



AGENDA

To all members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE COMMUNICATIONS COMMITTEE** will be at the King George V Memorial Hall, Manor Rise on Tuesday 17th October 2023 at 7:30pm when it is proposed to transact the following business

Reports from members of the public

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies for absence

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

3. Declaration of Interests, Dispensations or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. Signing of the Minutes of the last meeting

5. Office report

To receive any updates on previous actions not listed below.

6. Correspondence from resident

- a) Request from resident for obituary for residents who have passed.

7. Events (LGA 1972 s145 (1)(a))

- a) Fireworks: To receive an update on the event.
- b) Market on the Green: To receive an update about the event.
- c) Playscheme: To receive an update about the event.
- d) Old Time Music Hall: To receive an update about the event.
- e) Christmas Market on the Green: To receive an update about the event.
- f) Other event suggestions.
- g) Externally organised events:
 - i. Bearsted Fayre.
 - ii. Cars on the Green – Proposed date Sunday 21st July 2024

8. Media, printed and internal communications (LGA 1972 s142)

- a) Newsletters items
- b) Website update
- c) Social media

9. Terms of Reference

- a) To agree a statement of principles for sustainability to be included in the Committee Terms of Reference.
- b) To agree a statement of procurement procedures to be included in the Committee Terms of Reference.

10. Cricket Club 275 Year Celebration

To discuss how BPC can support the Cricket Club with their summer 2024 celebrations.

11. Mynn Awards

To receive an update from Cllr Hall following the working group meeting.

12. Committee Budget

To agree the committee budget 2024/25.

13. Christmas Lights

To discuss the options and costs for installing the Christmas decorations.

14. D-Day Anniversary Guide

Review the guide received on running an event for the D-Day Anniversary in June 2024.

15. Ashford Road Post Office

Receive any updates or actions following the October Full Council meeting.

16. Noticeboards

To discuss locations, necessity and upgrades of BPC noticeboards following the feedback at the September Full Council meeting.

17. Railway Guardian App

To discuss circulation of the app to residents.

18. Future Agenda Items

19. Date of next Meeting

17th October 2023

Signed:



**Amy Bush,
Deputy Clerk to Bearsted Parish Council.
12th Oct 2023**

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