



A G E N D A

To all members of the Council, Press and Public
Members are hereby summoned and notice is given that the **MEETING OF THE FINANCE AND GENERAL POLICY COMMITTEE** will be held at Madginford Hall, Egremont Road on Tuesday 5th March 2024 at 7.30pm when it is proposed to transact the following business.

Reports from members of the public

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised (15 mins)

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies and absences

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

3. Declaration of Interests, Dispensations or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. Signing of the Minutes of the last meeting

Minutes from 9th January 2024.

5. Clerks Report

6. Finance (Accounts and Audit Regulation 2011/817)

To consider quotations:

- a) Cost to replace Defib battery at Madginford.
- b) Cost for Deputy Clerk to undertake iLCA training.

7. Policies

- a) Biodiversity Duty Statement.
- b) Publicity Policy.

8. Finance & General Policies Committee Meetings.

To discuss options for alternative meetings arrangements.

9. Review of Leases

To receive an update from Cllr Hall.

10. Bank Accounts

To consider current bank accounts and alternatives.

11. Office Extension

- a) To review architects' drawings.
- b) To approve cost for planning application.
- c) To discuss funding options.

12. Copies of Correspondence to Office

Discuss OneDrive share option.

13. Future Agenda items

14. Proposed date of the next meeting being 7th May 2024.

Signed:



Joanne Upton

Clerk to Bearsted Parish Council.

28th February 2024

Tel: 01622 630165

Email: Clerk@bearstedparishcouncil.gov.uk

Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH

Supporting papers can be requested from the Parish Office.