Consultancy Fees	£3,000.00	£2,217.50	£782.50
160	Councillors Allowance	£4,320.00	£3,624.00	£696.00
165	Parish Awards	£500.00	£713.75	-£213.75

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
170	Defibrillator	£200.00	£32.00	£168.00
175	Insurance	£2,000.00	£1,557.93	£442.07
180	S137 Payments/Donations	£3,000.00	£5,363.94	-£2,363.94
190	Contingency	£0.00	£0.00	£0.00
195	Election costs	£0.00	£6,992.84	-£6,992.84
Total Full Council		£65,139.76	£75,265.38	-£10,125.62
Environment				
200	General	£3,820.00	£2,388.05	£1,431.95
210	Bearsted Green (Maintenance)	£5,400.00	£5,298.49	£101.51
215	Bearsted Green (Benches)	£1,000.00	£0.00	£1,000.00
220	Bearsted Green (Pond)	£715.00	-£510.47	£1,225.47
230	Bearsted in Bloom	£0.00	£1.50	-£1.50
235	Allotments	£1,414.00	£1,232.34	£181.66
240	Tree work	£0.00	£0.00	£0.00
245	Environmental Enhancements	£2,000.00	£574.50	£1,425.50
255	Church Lane car park	£1,000.00	£6,237.71	-£5,237.71
260	Bearsted Green (Bins)	£150.00	£292.50	-£142.50
265	Holy Cross Church	£1,800.00	£2,773.80	-£973.80
270	Meadow Bank Maintenance	£2,000.00	£0.00	£2,000.00
280	Elizabeth Harvie Field Maintenance	£1,750.00	£757.90	£992.10
282	Church Landway Maintenance	£1,000.00	£98.00	£902.00
285	Church Landway - Play area	£2,000.00	£2,197.13	-£197.13

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Actual Net	Balance
290	Church Landway - Lighting	£500.00	£0.00	£500.00
295	Church Landway - Grass maintenance	£0.00	£789.75	-£789.75
400	Footway Lighting	£540.00	£939.92	-£399.92
410	Electricity costs	£504.00	£1,058.41	-£554.41
Total Environment		£25,593.00	£24,129.53	£1,463.47
Planning				
600	Planning	£500.00	£0.00	£500.00
Total Planning		£500.00	£0.00	£500.00
Community Projects				
205	Christmas Costs	£3,700.00	£3,463.88	£236.12
250	Noticeboards	£2,500.00	£4,690.92	-£2,190.92
700	Market on the Green	£0.00	£428.60	-£428.60
710	Play scheme	£12,185.00	£21,822.05	-£9,637.05
720	Older Generation Event	£3,100.00	£2,567.72	£532.28
730	Newsletter	£0.00	£65.62	-£65.62
735	Information Booklet	£0.00	£0.00	£0.00
740	Fireworks	£9,750.00	£8,725.88	£1,024.12
760	Hire fees (Green)	£0.00	£0.00	£0.00
770	Christmas Market	£6,100.00	£3,647.00	£2,453.00
775	Sponsored Page	£0.00	£0.00	£0.00
785	Other Events	£5,000.00	£8,213.22	-£3,213.22
786	Comms - Safety Initiatives	£0.00	£0.00	£0.00
787	Beautification of Bearsted	£0.00	£281.88	-£281.88

Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	2022/2023	Actual Net	Balance
Total Community Projects	£42,335.00	£53,906.77	-£11,571.77
Special Projects			
900 Contingency	£0.00	£0.00	£0.00
902 Meadowbank/Bell Lane	£0.00	£0.00	£0.00
903 Bearsted Goods Shed (Coalyard)	£100,000.00	£0.00	£100,000.00
904 Pond Repair	£0.00	£0.00	£0.00
906 Special Projects - Allotments	£100,000.00	£4,979.98	£95,020.02
907 Special Projects - Tree Work	£14,000.00	£550.00	£13,450.00
908 Special Project - Play Area Enhancements	£32,000.00	£0.00	£32,000.00
Total Special Projects	£246,000.00	£5,529.98	£240,470.02
Land Fund			
300 Land Fund	£0.00	£0.00	£0.00
Total Land Fund	£0.00	£0.00	£0.00
Traffic Calming			
350 Traffic Calming	£12,900.00	£1,962.96	£10,937.04
Total Traffic Calming	£12,900.00	£1,962.96	£10,937.04
Total Expenditure	<u>£392,467.76</u>	<u>£160,794.62</u>	<u>£231,673.14</u>
Total Income	£173,284.41	£188,651.13	£15,366.72
Total Expenditure	£392,467.76	£160,794.62	£231,673.14
Total Net Balance	-£219,183.35	£27,856.51	

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Erin Sugden
Madginford Hall
Egremont Road
Bearsted
MAIDSTONE Kent
ME15 8LH

Date: 28/02/2023

Account Name: Bearsted Parish Council

Swift Code (BIC): N [REDACTED]

IBAN Number: [REDACTED]

Sort Code: [REDACTED]

Account Number: [REDACTED]

Your arranged overdraft limit is £0.00

Contact Us

 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**

Fraud Reminder

Unity Trust Bank will NEVER ask you to share passwords or PINs. If you receive a suspicious call, please hang up and contact our dedicated fraud number, freephone 0800 196 8420 or email fraud@unity.co.uk.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Current T2 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2023		Balance brought forward	£0.00	£0.00	£158,709.43
03/02/2023	Direct Debit	Direct Debit (NEST)	£117.74	£0.00	£158,591.69
06/02/2023	Direct Debit	Direct Debit (CASTLE WATER LTD)	£36.74	£0.00	£158,554.95
06/02/2023	Direct Debit	Direct Debit (BRITISH TELECOM)	£76.35	£0.00	£158,478.60

Page number 1 of 4

Statement number 086

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Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
06/02/2023	Direct Debit	Direct Debit (OPUS ENERGY LTD)	£92.97	£0.00	£158,385.63
06/02/2023	Direct Debit	Direct Debit (H3G)	£16.00	£0.00	£158,369.63
15/02/2023	Faster Payment Debit	B/P to: HMRC	£429.24	£0.00	£157,940.39
16/02/2023	Direct Debit	Direct Debit (PAYROOLIMITED)	£12.00	£0.00	£157,928.39
16/02/2023	Direct Debit	Direct Debit (LLOYDS BANK PLC)	£57.33	£0.00	£157,871.06
20/02/2023	Faster Payment Debit	B/P to: VisionICT	£108.00	£0.00	£157,763.06
20/02/2023	Faster Payment Debit	B/P to: Mr Ian Histon	£10.00	£0.00	£157,753.06
20/02/2023	Faster Payment Debit	B/P to: Nicola Brittain	████████	£0.00	£157,555.24
20/02/2023	Faster Payment Debit	B/P to: Joanne Upton	£31.14	£0.00	£157,524.10
20/02/2023	Faster Payment Debit	B/P to: EDF Energy Custome	£274.85	£0.00	£157,249.25
20/02/2023	Faster Payment Debit	B/P to: EDF Energy Custome	£202.73	£0.00	£157,046.52
20/02/2023	Faster Payment Debit	B/P to: Paul Waring	£2,276.70	£0.00	£154,769.82
20/02/2023	Faster Payment Debit	B/P to: Licensing Partners	£70.00	£0.00	£154,699.82
20/02/2023	Faster Payment Debit	B/P to: Urban Blue Bus	£350.00	£0.00	£154,349.82
20/02/2023	Faster Payment Debit	B/P to: Edge IT Systems Lt	£889.20	£0.00	£153,460.62
20/02/2023	Faster Payment Debit	B/P to: ██████████	████████	£0.00	£153,309.02
20/02/2023	Faster Payment Debit	B/P to: Heart of Kent Hosp	£1,490.00	£0.00	£151,819.02
20/02/2023	Faster Payment Debit	B/P to: Breakthrough Commu	£36.00	£0.00	£151,783.02
20/02/2023	Faster Payment Debit	B/P to: Hugofox Ltd	£12.00	£0.00	£151,771.02
20/02/2023	Faster Payment Debit	B/P to: GULLANDS	£576.00	£0.00	£151,195.02
20/02/2023	Faster Payment Debit	B/P to: KGVMemorial Hall	£113.75	£0.00	£151,081.27
20/02/2023	Faster Payment Debit	B/P to: Compute4U	£72.00	£0.00	£151,009.27
21/02/2023	Cheque Debit	Cheque 300010	£2,898.50	£0.00	£148,110.77
22/02/2023	Direct Debit	Direct Debit (CASTLE WATER LTD)	£70.01	£0.00	£148,040.76

Page number 2 of 4

Statement number 086

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Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
24/02/2023	Direct Debit	Direct Debit (OPUS ENERGY LTD)	£193.29	£0.00	£147,847.47
24/02/2023	Faster Payment Debit	B/P to: Erin Sugden	████████	£0.00	£146,398.71
24/02/2023	Faster Payment Debit	B/P to: Joanne Upton	████████	£0.00	£145,326.08
24/02/2023	Faster Payment Debit	B/P to: Amy Bush	████████	£0.00	£144,748.65

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

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Additional information

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

From: [Hi Info](#)
To: office@bearstedparishcouncil.gov.uk
Subject: Re: The Hazlitt Theatre - Summer Show
Date: 01 March 2023 15:24:12

Hello Joanne,

We would be on site at the earliest 9am so we can get the portaloos in. The show would come down at 7pm so we would be cleaned up and off site by 8pm latest.

Thank you

Jenny

On Wed, 1 Mar 2023 at 14:28, <office@bearstedparishcouncil.gov.uk> wrote:

Good afternoon Jenny

Thank you for your email. I just need to get this approved by Council, please can you confirm what time you will arrive to set up and what time you will leave. I can then prepare a contract for you.

Kind regards,



Joanne Upton

Administrator to Bearsted Parish Council

Working Hours Monday, Tuesday, Wednesday and Thursday 9.30am – 2.30pm

Tel: 01622 630165

Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH The Parish office is open Monday – Wednesday 9.30am – 2pm and Thursday 9.30am – 12.00pm - or by prior appointment.

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From: Hi Info <hi.info@parkwoodtheatres.co.uk>

Sent: Wednesday, March 1, 2023 11:12 AM

To: office@bearstedparishcouncil.gov.uk

Subject: The Hazlitt Theatre - Summer Show

Hello Joanne,

I hope this email finds you well?

We are delighted to bring this year's summer show back to you on Bearsted Green.

This year we have decided that the production is going to be Treasure Island, adapted especially for a family audience and an outside venue.

Please could I confirm with you that we will be coming to you on Friday 18th August and the performance will be on at 6pm?

Best Wishes

Jenny 

Production Company Coordinator

Hazlitt Institute for Performing Arts

Hazlitt Theatre

■ [01622 824133](tel:01622824133)
■ www.HazlittTheatre.com
■ Earl Street, Maidstone, Kent, ME14 1PL

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Registered Office: The Stables, Duxbury Hall Road, Chorley, PR7 4AT

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Hazlitt Institute for Performing Arts
Hazlitt Theatre



01622 824133



www.HazlittTheatre.com



Earl Street, Maidstone, Kent, ME14 1PL

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Registered Office: The Stables, Duxbury Hall Road, Chorley, PR7 4AT

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[REDACTED]

Wednesday 9th March 2023

Dear Parish Council Members,

I am writing in response to the letter I received yesterday from the Chairman of the Parish Council. I appreciate your concern and would like to assure you that the matter has been taken up and progressed with Robin Harris.

Regarding my accusation of corruption against the Parish Council, I stand by my statement. The word "corruption" implies dishonest or fraudulent conduct by those in power, often involving bribery. As I have highlighted in my previous communication, there have been instances where your Parish and Borough Councillor, Val Springett, has engaged in conduct that can be deemed corrupt.

I believe that a major issue people face is a lack of awareness regarding their subconscious biases or the impact of their surroundings. I'm concerned that the Council made a decision on my application based on a previous issue related to principles of good design without reviewing the plans submitted. It's also surprising that the Chairman, Mr. David Hall, who is a member of the planning committee, was not aware of the difference in the roof ridge height between the current and previous application. If the plans were reviewed properly, it would have been evident that they are not the same. While the Parish council approved our first design, it's disappointing to see that good, unbiased councillors have been forced to leave due to bullying and a toxic culture within the council.

This issue highlights a more significant concern, that there have been various complaints made about the Council, including bullying, and a toxic culture with no diversity. I am disheartened to see that the demographic of those who are supposed to represent the community are all the same, male, retired, white, and of the same backgrounds.

At present, the council comprises 14 members, of whom 11 are male, all of whom are white, and 8 of whom are either retired or approaching retirement age. The remaining 3 members are female, all of whom are also white and either retired or nearing retirement. These demographics demonstrate a lack of diversity and underrepresentation of the broader population of Bearsted. It is crucial to ensure that the council is more reflective of the area's demographics to ensure that all voices are heard, and all perspectives are considered in decision-making.

As per your request, I have reported Councillor Val Springett for the hate crime that she committed against me and my family. You can find the definition of a hate crime on the following link: <https://www.met.police.uk/advice/advice-and-information/hco/hate-crime/what-is-hate-crime>. The crime reference number is TV1-1649-23-0146-IR.

Moving forward, I will set up a website in the next few days to highlight all complaints received and all the issues within the Parish Council. I will then do a leaflet drop to all the houses in the area to confirm the above is taking place, and my intentions to put my name forward to be on the Parish Council. Thank you for your attention to this matter.

Yours Sincerely,

[REDACTED]

Dear Sir/Madam,

I am writing to raise a formal complaint with regards to the conduct of [REDACTED], who at the time was a Bearsted Parish Councillor. On 22nd January 2022, I observed [REDACTED] taking photos of my garden while standing within some bushes. When I shouted out to ask what he was doing, he ignored me and quickly retreated into the woods, clearly having seen me as he had been taking photos that would have included me. As he refused to identify himself when I confronted him on The Ashford Road, I became concerned for the safety of my young children and suspected that he might have had ill intentions.

It is my belief that [REDACTED] conduct on this occasion breached the code of conduct that all public officials, including parish councillors, are required to follow. Specifically, I believe that [REDACTED] actions compromised the impartiality and integrity of those who work for, or on behalf of us. Moreover, I feel that he has used his position as a member of the Bearsted Parish Council improperly to confer an advantage or disadvantage on himself or others.

I understand that [REDACTED] has held positions within the Borough Council over the years and is well-connected and influential within the community. Furthermore, he has since resigned from the Parish Council but has taken up the position of [REDACTED] for the Bearsted and Thurnham Society, where he continues to yield influence within the community. It is my concern that [REDACTED] has personal issues with myself and an unhealthy interest in my property. His proximity to my property, living just five doors away, and the potential for development behind his property, could lead to a conflict of interest. I believe that [REDACTED] influence within the Bearsted and Thurnham Society has led to unfair treatment of my applications.

For instance, Cllr F Jagger, who is connected to the Bearsted and Thurnham Society and also sits on the planning committee, voted against supporting my application. There is a correlation between Mr [REDACTED] personal issues with me and his involvement in the planning process.

It is my belief that [REDACTED] is lobbying associates within the Bearsted Parish Council to prevent them from supporting my applications. On my last application (22/502339/FULL), the Bearsted and Thurnham Society commented, and I believe that [REDACTED] will continue to cause problems for me in the future. Prior to the issues with [REDACTED] Bearsted Parish Council have supported all of my applications.

Furthermore, I am aware that there have been various complaints over the years about the Bearsted Parish Council. While I acknowledge that the article, I linked to in my previous correspondence is from 2014, it remains my belief that there are ongoing issues that require attention.

<https://www.pressreader.com/uk/kent-messenger-maidstone/20140718/282359742829152>

<https://www.kentonline.co.uk/maidstone/news/former-mayor-bullied-council-staff-277365/>

I respectfully request that you investigate this matter and take appropriate action to ensure that Mr [REDACTED] conduct, and any potential conflicts of interest, are thoroughly scrutinized. I believe that the integrity and impartiality of public officials are of paramount importance, and I trust that you will take this complaint seriously.

Thank you for your attention to this matter.

Sincerely,

[REDACTED]

[REDACTED]

Wednesday 1ST March 2023

Dear Parish clerk

I am writing to you to express my concern regarding the culture within Bearsted Parish Council. It has become evident that there is a culture of bullying, harassment, and bias within the Council. This behaviour is not only directed towards those within the Council but also towards the people they are supposed to represent. The behaviour of those in positions of power should be accountable to the members of the public they represent, and this behaviour should not be allowed to continue.

I was disappointed that the Parish Council did not support my application at the last meeting and that Councillor Peters was asked to abstain from voting solely because I had contacted him in the past regarding planning issues. This type of bullying and influence supports those with a self-serving agenda and political gain.

The evidence of this bias is clear in the history of planning applications:

Prior to my issues with Mr [REDACTED] and Val Springett

21/504940/FULL : Recommend Approval by the Parish Council – Rejected by the council
21/506300/FULL : Recommend Approval by the Parish Council – Approved by the council
21/506300/FULL : Recommend Approval by the Parish Council – Rejected by the council
No comments on any application from the Bearsted and Thurham Society or Val Springett
[All applications were supported](#)

After my issues with Mr [REDACTED] on and Val Springett

22/502339/FULL : was subject to further comments, support not stated
Request for refusal from Bearsted and Thurham Society
currently going through the appeal process
22/501989/LDCEX : currently going through appeal
22/500866/LAWPRO : Lobbying from Val Springett to refuse application
23/500560/FULL : Not supported by Parish Council, Val Springett now on Parish Council.

Before my issues with Mr. [REDACTED] and Val Springett, the Parish Council approved all of my applications. After my issues with them, the Parish Council stopped supporting my applications, even though they had previously approved a larger-scale project. This inconsistency raises the question of whether all the councillors on the planning committee had read all of the supporting documents that set out the case.

Additionally, I have raised concerns that Councillor F. Jagger's connection with the Bearsted and Thurnham Society, where Mr. [REDACTED] is the Chairman, could have influenced his decision-making. Furthermore, Councillor Ash has a history of bullying, and Councillor Hall has connections with the Maidstone Borough Council. Therefore, out of the five councillors on the planning committee, four were not able to give a non-biased view on the application, but it was only Councillor Peters that was asked to abstain from voting.

I have raised a complaint against [REDACTED] and Val Springett which I have enclosed and have submitted a video that shows [REDACTED] conduct as a former Parish Councillor. It is evident that there is a culture of harassment and bullying within the Council, as demonstrated by former Councillor [REDACTED] claims and [REDACTED]

It is unacceptable that good, honest councillors are suffering from harassment and are forced to leave their position to serve the community. We must take action to address this issue. Therefore, I would like to propose that the full Parish Council be re-evaluated to rid it of the corruption within.

Those who stand for election should be vetted by an ethics committee to ensure that there is a diverse range of councillors who support all members of the community, not just a select few.

Currently, the Parish Council lacks diversity, with a demographic of white, retired men and women from the same background, mostly with previous connections to the borough council. This is not a true representation of the community and is why we are facing ongoing issues.

I hope that you will take my concerns seriously and take the necessary steps to address the culture of bullying, harassment, and bias within the Council.

Former councillor [REDACTED] has claimed harassment

[https://www.kentonline.co.uk/maidstone/news/councillor-who-spent-six-months-living-in-france-returns-to-](https://www.kentonline.co.uk/maidstone/news/councillor-who-spent-six-months-living-in-france-returns-to-277620/?_gl=1*sxm9x9*_ga*eS1pbnFVSWI1aXhMck1RcEztTV9SdDEzVmhwMXIPUG1JSURva1pLTDV)

[277620/?_gl=1*sxm9x9*_ga*eS1pbnFVSWI1aXhMck1RcEztTV9SdDEzVmhwMXIPUG1JSURva1pLTDV](https://www.kentonline.co.uk/maidstone/news/councillor-who-spent-six-months-living-in-france-returns-to-277620/?_gl=1*sxm9x9*_ga*eS1pbnFVSWI1aXhMck1RcEztTV9SdDEzVmhwMXIPUG1JSURva1pLTDV)
[TNmdhT2QyX3FxR3M5YIRTclZISGU1QQ..#commentsBox](https://www.kentonline.co.uk/maidstone/news/councillor-who-spent-six-months-living-in-france-returns-to-277620/?_gl=1*sxm9x9*_ga*eS1pbnFVSWI1aXhMck1RcEztTV9SdDEzVmhwMXIPUG1JSURva1pLTDV)

[REDACTED] was subjected to harassment that lead her feeling bullied and anxious.

<https://www.google.com/amp/s/www.kentonline.co.uk/maidstone/news/amp/former-mayor-bullied-council-staff-277365/>



Bearsted
Parish
Council

7th March 2023

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Dear Mr [REDACTED]

Complaint about Parish Councillors

Thank you for your letter dated 1st March 2023 with attachments.

I have discussed the contents of your complaints with Councillors on the Parish Council's Human Resources (HR) Committee as the body responsible for the conduct of Councillors. The HR Committee agree with me that as your complaints cover individual Councillors fitness to undertake their role and allegations of bullying, this is not a matter that I can investigate under the terms of the Parish Council's complaints policy. As such, I would refer you to Maidstone Borough Council's Independent Monitoring Officer who is Mr Robin Harris (Mr Harris can be contacted by email at robin.harris@midkent.gov.uk) for his consideration and whether there is a case to investigate. I note your complaint concerning [REDACTED] is over 12 months old and whilst [REDACTED] was a Parish Councillor the time, he resigned some 12 months ago so I am unsure whether the Monitoring Officer would investigate this matter.

I note you reiterate previous unsubstantiated allegations of corruption. These allegations should be evidenced and sent to the Police for investigation. I should be grateful if you would send me a crime reference number for our records once you have reported your evidence to the Police. We reserve the right to follow up this point with you, as this is an extremely serious allegation.

Your complaint concerning Mrs Val Springett is a Borough Council matter and again, will be considered by Mr Harris should he deem it appropriate to do so.

With regards to your revised planning application, again you make allegations about individual Councillors so it would be inappropriate for me to comment further. I would say, however, that in making its decision, the Parish Council's Planning Committee was sympathetic to your application but mindful of Maidstone Borough Council's policy DM1 relating to principles of good design. I understand that this is the policy through which the Borough Council rejected your previous application.

Yours sincerely,

David Hall
Chairman to Bearsted Parish Council

Bearsted Parish Council

Madginford Hall, Egremont Road, Bearsted, Maidstone, Kent ME15 8LH
Telephone: 01622 630 165 Mobile: 07436 791 709 clerk@bearstedparishcouncil.gov.uk
www.bearstedparishcouncil.gov.uk

I am writing to you today to express my concerns regarding recent encounters with the Maidstone Council's planning and enforcement department, specifically with the behaviour of our local councillor, Val Springett.

I contacted Mrs. Springett via email on Tuesday 19th April 2022 to work together to find a solution for our planning issues. During her visit to our home on Tuesday 26th April 2022, we discussed various planning issues, and I referenced a property on the Landway that had undergone significant development. I was taken aback when Mrs. Springett described the property as "horrible, out of keeping, and looked like someone had put a house from Essex into Bearsted." This comment led me to believe that Mrs. Springett holds strong views and is prejudiced against people from Essex. My wife [REDACTED] was also present during the conversation and was equally shocked at the comment.

In addition to this, I recently submitted a planning application that included a 6-foot wall and gate to the front of our property, as we value our privacy and security. To my surprise, when I checked the planning portal, I noticed that councillor Springett had made a comment and requested that the case go to the planning committee if approved.

I decided to contact Mrs. Springett to discuss this matter further. During our conversation, Mrs. Springett described my plans as something "a traveller would live in." I was shocked by this statement and felt that it was unacceptable for a councillor to make such comments. When I challenged her on this, Mrs. Springett did not seem concerned and suggested that I reduce the height of the wall, as she believed it looked suspicious and like I was trying to hide something. This call was recorded and can be sent to the council to confirm the above.

This behaviour goes against the Maidstone Borough Council's code of conduct for councillors, which states that they should not compromise the impartiality or integrity of those who work for, or on behalf of the council, conduct themselves in a manner that could reasonably be regarded as bringing their office or the authority into disrepute, or use their position as a member improperly to confer an advantage or disadvantage.

It is clear that Mrs. Springett holds prejudiced views and uses her position of power and influence to reference her own preferences. This is unacceptable, and she should not be in a position where she wields any level of power. I have spoken to others in Bearsted who have also had similar issues with Mrs. Springett.

As such, I respectfully request that Mrs. Springett be removed from her position with immediate effect. I hope that this matter will be dealt with appropriately and that we can work together to find a satisfactory solution.

I'm minded to contact the local press to run a story so that others can come forward and share their experiences having dealt with councillor, Val Springett.

Thank you for your attention to this matter.

