



Expenditure Transactions - Payment Approval List

For payments to be made in October 2023, following approval

Bacs Payments to be made

Table with columns: Transaction Number, Invoice Number/Ref, Ledger Date, Gross, Heading, Transaction Details. Lists various expenses like laptop leases, recruitment, payroll support, window cleaning, etc.

£2,031.04

Direct Debits

Table with columns: Transaction Number, Invoice Number/Ref, Ledger Date, Gross, Heading, Transaction Details. Lists utility bills like electricity, water, and BT charges.

£184.03

Lloyds Corporate Card Transactions - payable by Direct Debit

Table with columns: Transaction Number, Invoice Number/Ref, Ledger Date, Gross, Heading, Transaction Details. Lists card payments for office cards, planners, and Adobe charges.

£293.95

Payroll Costs

Table with columns: Transaction Number, Invoice Number/Ref, Ledger Date, Gross, Heading, Transaction Details. Lists payroll payments for staff, HMRC, and NEST.

£2,094.95

TOTAL:

£4,604.57

check to pdf

£0.00

Sales Refunds

Table with columns: Transaction Number, Invoice Number/Ref, Ledger Date, Gross, Heading, Transaction Details. Shows a zero-value refund.

£0.00

Handwritten signatures: Stephen and R. Hill

Date: 10/10/23

Direct Debits approved in advance, paid in the month

Table with columns: Payroll Ltd, Opus Ltd, HMRC, Nest, Three (H&G), Ledger Date, Gross, Heading, Transaction Details. Lists pre-paid direct debits.

£286.78

Insurance invoice approved in advance, paid in the month

Table with columns: Clear Insurance Ltd, Ledger Date, Gross, Heading, Transaction Details. Lists an insurance payment.

£1,833.76