



## A G E N D A

To all members of the Council, Press and Public

Members are hereby summoned and notice is given that the **MEETING OF THE ENVIRONMENT COMMITTEE** will be taking place at the King George Memorial Hall, Manor Rise on Tuesday 21<sup>st</sup> November 2023 at 7.30pm when it is proposed to transact the following business:

### Reports from members of the public

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised (15 mins)

#### 1. **Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

#### 2. **Apologies and absences.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

#### 3. **Declaration of Interests, Dispensations or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

#### 4. **Signing of the Minutes of the last meeting**

Minutes of the meeting on 19<sup>th</sup> September 2023.

#### 5. **Clerk's report**

To receive an update on previous actions

#### 6. **Church Landway/Church Car Park** (Road Traffic Regulation Act 1984 s57(1)(a) and LGA 1972s126)

- a) Car Park Drainage: to receive an update from the Clerk on investigative work carried out by Evans & Langford.
- b) To consider a request for a security barrier.
- c) To consider removal of old steps by car park.

#### 7. **General Maintenance** (Open Spaces Act 1906 ss9-10 and Highways Act 1980 s96)

- a) To consider replacing the Ashford Road bench.
- b) To consider the cost for annual tree inspections.
- c) To consider installing a litter bin at the Yeoman car park.

#### 8. **Bearsted Green** (Open Spaces Act 1906 ss9-10)

- a) The pond: to consider repairs to the water filling system.
- b) Wooden posts: to discuss current suitability.
- c) To consider a request for planting an additional tree on the Green.
- d) To consider allowing football clubs to use the Green.

- e) To consider a request for a crown lift on a tree on the Green.
  - f) Cricket Club
    - i. To discuss cricket covers for next season.
    - ii. To discuss the new fencing.
    - iii. To discuss the request for improvements to the pavilion.
9. **Allotments** (Small Holding and Allotment Act 1908 ss23,25)  
To consider the CLAA's wish list of maintenance and improvements to the Church Lane allotment site.
10. **Open Spaces** (Open Spaces Act 1906 ss9-10)
  - a) To consider revised quotes for planting and maintaining 3 large planters.
  - b) To consider reseeding a small area of the Elizabeth Harvey Field.
11. **General Correspondence**
  - a) Suggestion for cycle rack location.
  - b) Hedgehog Highway Project.
  - c) Lighting request for steps between Ware Street & Hill Brow.
  - d) Public Right of Way request for Ragstone Road footpath.
  - e) Madginford Community Engagement Week.
  - f) Footpath diversion request.
12. **Budget**  
To consider and agree the budget for 2024/25
13. **Frequency of Meetings**  
To consider dates for additional meetings in 2024.
14. **Future Agenda Items**
15. **Date of next Meeting, 23<sup>rd</sup> January 2024**

Signed:



**Joanne Upton**  
**Clerk to Bearsted Parish Council.**  
15<sup>th</sup> November 2023  
Tel: 01622 630165

Supporting papers can be requested by emailing [Clerk@bearstedparishcouncil.gov.uk](mailto:Clerk@bearstedparishcouncil.gov.uk)