



## AGENDA

To all Members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at Madginford Hall, Egremont Road, on Tuesday 11<sup>th</sup> April 2023 at 7.30pm.

**It is proposed to transact the following business:**

### **Reports from members of the public**

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

#### **1. Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

#### **2. Apologies and absences**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

#### **3. Declaration of Interests, Dispensations, Predetermination or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

#### **4. To resolve to go into closed session and to exclude the press and public at item 21, Public Bodies (Admissions to Meetings) Act 1960 in accordance with standing order 13 (xi) HR Matters.**

#### **5. Signing of the Minutes of the last meeting**

- a) Minutes from Full Council meeting 14<sup>th</sup> March 2023.
- b) Minutes from the Annual Parish Meeting 29<sup>th</sup> March 2023.
- c) Minutes from Full Council meeting 15<sup>th</sup> November 2022.
- d) Minutes from the HR Committee meeting 25<sup>th</sup> January 2023.
- e) Minutes from the HR Committee meeting 22<sup>nd</sup> February 2023.
- f) Minutes from the Finance Committee meeting 7<sup>th</sup> February 2023.

#### **6. Reports:**

- a) Borough Councillors
- b) Community Warden
- c) PCSO
- d) Chairman

#### **7. Committee Meeting and Working Group Reports.**

- a) Communications Committee
- b) Planning Committee
- c) Finance & General Policy Committee
- d) Reports from members of the Council for outside bodies

#### **8. Policies**

To approve amendments to policies as recommended by the Finance and General Policy Committee.

- a) Scheme of Delegation
- b) Lone Working Policy
- c) Paternity Policy
- d) Standing Orders

9. **Finance** (Accounts and Audit Regulation 2011/817)
  - a) Resolution to approve/ratify quotations or payments.
    - i. Basic Planning Training.
    - ii. WI Hall payment for Old Time Music.
    - iii. Play Area Inspection Training and exam.
  - b) Grants and Donations requests.
    - i. Girl Guides
    - ii. Thurnham Infant School
  - c) Authorise payments.
  - d) Finance Reports.
  - e) Balances of accounts.
  - f) Reallocate funds from Project A and Project C
10. **Donated Land**

To consider the proposal and cost to transfer the land back to the donor.
11. **Flooding on The Green**

To receive an update from Cllr Hall.
12. **Bus Shelter on The Green.**

To consider repairs to the bus shelter.
13. **Memorial bench on the Green**

To consider a request for a memorial bench on the Green.
14. **Newsletter Distribution**

To agree content of the newsletter and areas and time scales for distribution.
15. **GDPR Training**

To discuss training for all Councillors.
16. **Play Area Inspections**

To consider options for basic weekly inspections.
17. **Café Fed on The Green**

To consider a request to utilise an unused area of the Green, leased by the Cricket Club.
18. **Correspondence Update**

To receive an update from Cllr Hall on previously received correspondence.
19. **Urgent Matters**
20. **Future Agenda Items**
21. **Closed Session**

HR Matters.
22. **Date of the next meeting 16<sup>th</sup> May 2023**

Signed:



Joanne Upton, Administrator to Bearsted Parish Council, 5<sup>th</sup> April 2023

Tel: 01622 630165 Email: [office@bearstedparishcouncil.gov.uk](mailto:office@bearstedparishcouncil.gov.uk)  
Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH

