



AGENDA

To all Members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at Madginford Hall, Egremont Road on Tuesday 14th November 2023 at 7.30pm.

It is proposed to transact the following business:

Reports from members of the public

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies and absences

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. Signing of the Minutes of the last meeting

Minutes from Full Council meeting 10th October 2023.

5. To resolve to go into closed session and to exclude the press and public at item 16 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) Legal Matters.

6. Reports:

- a) Borough Councillors
- b) Community Warden
- c) Police
- d) Clerk
- e) Chairman

7. Committee Meeting and Working Group Reports.

- a) Communications Committee
- b) Planning Committee
- c) Finance Committee
- d) HR Committee
- e) Reports from members of the Council for outside bodies

8. Finance (Accounts and Audit Regulation 2011/817)

- a) Resolution to approve/ratify quotations or payments.
 - i. Repairs to Hogg Hill Noticeboard and post on the Green
 - ii. Cancellation/Event Insurance for Market on the Green
 - iii. Music License for Fireworks & Christmas Market
 - iv. Agree 2023/24 NALC pay scales.

- b) Request for £50 budget for monthly office cleaning.
- c) CIL funds £12350.40 to Traffic Committee budget.
- d) Grants and Donations
- e) Authorise October payments.
- f) Finance Reports.
- g) Balances of accounts

9. Policies

To approve amendments to policies as recommended by the Finance and General Policy Committee.

- a) Scheme of Delegation.
- b) Civility & Respect.
- c) Accessibility Statement.
- d) Grants & Donations.
- e) Memorial Bench Policy.
- f) Record Management & Retention Policy.
- g) Recording Meeting Policy.

10. Meeting dates for 2024.

To consider and agree dates for all meetings in 2024.

11. Christmas Market

To receive an update from the Deputy Clerk.

12. Madginford Hall Committee

To receive an update from the Clerk and Cllr English, discuss the potential implications for the Parish Council and consider undertaking a tree survey.

13. Hall Hire Costs

To consider cost to host KALC meetings.

14. Ashford Road Post Office

To receive an update on the application.

15. Christmas Tree on the Green

To receive an update from Cllr Springett.

16. Closed Session

Legal matters.

17. Future Agenda Items

18. Date of the next meeting 12th December 2023

Signed:



Joanne Upton, Clerk to Bearsted Parish Council, 8th November 2023

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