



## A G E N D A

To all members of the Council, Press and Public

Members are hereby summoned and notice is given that the **MEETING OF THE ENVIRONMENT COMMITTEE** will be taking place at the King George Memorial Hall, Manor Rise on Tuesday 23rd January 2024 at 7.30pm when it is proposed to transact the following business:

### **Reports from members of the public**

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised (15 mins)

#### **1. Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

#### **2. Apologies and absences.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

#### **3. Declaration of Interests, Dispensations or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

#### **4. Signing of the Minutes of the last meeting**

Minutes of the meeting on 21<sup>st</sup> November 2024.

#### **5. Clerk's report**

To receive an update on previous actions

#### **6. Church Landway/Church Car Park** (Road Traffic Regulation Act 1984 s57(1)(a) and LGA 1972s126)

- a) To consider next steps with Evans & Langford for car park drainage.
- b) To consider removal of old steps by car park.

#### **7. General Maintenance** (Open Spaces Act 1906 ss9-10 and Highways Act 1980 s96)

- a) To consider the cost for annual tree inspections.
- b) To consider cost for a litter bin at the Yeoman car park.
- c) Community Payback Scheme: to receive an update from Cllr Ash.
- d) To consider quotes to repairs at both play areas.
- e) To consider the retaining wall inspection.

#### **8. Bearsted Green** (Open Spaces Act 1906 ss9-10)

- a) Wooden posts: to consider costs & additional location.
- b) To consider a request for planting an additional tree on the Green.
- c) To consider the 275 year celebrations schedule for the Cricket Club
- d) To consider the cost to crown lift on a tree on the Green.

- e) To consider cutting & shaping the Christmas tree on the Green.
- f) To discuss road drain gullies around the Green.

**9. Allotments** (Small Holding and Allotment Act 1908 ss23,25)

- a) To consider request for two dipping troughs at the Church Lane allotments.
- b) To discuss allotment plots and fencing along the car park side.
- c) A review of the allotment contract and the terms and conditions.

**10. Open Spaces** (Open Spaces Act 1906 ss9-10)

- a) To consider revised quotes for planting and maintaining 3 large planters.
- b) To consider current fees for green space use.

**11. General Correspondence**

- a) Grass around the play area on the Green.

**12. Future Agenda Items**

**13. Date of next Meeting, 19<sup>th</sup> March 2024**

Signed:



**Joanne Upton**  
**Clerk to Bearsted Parish Council.**  
17<sup>th</sup> January 2024  
Tel: 01622 630165

Supporting papers can be requested by emailing [Clerk@bearstedparishcouncil.gov.uk](mailto:Clerk@bearstedparishcouncil.gov.uk)