



## AGENDA

To all Members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at King George V Memorial Hall, Manor Rise on Tuesday 10<sup>th</sup> October 2023 at 7.30pm.

**It is proposed to transact the following business:**

### **Reports from members of the public**

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

#### **1. Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

#### **2. Apologies and absences**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

#### **3. Declaration of Interests, Dispensations, Predetermination or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

#### **4. Signing of the Minutes of the last meeting**

Minutes from Full Council meeting 12<sup>th</sup> September 2023.

#### **5. To resolve to go into closed session and to exclude the press and public at item 19 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) Legal Matters.**

#### **6. Reports:**

- a) Borough Councillors
- b) Community Warden
- c) Police
- d) Clerk
- e) Chairman

#### **7. Committee Meeting and Working Group Reports.**

- a) Environment Committee
- b) Planning Committee
- c) Traffic Committee
- d) HR Committee
- e) Reports from members of the Council for outside bodies

#### **8. Policies**

To approve amendments to policies as recommended by the Finance and General Policy Committee.

- a) Scheme of Delegation.

#### **9. Finance (Accounts and Audit Regulation 2011/817)**

- a) Resolution to approve/ratify quotations or payments.
  - i. Approve CCTV, additional hard drive storage.
  - ii. Approve CCTV, change of SIM card.
  - iii. Approve Warings maintenance plan and cost for Cricket green.
  - iv. Approve cost for License review.
  - v. Ratify Insurance renewal cost.

- b) Grants and Donations
- c) Authorise September payments.
- d) Finance Reports.
- e) Balances of accounts

**10. External Audit**

To receive an update from the Acting Clerk and review two minor scopes for improvement.

**11. Fireworks**

To receive an update from the Deputy Clerk.

**12. Christmas Market**

To receive an update from Cllr Hall regarding cancellation insurance.

**13. Madginford Hall car park trees**

To receive an update from the Acting Clerk, discuss the potential implications for the Parish Council and consider quotes to cut back trees.

**14. Footpath from Ragstone Road to Madginford School**

To consider a request for additional lighting and to establish the footpath as a designated public right of way.

**15. Ashford Road Post Office**

To discuss the progress on the Post Office license.

**16. Frequency of Committee Meetings**

To consider the schedule for all meetings.

**17. Carols on the Green**

To consider the request to hold the Carols on the Green and agree a point of contact.

**18. Memorial Bench request**

To consider a request for a memorial bench and agree location.

**19. Closed Session**

Legal matters.

**20. Future Agenda Items**

**21. Date of the next meeting 14<sup>th</sup> November 2023**

Signed:



Joanne Upton, Acting Clerk to Bearsted Parish Council, 4<sup>th</sup> October 2023

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