



A G E N D A

To all Members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at Madginford Hall, Egremont Road on Tuesday 13th June 2023 at 7.30pm.

It is proposed to transact the following business:

Reports from members of the public

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies and absences

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. Signing of the Minutes of the last meeting

- a) Minutes from Full Council meeting 16th May 2023.
- b) Minutes from the Extraordinary meeting of the Full Council 22nd May 2023.

5. Reports:

- a) Borough Councillors
- b) Community Warden
- c) PCSO
- d) Clerk
- e) Chairman

6. Co-opting to Committees

To consider members for committees.

7. Committee Meeting and Working Group Reports.

- a) Communications Committee
- b) Planning Committee
- c) Finance Committee
- d) Reports from members of the Council for outside bodies

8. Policies

To approve amendments to policies as recommended by the Finance and General Policy Committee.

- a) Risk Management
- b) Email Policy
- c) Code of Conduct Policy
- d) Model Publication Scheme
- e) Internal Control Policy
- f) Confidential Disclosure Policy (Whistleblowing)

9. **Finance** (Accounts and Audit Regulation 2011/817)
 - a) To review and accept year end accounts for 2022-2023.
 - b) Resolution to approve/ratify quotations or payments.
 - i. Quote to remove shed.
 - ii. Cllr Expenses.
 - iii. Quote for updating the Parish Council website.
 - c) Grants and Donations requests.
 - d) Authorise payments.
 - e) Finance Reports.
 - f) Balances of accounts.
10. **Parish Council Action Plan**

To agree wording for an updated Action Plan.
11. **Cricket Club**

To consider the request to authorise the use of a drone over the Green.
12. **GDPR Training**

To agree and arrange a training schedule for all Councillors.
13. **Site Manager**

To consider the option of employing a Site Manager.
14. **Commemorative Plaque and celebration**

To consider the arrangements for a commemorative plaque and presentation.
15. **Mynn Awards**

To consider dates and format to present the Mynn Awards.
16. **Christmas Market on the Green**

To discuss costs and event management.
17. **Future Agenda Items**
18. **Date of the next meeting 11th July 2023**

Signed:



Joanne Upton, Acting Clerk to Bearsted Parish Council, 7th June 2023

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