

Bearsted Parish Council Meeting – 13th June 2023

Borough Councillor's Report – Cllr Val Springett

The membership of committees has now been determined at MBC. I am on the Housing, Health and Environment Policy Advisory Committee, which will be a change for me from Planning and Infrastructure this year. Unfortunately, that committee seems to meet on the same day each month as the Bearsted Parish Council Full Council meetings, and so I will need to juggle my time between both committees. I will review the agendas to see which one is more critical to attend, but please bear with me with my regular enforced absences.

I am saddened to learn that the KCC Cabinet member for highways has said that KCC Highways cannot finance all outstanding road repairs without further government finance, and that it will be a case of 'managed decline'. What a sad situation to be in. The Cabinet Member also said that KCC Highways will not amend roads to allow for new housing, which is a very concerning state of affairs. I will keep reporting highways issues as I see them, and encourage others to do the same but I also won't hold my breath for the repairs to happen.

On planning matters, I understand that the retrospective application for raised decking at 8 Nethermount is being recommended for approval, despite the impact on neighbouring amenity and I will be attending MBC planning committee to speak against it.

The Local Plan inspection is in its final week and this is being held on-line. It will be several months before the outcome is known.

There were reports last week of food waste bins being tipped into black bins by the refuse collectors. I raised this as a serious concern with the MBC waste team and was told it had been an accepted practice for the few occasions when the correct refuse vehicle was not available. However, as it was becoming more of a regular practice they have now instructed Biffa to stop that process, and in future, if the correct food waste vehicle is not available, the black bins will be emptied and a separate food waste vehicle will return at a later time to collect the food waste.

I also had reports of missed garden bins. I have not yet had a response about this from MBC but hopefully they have been collected now. That usually happens at certain times of the year when a lot of garden waste is generated and the refuse vehicles become full.

Parish report from Sally Williams Community Warden – Bearsted

In addition to all the welfare concerns raised from Social Services and residents - I have been supporting Dementia events throughout the Maidstone and Detling areas – they were a great success raising awareness – offering help and support to not only the person with the illness but the carer – as they sometimes go unnoticed and are not supported.

I now support an Age UK coffee morning at Invicta Court Residential Home (next to Maidstone Innovation Centre) – every third Thursday of the month – which is a great success and well attended.

I have stepped up presence on the new Barty estate - (I know it's Thurnham Parish Council) due to Anti-Social Behaviour - I have had feedback from residents that my presence is hopefully making a difference and they feel supported. This I will continue.

I would like to add – That the KCC Community Warden Service is now under review – a public consultation document I believe comes out next month – please could I ask for all your support in completing this form. I hope very much to remain in the service and continue to support the residents of Bearsted and I would appreciate BPC support. I will send the link through when I have it.
– Thank you.

Bank Account Reconciled Statement

Environmental Project Natwest 81944586 51-70-55

Statement Number	95	Bank Statement No.	95
Statement Opening Balance	£10,517.29	Opening Date	01/04/23
Statement Closing Balance	£10,525.50	Closing Date	28/04/23
True/ Cashbook Closing Balance	£10,525.50		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
28/04/23	Int 28.04	Natwest	0.00	8.21	10,525.50

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	0	8.21

Reconciled by Nicola Brittain

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

Bank Account Reconciled Statement

Land & Buildings Natwest **81595344** **51-70-55**

Statement Number	87	Bank Statement No.	87
Statement Opening Balance	£66,784.04	Opening Date	01/04/23
Statement Closing Balance	£66,836.19	Closing Date	28/04/23
True/ Cashbook Closing Balance	£66,836.19		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
28/04/23	Int 28.04	Natwest	0.00	52.15	66,836.19

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	0	52.15

Reconciled by Nicola Brittain

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
INCOME				
Full Council				
1000	Precept	£75,343.00	£75,343.00	£0.00
1050	Bearsted & Thurnham Bowling Club	£0.00	£0.00	£0.00
1060	Bearsted Guide Association	£0.00	£0.00	£0.00
1070	Bearsted Scout Group	£0.00	£0.00	£0.00
1080	Bearsted Cricket Club	£0.00	£0.00	£0.00
1090	Bearsted & Thurnham Lawn Tennis Club	£0.00	£0.00	£0.00
1100	Bank Interest - Current	£0.00	£0.00	£0.00
1110	Bank Interest - Environmental Project	£0.00	£8.21	£8.21
1115	Bank Compensation - Natwest	£0.00	£0.00	£0.00
1120	Bank Interest - Land & Buildings Account	£50.00	£52.15	£2.15
1125	Bank Interest - Cambridge Acct	£0.00	£0.00	£0.00
1130	Bank Interest - Skipton	£200.00	£0.00	-£200.00
1140	Misc Income	£0.00	£0.00	£0.00
1141	Covid Grants	£0.00	£0.00	£0.00
Total Full Council		£75,593.00	£75,403.36	-£189.64
Environment				
2005	Precept	£20,000.00	£20,000.00	£0.00
2010	Miscellaneous Income	£7.50	£4.00	-£3.50
2020	Allotments	£2,687.64	£1,328.62	-£1,359.02

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
2030	Electricity Refund	£0.00	£0.00	£0.00
2035	Insurance Claim - Noticeboards	£0.00	£0.00	£0.00
2150	Play areas - PSS	£416.00	£0.00	-£416.00
2200	Grounds maintenance-PSS	£9,334.00	£0.00	-£9,334.00
2300	Churchyard War Memorial - PSS	£379.00	£0.00	-£379.00
2400	Elizabeth Harvie Field Hire	£120.00	£0.00	-£120.00
2450	The Green - Hire fees	£0.00	£0.00	£0.00
Total Environment		£32,944.14	£21,332.62	-£11,611.52
Community Projects				
7000	Market on the Green	£0.00	£0.00	£0.00
7060	Christmas Market	£0.00	£0.00	£0.00
7100	Playscheme	£18,250.00	£0.00	-£18,250.00
7400	Fireworks	£16,050.00	£0.00	-£16,050.00
7500	Newsletter Income	£3,000.00	£0.00	-£3,000.00
7600	Bearsted Green - Hire fees	£120.00	£0.00	-£120.00
7650	Other income	£0.00	£0.00	£0.00
7660	Misc Income	£0.00	£0.00	£0.00
7700	Precept	£17,000.00	£17,000.00	£0.00
Total Community Projects		£54,420.00	£17,000.00	-£37,420.00
Special Projects				
9000	Special Projects Income	£0.00	£0.00	£0.00
Total Special Projects		£0.00	£0.00	£0.00
Traffic Calming				
3000	Precept	£20,000.00	£20,000.00	£0.00
3004	Hopper Bus	£0.00	£14,000.00	£14,000.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Actual Net	Balance
3005 CIL Neighbourhood Receipts	£0.00	£3,667.59	£3,667.59
3006 Miscellaneous	£0.00	£0.00	£0.00
Total Traffic Calming	<u>£20,000.00</u>	<u>£37,667.59</u>	<u>£17,667.59</u>
Total Income	<u>£182,957.14</u>	<u>£151,403.57</u>	<u>-£31,553.57</u>

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
EXPENDITURE				
Full Council				
100	Staff Salaries	£45,547.43	£4,808.63	£40,738.80
106	Bank charges - Evt Proj	£25.00	£0.00	£25.00
107	Bank charges (Land Fund)	£25.00	£0.00	£25.00
108	Bank Charges - Cambridge	£20.00	£0.00	£20.00
109	Bank Charges - Skipton	£20.00	£0.00	£20.00
110	Parish Office - (Equipment)	£250.00	£1,276.65	-£1,026.65
115	Parish Office (Administration)	£7,360.00	£427.37	£6,932.63
116	Bank Account Set Up	£0.00	£0.00	£0.00
117	APM Costs	£0.00	£145.00	-£145.00
120	Training	£1,500.00	£0.00	£1,500.00
125	Law & Order	£0.00	£0.00	£0.00
127	Covid-19 Emergency Costs	£0.00	£0.00	£0.00
130	Subscriptions	£2,398.00	£1,695.00	£703.00
135	Licensing	£100.00	£0.00	£100.00
140	Parish office (Refurbishment)	£100.00	£0.00	£100.00
145	Audit fees	£1,080.00	£0.00	£1,080.00
150	Parish office- (Utilities)	£1,386.52	£0.00	£1,386.52
155	Legal/Consultancy Fees	£3,700.00	£977.60	£2,722.40
160	Councillors Allowance	£0.00	£0.00	£0.00
165	Parish Awards	£800.00	£0.00	£800.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
170	Defibrillator	£200.00	£0.00	£200.00
175	Insurance	£0.00	£125.00	-£125.00
180	S137 Payments/Donations	£1,558.00	£1,500.00	£58.00
190	Contingency	£0.00	£0.00	£0.00
195	Election costs	£15,000.00	£0.00	£15,000.00
Total Full Council		£81,069.95	£10,955.25	£70,114.70
Environment				
200	General	£3,795.00	£0.00	£3,795.00
210	Bearsted Green (Maintenance)	£5,800.00	£49.50	£5,750.50
215	Bearsted Green (Benches)	£1,000.00	£0.00	£1,000.00
220	Bearsted Green (Pond)	£902.60	-£163.48	£1,066.08
230	Bearsted in Bloom	£70.00	£0.00	£70.00
235	Allotments	£1,704.78	£4.19	£1,700.59
240	Tree work	£0.00	£0.00	£0.00
245	Environmental Enhancements	£2,200.00	£0.00	£2,200.00
255	Church Lane car park	£1,442.00	£13.33	£1,428.67
260	Bearsted Green (Bins)	£300.00	£0.00	£300.00
265	Holy Cross Church	£1,950.00	£0.00	£1,950.00
270	Meadow Bank Maintenance	£2,000.00	£0.00	£2,000.00
280	Elizabeth Harvie Field Maintenance	£1,900.00	£0.00	£1,900.00
282	Church Landway Maintenance	£1,000.00	£0.00	£1,000.00
285	Church Landway - Play area	£2,200.00	£49.50	£2,150.50

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
290	Church Landway - Lighting	£500.00	£0.00	£500.00
295	Church Landway - Grass maintenance	£600.00	£0.00	£600.00
400	Footway Lighting	£1,890.83	£199.57	£1,691.26
410	Electricity costs	£4,005.99	£79.44	£3,926.55
Total Environment		£33,261.20	£232.05	£33,029.15
Planning				
600	Planning	£500.00	£0.00	£500.00
Total Planning		£500.00	£0.00	£500.00
Community Projects				
205	Christmas Costs	£3,700.00	£0.00	£3,700.00
250	Noticeboards	£2,500.00	£41.00	£2,459.00
700	Market on the Green	£0.00	£0.00	£0.00
710	Play scheme	£18,322.05	£0.00	£18,322.05
720	Older Generation Event	£3,100.00	£0.00	£3,100.00
730	Newsletter	£620.00	£0.00	£620.00
735	Information Booklet	£2,271.50	£0.00	£2,271.50
740	Fireworks	£9,750.00	£0.00	£9,750.00
760	Hire fees (Green)	£0.00	£0.00	£0.00
770	Christmas Market	£6,100.00	£0.00	£6,100.00
775	Sponsored Page	£0.00	£0.00	£0.00
785	Other Events	£7,950.00	£0.00	£7,950.00
786	Comms - Safety Initiatives	£0.00	£0.00	£0.00
787	Beautification of Bearsted	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Actual Net	Balance
Total Community Projects	£54,313.55	£41.00	£54,272.55
Special Projects			
900 Contingency	£0.00	£0.00	£0.00
902 Meadowbank/Bell Lane	£0.00	£0.00	£0.00
903 Bearsted Goods Shed (Coalyard)	£100,000.00	£0.00	£100,000.00
904 Pond Repair	£0.00	£0.00	£0.00
906 Special Projects - Allotments	£95,000.00	£0.00	£95,000.00
907 Special Projects - Tree Work	£12,550.00	£0.00	£12,550.00
908 Special Project - Play Area Enhancements	£0.00	£0.00	£0.00
Total Special Projects	£207,550.00	£0.00	£207,550.00
Land Fund			
300 Land Fund	£0.00	£0.00	£0.00
Total Land Fund	£0.00	£0.00	£0.00
Traffic Calming			
350 Traffic Calming	£20,000.00	£4,359.88	£15,640.12
351 Hopper Grant Costs	£0.00	£0.00	£0.00
Total Traffic Calming	£20,000.00	£4,359.88	£15,640.12
Total Expenditure	<u>£396,694.70</u>	<u>£15,588.18</u>	<u>£381,106.52</u>
Total Income	£182,957.14	£151,403.57	-£31,553.57
Total Expenditure	£396,694.70	£15,588.18	£381,106.52
Total Net Balance	-£213,737.56	£135,815.39	

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
INCOME				
Full Council				
1000	Precept	£75,343.00	£75,343.00	£0.00
1050	Bearsted & Thurnham Bowling Club			
1050/1	Peppercorn rent	£0.00	£0.00	£0.00
1050	Total	£0.00	£0.00	£0.00
1060	Bearsted Guide Association			
1060/1	Peppercorn rent	£0.00	£0.00	£0.00
1060	Total	£0.00	£0.00	£0.00
1070	Bearsted Scout Group			
1070/1	Peppercorn rent	£0.00	£0.00	£0.00
1070	Total	£0.00	£0.00	£0.00
1080	Bearsted Cricket Club			
1080/1	Peppercorn rent	£0.00	£0.00	£0.00
1080	Total	£0.00	£0.00	£0.00
1090	Bearsted & Thurnham Lawn Tennis Club			
1090/1	Peppercorn Rent	£0.00	£0.00	£0.00
1090	Total	£0.00	£0.00	£0.00
1100	Bank Interest - Current	£0.00	£0.00	£0.00
1110	Bank Interest - Environmental Project	£0.00	£8.21	£8.21
1115	Bank Compensation - Natwest	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
1120	Bank Interest - Land & Buildings Account	£50.00	£52.15	£2.15
1125	Bank Interest - Cambridge Acct	£0.00	£0.00	£0.00
1130	Bank Interest - Skipton	£200.00	£0.00	-£200.00
1140	Misc Income	£0.00	£0.00	£0.00
1141	Covid Grants			
1141/1	KALC - Outbreak grant	£0.00	£0.00	£0.00
1141	Total	£0.00	£0.00	£0.00
Total Full Council		£75,593.00	£75,403.36	-£189.64
Environment				
2005	Precept	£20,000.00	£20,000.00	£0.00
2010	Miscellaneous Income	£7.50	£4.00	-£3.50
2020	Allotments			
2020/1	The Street			
2020/1/1	Rent	£1,286.48	£679.60	-£606.88
2020/1/2	Key Deposit	£0.00	£50.00	£50.00
2020/1/3	Insurance	£0.00	£0.00	£0.00
2020/1/4	Parish Services Scheme	£0.00	£0.00	£0.00
2020/1/5	Plot deposit	£0.00	£0.00	£0.00
2020/1	Total	£1,286.48	£729.60	-£556.88
2020/2	Church Lane			
2020/2/1	Rent	£1,401.16	£599.02	-£802.14
2020/2/2	Key Deposit	£0.00	£0.00	£0.00
2020/2/3	Insurance	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
2020/2/4	Parish Services Scheme	£0.00	£0.00	£0.00
2020/2/5	Other	£0.00	£0.00	£0.00
2020/2	Total	£1,401.16	£599.02	-£802.14
2020/3	Key, plot deposits held	£0.00	£0.00	£0.00
2020	Total	£2,687.64	£1,328.62	-£1,359.02
2030	Electricity Refund			
2030/1	Church Landway/Tractor Barn	£0.00	£0.00	£0.00
2030	Total	£0.00	£0.00	£0.00
2035	Insurance Claim - Noticeboards	£0.00	£0.00	£0.00
2150	Play areas - PSS			
2150/1	Bearsted Green			
2150/1/1	Parish Services Scheme	£416.00	£0.00	-£416.00
2150/1	Total	£416.00	£0.00	-£416.00
2150	Total	£416.00	£0.00	-£416.00
2200	Grounds maintenance-PSS			
2200/1	Bearsted Green	£211.00	£0.00	-£211.00
2200/2	Church Landway	£0.00	£0.00	£0.00
2200/3	Elizabeth Harvie Field	£1,341.00	£0.00	-£1,341.00
2200/5	Meadow Bank/Bell Lane	£7,782.00	£0.00	-£7,782.00
2200	Total	£9,334.00	£0.00	-£9,334.00
2300	Churchyard War Memorial - PSS			
2300/1	Closed Churchyard			
2300/1/1	Parish service scheme	£223.00	£0.00	-£223.00
2300/1	Total	£223.00	£0.00	-£223.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
2300/2	War Memorial			
2300/2/1	Parish Service scheme	£156.00	£0.00	-£156.00
2300/2/2	Grant	£0.00	£0.00	£0.00
2300/2	Total	<u>£156.00</u>	<u>£0.00</u>	<u>-£156.00</u>
2300	Total	<u>£379.00</u>	<u>£0.00</u>	<u>-£379.00</u>
2400	Elizabeth Harvie Field Hire	£120.00	£0.00	-£120.00
2450	The Green - Hire fees	£0.00	£0.00	£0.00
Total Environment		<u>£32,944.14</u>	<u>£21,332.62</u>	<u>-£11,611.52</u>
Community Projects				
7000	Market on the Green			
7000/1	Income	£0.00	£0.00	£0.00
7000/2	Tote Bags - to offset costs	£0.00	£0.00	£0.00
7000/3	Charity takings - footfall	£0.00	£0.00	£0.00
7000/4		£0.00	£0.00	£0.00
7000	Total	<u>£0.00</u>	<u>£0.00</u>	<u>£0.00</u>
7060	Christmas Market			
7060/1	Cash Takings	£0.00	£0.00	£0.00
7060/2	Pitch Fees	£0.00	£0.00	£0.00
7060	Total	<u>£0.00</u>	<u>£0.00</u>	<u>£0.00</u>
7100	Playscheme			
7100/1	MBC Grant	£0.00	£0.00	£0.00
7100/2	Attendance income	£16,500.00	£0.00	-£16,500.00
7100/3	Other PC Contribution	£350.00	£0.00	-£350.00
7100/4	Member Grant Scheme	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
7100/5	Golding Homes - Community Chest	£0.00	£0.00	£0.00
7100/6	Sponsorship	£100.00	£0.00	-£100.00
7100/7	Boxley Parish Council Contn	£0.00	£0.00	£0.00
7100/8	KCC Grant	£1,000.00	£0.00	-£1,000.00
7100/9	Bearsted & Thurnham Club donation	£50.00	£0.00	-£50.00
7100/10		£0.00	£0.00	£0.00
7100/11	Thurnham Parish Council	£250.00	£0.00	-£250.00
7100	Total	<u>£18,250.00</u>	<u>£0.00</u>	<u>-£18,250.00</u>
7400	Fireworks			
7400/1	Ticket sales - Online	£16,000.00	£0.00	-£16,000.00
7400/2	Ticket Sales - Schools	£0.00	£0.00	£0.00
7400/3	Ticket sales - shops	£0.00	£0.00	£0.00
7400/4	Ticket Sales - Gate	£0.00	£0.00	£0.00
7400/5	Pitch Fees	£0.00	£0.00	£0.00
7400/6	Food Stall	£50.00	£0.00	-£50.00
7400/7	Donations collected	£0.00	£0.00	£0.00
7400	Total	<u>£16,050.00</u>	<u>£0.00</u>	<u>-£16,050.00</u>
7500	Newsletter Income			
7500/1	Adverts	£3,000.00	£0.00	-£3,000.00
7500	Total	<u>£3,000.00</u>	<u>£0.00</u>	<u>-£3,000.00</u>
7600	Bearsted Green - Hire fees			
7600/1	Hire fees	£120.00	£0.00	-£120.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
7600	Total	£120.00	£0.00	-£120.00
7650	Other income			
7650/1	Sponsorship - Old Time Event	£0.00	£0.00	£0.00
7650/2	Jubilee Event	£0.00	£0.00	£0.00
7650	Total	£0.00	£0.00	£0.00
7660	Misc Income	£0.00	£0.00	£0.00
7700	Precept	£17,000.00	£17,000.00	£0.00
Total Community Projects		£54,420.00	£17,000.00	-£37,420.00
Special Projects				
9000	Special Projects Income			
9000/1	Project "A" Contributions	£0.00	£0.00	£0.00
9000	Total	£0.00	£0.00	£0.00
Total Special Projects		£0.00	£0.00	£0.00
Traffic Calming				
3000	Precept	£20,000.00	£20,000.00	£0.00
3004	Hopper Bus			
3004/1	Hopper Bus Grant	£0.00	£14,000.00	£14,000.00
3004/2	Detling PC Contribution	£0.00	£0.00	£0.00
3004	Total	£0.00	£14,000.00	£14,000.00
3005	CIL Neighbourhood Receipts	£0.00	£3,667.59	£3,667.59
3006	Miscellaneous			
3006/1	Thurnham Parish Council conts	£0.00	£0.00	£0.00
3006	Total	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Actual Net	Balance
Total Traffic Calming	<u>£20,000.00</u>	<u>£37,667.59</u>	<u>£17,667.59</u>
Total Income	<u>£182,957.14</u>	<u>£151,403.57</u>	<u>-£31,553.57</u>

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
EXPENDITURE				
Full Council				
100	Staff Salaries			
100/1	PAYE	£1,712.40	£331.00	£1,381.40
100/3	Staff Salary	£36,285.96	£3,503.77	£32,782.19
100/4	Chairmans allowance	£200.00	£0.00	£200.00
100/5	Pension	£1,480.56	£225.80	£1,254.76
100/6	Employers and Ees NIC	£3,156.36	£381.08	£2,775.28
100/7	Settlement Agreement Pmts	£0.00	£0.00	£0.00
100/8	Agency/Freelancers	£2,712.15	£366.98	£2,345.17
100	Total	£45,547.43	£4,808.63	£40,738.80
106	Bank charges - Evt Proj			
106/1	Bank charges - Environmental Project	£25.00	£0.00	£25.00
106	Total	£25.00	£0.00	£25.00
107	Bank charges (Land Fund)	£25.00	£0.00	£25.00
108	Bank Charges - Cambridge	£20.00	£0.00	£20.00
109	Bank Charges - Skipton	£20.00	£0.00	£20.00
110	Parish Office - (Equipment)			
110/1	Equipment			
110/1/1	Renewals	£250.00	£0.00	£250.00
110/1/2	Repairs	£0.00	£1,276.65	-£1,276.65
110/1	Total	£250.00	£1,276.65	-£1,026.65
110/2	Maintenance charges	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
110	Total	£250.00	£1,276.65	-£1,026.65
115	Parish Office (Administration)			
115/2	Telephone - Landline/calls/internet	£1,200.00	£71.03	£1,128.97
115/3	Alarm System	£250.00	£0.00	£250.00
115/4	Computer/Printer costs	£1,890.00	£207.09	£1,682.91
115/5	Stationery	£600.00	£0.00	£600.00
115/6	Postage	£220.00	£0.00	£220.00
115/7	Mobile phone	£0.00	£0.00	£0.00
115/8	Miscellaneous	£250.00	£0.00	£250.00
115/10	Payroll services	£200.00	£30.00	£170.00
115/11	Sensitive Waste Shredding	£0.00	£0.00	£0.00
115/12	Parish Cleaning	£150.00	£10.00	£140.00
115/13	Website Costs	£1,000.00	£0.00	£1,000.00
115/14	Hire of Halls	£750.00	£106.25	£643.75
115/15	Mileage/Parking	£100.00	£0.00	£100.00
115/16	Recruitment	£500.00	£0.00	£500.00
115/17	Bank Charges - Current Acct	£250.00	£3.00	£247.00
115/18	VDU test - staff	£0.00	£0.00	£0.00
115	Total	£7,360.00	£427.37	£6,932.63
116	Bank Account Set Up	£0.00	£0.00	£0.00
117	APM Costs	£0.00	£145.00	-£145.00
120	Training			
120/1	Councillor	£500.00	£0.00	£500.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
120/2	Staff/Clerk	£1,000.00	£0.00	£1,000.00
120	Total	£1,500.00	£0.00	£1,500.00
125	Law & Order	£0.00	£0.00	£0.00
127	Covid-19 Emergency Costs	£0.00	£0.00	£0.00
130	Subscriptions			
130/1	KALC	£1,800.00	£1,695.00	£105.00
130/2	Kent County Playing Fields Association	£0.00	£0.00	£0.00
130/3	CPRE	£40.00	£0.00	£40.00
130/4	SLCC	£498.00	£0.00	£498.00
130/5	National Allotment Society	£60.00	£0.00	£60.00
130/6	ICO	£0.00	£0.00	£0.00
130/8	Heritage Trust Network	£0.00	£0.00	£0.00
130/9	Campaign Monitor	£0.00	£0.00	£0.00
130	Total	£2,398.00	£1,695.00	£703.00
135	Licensing			
135/1	Bearsted Green - Premise	£100.00	£0.00	£100.00
135/2	EH Field Hire	£0.00	£0.00	£0.00
135	Total	£100.00	£0.00	£100.00
140	Parish office (Refurbishment)	£100.00	£0.00	£100.00
145	Audit fees			
145/1	External Audit	£500.00	£0.00	£500.00
145/2	Internal Audit	£580.00	£0.00	£580.00
145	Total	£1,080.00	£0.00	£1,080.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
150	Parish office- (Utilities)			
150/1	Rates	£0.00	£0.00	£0.00
150/2	Water	£87.92	£0.00	£87.92
150/3	Gas	£405.00	£0.00	£405.00
150/4	Electricity	£373.50	£0.00	£373.50
150/5	Miscellaneous	£320.10	£0.00	£320.10
150/6	Car Park Rent	£100.00	£0.00	£100.00
150/7	Office Rent	£100.00	£0.00	£100.00
150	Total	£1,386.52	£0.00	£1,386.52
155	Legal/Consultancy Fees			
155/1	Smarts Cottages	£500.00	£0.00	£500.00
155/2	Employment	£1,000.00	£550.00	£450.00
155/3	Invicta Law	£0.00	£0.00	£0.00
155/4	HR Consultancy	£1,200.00	£0.00	£1,200.00
155/5	Other professional fees	£1,000.00	£427.60	£572.40
155	Total	£3,700.00	£977.60	£2,722.40
160	Councillors Allowance			
160/1	Cllr Richard Ash	£0.00	£0.00	£0.00
160/3	Cllr Pat Marshall	£0.00	£0.00	£0.00
160/7	Cllr Suzanne Camp	£0.00	£0.00	£0.00
160/8	Cllr Jon Hughes	£0.00	£0.00	£0.00
160/9	Cllr Fabienne Hughes	£0.00	£0.00	£0.00
160/16	Councillors PAYE	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
160/17	Cllr M Bollom	£0.00	£0.00	£0.00
160/18	Overall Councillors Allowance	£0.00	£0.00	£0.00
160/19	Cllr Frank Jagger	£0.00	£0.00	£0.00
160/20	Cllr Denis Spooner	£0.00	£0.00	£0.00
160/21	Cllr Joanna Tribley	£0.00	£0.00	£0.00
160/22	Cllr Graham Norton	£0.00	£0.00	£0.00
160	Total	£0.00	£0.00	£0.00
165	Parish Awards			
165/1	Mynn Awards	£800.00	£0.00	£800.00
165	Total	£800.00	£0.00	£800.00
170	Defibrillator			
170/1	The Green	£100.00	£0.00	£100.00
170/2	Madginford	£100.00	£0.00	£100.00
170	Total	£200.00	£0.00	£200.00
175	Insurance			
175/1	Employers Liability Insurance	£0.00	£0.00	£0.00
175/2	Premises Insurance	£0.00	£125.00	-£125.00
175	Total	£0.00	£125.00	-£125.00
180	S137 Payments/Donations	£1,558.00	£1,500.00	£58.00
190	Contingency	£0.00	£0.00	£0.00
195	Election costs	£15,000.00	£0.00	£15,000.00
Total Full Council		£81,069.95	£10,955.25	£70,114.70

Environment

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
200	General			
200/1	Canine waste bin emptying	£0.00	£0.00	£0.00
200/2	General maintenance	£3,000.00	£0.00	£3,000.00
200/4	Hire of Garden Waste bin	£45.00	£0.00	£45.00
200/6	Maps	£150.00	£0.00	£150.00
200/7	Community Payback Scheme	£500.00	£0.00	£500.00
200/8	Litter Picking	£100.00	£0.00	£100.00
200	Total	<u>£3,795.00</u>	<u>£0.00</u>	<u>£3,795.00</u>
210	Bearsted Green (Maintenance)			
210/1	Contract grass maintenance	£3,850.00	£0.00	£3,850.00
210/2	Play area maintenance	£550.00	£49.50	£500.50
210/3	General maintenance	£1,200.00	£0.00	£1,200.00
210/4	Electric Box	£200.00	£0.00	£200.00
210	Total	<u>£5,800.00</u>	<u>£49.50</u>	<u>£5,750.50</u>
215	Bearsted Green (Benches)			
215/1	Benches - Repair	£1,000.00	£0.00	£1,000.00
215/2	Benches - new	£0.00	£0.00	£0.00
215	Total	<u>£1,000.00</u>	<u>£0.00</u>	<u>£1,000.00</u>
220	Bearsted Green (Pond)			
220/1	Maintenance	£650.00	£0.00	£650.00
220/2	Water rates	£187.60	-£163.48	£351.08
220/3	Garden waste bin	£65.00	£0.00	£65.00
220	Total	<u>£902.60</u>	<u>-£163.48</u>	<u>£1,066.08</u>

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
230	Bearsted in Bloom			
230/1	Prizes	£0.00	£0.00	£0.00
230/2	Banners	£70.00	£0.00	£70.00
230	Total	<u>£70.00</u>	<u>£0.00</u>	<u>£70.00</u>
235	Allotments			
235/1	The street allotments			
235/1/1	Keys deposit return	£0.00	£0.00	£0.00
235/1/2	Water rates	£536.84	£0.00	£536.84
235/1/3	General maintenance	£250.00	£0.00	£250.00
235/1/4	Insurance	£110.00	£0.00	£110.00
235/1	Total	<u>£896.84</u>	<u>£0.00</u>	<u>£896.84</u>
235/2	Church Lane allotments			
235/2/1	Water rates	£247.94	£4.19	£243.75
235/2/2	Key deposit return	£50.00	£0.00	£50.00
235/2/3	General maintenance	£250.00	£0.00	£250.00
235/2/5	Insurance	£110.00	£0.00	£110.00
235/2/6	Green waste bin	£65.00	£0.00	£65.00
235/2/7	Keys	£0.00	£0.00	£0.00
235/2/8	Manager Expenses	£20.00	£0.00	£20.00
235/2	Total	<u>£742.94</u>	<u>£4.19</u>	<u>£738.75</u>
235/3	Affiliation Fees	£0.00	£0.00	£0.00
235/4	Green Waste Bin	£65.00	£0.00	£65.00
235	Total	<u>£1,704.78</u>	<u>£4.19</u>	<u>£1,700.59</u>
240	Tree work			

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
240/1	St Faiths/Roseacre Lane	£0.00	£0.00	£0.00
240/2	Bearsted Green	£0.00	£0.00	£0.00
240/3	Tree management	£0.00	£0.00	£0.00
240/4	Meadow Bank	£0.00	£0.00	£0.00
240/5	Rosemary Road	£0.00	£0.00	£0.00
240/6	Tree Work - Total	£0.00	£0.00	£0.00
240/7	Church Landway	£0.00	£0.00	£0.00
240	Total	£0.00	£0.00	£0.00
245	Environmental Enhancements			
245/1	Planters	£2,000.00	£0.00	£2,000.00
245/2	Signage	£0.00	£0.00	£0.00
245/3	Bearsted Station Improvements	£200.00	£0.00	£200.00
245	Total	£2,200.00	£0.00	£2,200.00
255	Church Lane car park			
255/1	Rates	£1,000.00	£0.00	£1,000.00
255/2	Repairs	£0.00	£0.00	£0.00
255/3	CCTV Charges	£442.00	£13.33	£428.67
255	Total	£1,442.00	£13.33	£1,428.67
260	Bearsted Green (Bins)			
260/1	New	£0.00	£0.00	£0.00
260/2	Rental/maintenance	£300.00	£0.00	£300.00
260	Total	£300.00	£0.00	£300.00
265	Holy Cross Church			

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
265/2	War Memorial	£300.00	£0.00	£300.00
265/3	Contract Grass Mnt	£1,650.00	£0.00	£1,650.00
265/4	War Memorial Major Repairs	£0.00	£0.00	£0.00
265	Total	<u>£1,950.00</u>	<u>£0.00</u>	<u>£1,950.00</u>
270	Meadow Bank Maintenance			
270/1	General maintenance	£2,000.00	£0.00	£2,000.00
270/2	Project work	£0.00	£0.00	£0.00
270	Total	<u>£2,000.00</u>	<u>£0.00</u>	<u>£2,000.00</u>
280	Elizabeth Harvie Field Maintenance			
280/1	Contract grass maintenance	£1,650.00	£0.00	£1,650.00
280/2	General Maintenance	£250.00	£0.00	£250.00
280	Total	<u>£1,900.00</u>	<u>£0.00</u>	<u>£1,900.00</u>
282	Church Landway Maintenance			
282/2	General maintenance	£1,000.00	£0.00	£1,000.00
282	Total	<u>£1,000.00</u>	<u>£0.00</u>	<u>£1,000.00</u>
285	Church Landway - Play area			
285/1	Play area			
285/1/1	Contract grass maintenance	£0.00	£0.00	£0.00
285/1/2	Repairs	£2,200.00	£49.50	£2,150.50
285/1	Total	<u>£2,200.00</u>	<u>£49.50</u>	<u>£2,150.50</u>
285	Total	<u>£2,200.00</u>	<u>£49.50</u>	<u>£2,150.50</u>
290	Church Landway - Lighting			
290/1	Installation	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
290/2	General maintenance/repairs	£500.00	£0.00	£500.00
290	Total	£500.00	£0.00	£500.00
295	Church Landway - Grass maintenance			
295/1	Contract grass maintenance	£600.00	£0.00	£600.00
295	Total	£600.00	£0.00	£600.00
400	Footway Lighting			
400/1	Street lighting energy	£1,890.83	£199.57	£1,691.26
400/2	Street lighting repairs	£0.00	£0.00	£0.00
400/3	Xmas Lighting	£0.00	£0.00	£0.00
400	Total	£1,890.83	£199.57	£1,691.26
410	Electricity costs			
410/1	The Green	£1,233.35	£18.64	£1,214.71
410/2	The Landway	£2,772.64	£60.80	£2,711.84
410	Total	£4,005.99	£79.44	£3,926.55
Total Environment		£33,261.20	£232.05	£33,029.15
Planning				
600	Planning	£500.00	£0.00	£500.00
Total Planning		£500.00	£0.00	£500.00
Community Projects				
205	Christmas Costs			
205/1	Christmas Tree			
205/1/1	Installation/Removal	£0.00	£0.00	£0.00
205/1/2	Repairs	£1,000.00	£0.00	£1,000.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
205/1/3	Lights	£200.00	£0.00	£200.00
205/1	Total	£1,200.00	£0.00	£1,200.00
205/3	Christmas Lights			
205/3/1	Installation/Removal	£2,500.00	£0.00	£2,500.00
205/3/2	Bearsted Green Lights	£0.00	£0.00	£0.00
205/3/3	Madginford Lights	£0.00	£0.00	£0.00
205/3	Total	£2,500.00	£0.00	£2,500.00
205/4	Christmas Cards	£0.00	£0.00	£0.00
205/5	Load Testing	£0.00	£0.00	£0.00
205	Total	£3,700.00	£0.00	£3,700.00
250	Noticeboards			
250/1	Repairs	£500.00	£41.00	£459.00
250/2	Replacement	£2,000.00	£0.00	£2,000.00
250	Total	£2,500.00	£41.00	£2,459.00
700	Market on the Green			
700/1	Market Manager	£0.00	£0.00	£0.00
700/2	Licensing	£0.00	£0.00	£0.00
700/3	Printing/Banners	£0.00	£0.00	£0.00
700/4	Insurance	£0.00	£0.00	£0.00
700/5	Membership	£0.00	£0.00	£0.00
700/6	Miscellaneous	£0.00	£0.00	£0.00
700/7	Footfall income - donations to charity	£0.00	£0.00	£0.00
700/8	Tote bags	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
700/9	Income reimbursement	£0.00	£0.00	£0.00
700	Total	£0.00	£0.00	£0.00
710	Play scheme			
710/1	Admin	£0.00	£0.00	£0.00
710/2	DBS Checks	£63.20	£0.00	£63.20
710/3	Salaries	£9,436.28	£0.00	£9,436.28
710/4	Hall Hire	£0.00	£0.00	£0.00
710/5	Equipment	£1,771.68	£0.00	£1,771.68
710/7	School Field Hire	£0.00	£0.00	£0.00
710/8	Entertainment	£283.54	£0.00	£283.54
710/9	Miscellaneous	£382.55	£0.00	£382.55
710/10	Volunteers (Under 16)	£3,540.00	£0.00	£3,540.00
710/11	Management Charges	£1,100.00	£0.00	£1,100.00
710/12	PAYE re salaries	£1,249.20	£0.00	£1,249.20
710/13	Uniforms	£252.00	£0.00	£252.00
710/14	Fruit	£243.60	£0.00	£243.60
710	Total	£18,322.05	£0.00	£18,322.05
720	Older Generation Event			
720/1	Hall Hire	£250.00	£0.00	£250.00
720/2	Stationery	£150.00	£0.00	£150.00
720/3	Sundries/First Aid	£200.00	£0.00	£200.00
720/4	Entertainment	£2,300.00	£0.00	£2,300.00
720/5	Transport	£200.00	£0.00	£200.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
720	Total	£3,100.00	£0.00	£3,100.00
730	Newsletter			
730/1	Newsletter	£500.00	£0.00	£500.00
730/2	Campaign Monitor	£120.00	£0.00	£120.00
730	Total	£620.00	£0.00	£620.00
735	Information Booklet	£2,271.50	£0.00	£2,271.50
740	Fireworks			
740/1	Insurance	£100.00	£0.00	£100.00
740/2	Fireworks	£4,500.00	£0.00	£4,500.00
740/3	Float	£0.00	£0.00	£0.00
740/4	Equipment hire	£2,500.00	£0.00	£2,500.00
740/5	Printing	£600.00	£0.00	£600.00
740/6	Miscellaneous	£300.00	£0.00	£300.00
740/7	Security	£1,750.00	£0.00	£1,750.00
740/8	Donations to be transferred	£0.00	£0.00	£0.00
740	Total	£9,750.00	£0.00	£9,750.00
760	Hire fees (Green)			
760/1	Deposit return	£0.00	£0.00	£0.00
760	Total	£0.00	£0.00	£0.00
770	Christmas Market			
770/1	Waste inc toilets	£500.00	£0.00	£500.00
770/2	Banners, decorations etc	£200.00	£0.00	£200.00
770/3	Licence	£100.00	£0.00	£100.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
770/4	Sundries	£100.00	£0.00	£100.00
770/5	Event Management	£0.00	£0.00	£0.00
770/6	Entertainment	£1,000.00	£0.00	£1,000.00
770/7	Equipment hire	£1,500.00	£0.00	£1,500.00
770/8	Electrics	£200.00	£0.00	£200.00
770/9	Security	£2,500.00	£0.00	£2,500.00
770	Total	£6,100.00	£0.00	£6,100.00
775	Sponsored Page	£0.00	£0.00	£0.00
785	Other Events			
785/1	Gazebo	£0.00	£0.00	£0.00
785/2	Christmas Light Switch On	£0.00	£0.00	£0.00
785/3	Banners	£0.00	£0.00	£0.00
785/6	Xmas lunch - elderly	£0.00	£0.00	£0.00
785/7	Jubilee Celebrations	£0.00	£0.00	£0.00
785/8	Total	£7,950.00	£0.00	£7,950.00
785/9	Great British Spring Clean	£0.00	£0.00	£0.00
785/10	Misc Costs	£0.00	£0.00	£0.00
785	Total	£7,950.00	£0.00	£7,950.00
786	Comms - Safety Initiatives	£0.00	£0.00	£0.00
787	Beautification of Bearsted			
787/1	Signs	£0.00	£0.00	£0.00
787/2	Plants/flowers	£0.00	£0.00	£0.00
787	Total	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Actual Net	Balance
Total Community Projects	<u>£54,313.55</u>	<u>£41.00</u>	<u>£54,272.55</u>
Special Projects			
900 Contingency	£0.00	£0.00	£0.00
902 Meadowbank/Bell Lane	£0.00	£0.00	£0.00
903 Bearsted Goods Shed (Coalyard)	£100,000.00	£0.00	£100,000.00
904 Pond Repair	£0.00	£0.00	£0.00
906 Special Projects - Allotments	£95,000.00	£0.00	£95,000.00
907 Special Projects - Tree Work	£12,550.00	£0.00	£12,550.00
908 Special Project - Play Area Enhancements	£0.00	£0.00	£0.00
Total Special Projects	<u>£207,550.00</u>	<u>£0.00</u>	<u>£207,550.00</u>
Land Fund			
300 Land Fund	£0.00	£0.00	£0.00
Total Land Fund	<u>£0.00</u>	<u>£0.00</u>	<u>£0.00</u>
Traffic Calming			
350 Traffic Calming			
350/1 Speed Surveys	£0.00	£0.00	£0.00
350/2 Gateways - Ware Street Bridge	£0.00	£0.00	£0.00
350/3 Gateways - Roundwell	£0.00	£0.00	£0.00
350/4 Double Yellow Lines - Ware Street	£0.00	£0.00	£0.00
350/5 Community Initiatives	£0.00	£0.00	£0.00
350/6 Lilk Hill Speed Reduction (A20)	£20,000.00	£4,359.88	£15,640.12
350 Total	<u>£20,000.00</u>	<u>£4,359.88</u>	<u>£15,640.12</u>

Financial Budget Comparison

Comparison between 01/04/23 and 30/04/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Actual Net	Balance
351 Hopper Grant Costs			
351/1 Bus Costs	£0.00	£0.00	£0.00
351 Total	<u>£0.00</u>	<u>£0.00</u>	<u>£0.00</u>
Total Traffic Calming	<u>£20,000.00</u>	<u>£4,359.88</u>	<u>£15,640.12</u>
Total Expenditure	<u>£396,694.70</u>	<u>£15,588.18</u>	<u>£381,106.52</u>
Total Income	£182,957.14	£151,403.57	-£31,553.57
Total Expenditure	£396,694.70	£15,588.18	£381,106.52
Total Net Balance	<u>-£213,737.56</u>	<u>£135,815.39</u>	

Briefing to Full Council

Christmas Market 2023

Introduction

Bearsted Parish Council and the Market Manager supported and organised a successful Christmas Market on the Green in 2022. There were some lessons and experience gained and early booking of key facilities should enable an even more successful event to be held this December.

Lessons Learned

- The event attracted 3-4,000 people meaning toilets were in short supply as this was significantly higher than the estimate
- Food catering establishments and alcohol outlets for the sale of, for example, mulled wine were overwhelmed
- Rides for children were overly expensive
- Some late decisions meant organisers having work very hard to ensure a successful event
- The PA system was inadequate

The key to a successful event is the Parish Council working in collaboration with the Market Manager, Vanessa Flanagan and ensuring that key security staff, toilet providers and first aiders are booked well in advance.

Finance and Governance

There is a Parish Council budget of £6100 for this event and an income stream from stall holders to supplement this figure in order to pay for key facilities. It is therefore recommended that I as Chairman of Bearsted Parish Council be given delegated authority to authorise booking of organisations vital to the event in collaboration with the Market manager. Given the number of events in December, early booking is also highly desirable.

A Full Event plan will be required.

Due cognisance will be taken of standing orders. However, it may be appropriate to waive these under Standing Order 18 (a) v which states;

“contracts with an estimated value below £25,000 due to special circumstances are exempt from a tendering process or procurement exercise”.

Recommendation;

I as Chairman of Bearsted Parish Council be given delegated authority to approve the procurement of suppliers for the Bearsted Christmas Market in collaboration with the Market Manager.

David Hall - Chairman, Bearsted Parish Council