



AGENDA

To all members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE COMMUNICATIONS COMMITTEE** will be at the King George V Memorial Hall, Manor Rise on Tuesday 23rd May 2023 at 7:30pm when it is proposed to transact the following business

Reports from members of the public

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies for absence

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. Elect a Committee Chairperson

5. Elect a Committee Vice Chairperson

6. Signing of the Minutes of the last meeting

7. Office report

To receive any updates on previous actions not listed below.

8. Christmas Market on the Green 2023

To receive an update on event plans with the Market Manager and Cllr Hall.
To include costs, timeline, responsibilities and insurance.

9. Events (LGA 1972 s145 (1)(a))

- a) Fireworks: To receive an update on the event.
- b) Market on the Green: To receive an update about the event.
- c) Playscheme: To receive an update about the event.
- d) Old Time Music Hall: To receive an update about the event.
- e) Other event suggestions.
- f) Externally organised events:
 - i. Bearsted Fayre.
 - ii. Cars on the Green

10. Media, printed and internal communications (LGA 1972 s142)

- a) Correspondence
- b) Newsletters items
- c) Website
- d) Social media

11. BPC Website

To discuss options and costs of upgrading the current website.

12. Community Project / Project A Briefing Document

To establish if a document updating stake holders is required.

13. Bearsted Medical Practice – Patient Participation Group

To confirm ways BPC can support the patient group with community engagement.

14. BPC YouTube Channel

To discuss future content and page management.

15. MBC Laughing gas and littering poster

To discuss ways of displaying the poster in relevant locations.

16. Mynn Awards

Establish working group and timetable.

17. Future Agenda Items

18. Date of next Meeting

18th July 2023

Signed:



**Joanne Upton,
Administrator to Bearsted Parish Council.
16th May 2023**

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