



AGENDA

To all Members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at Madginford Hall, Egremont Road on Tuesday 13th February 2024 at 7.30pm.

It is proposed to transact the following business:

Reports from members of the public

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies and absences

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. To resolve to go into closed session and to exclude the press and public at item 16 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) Land purchase.

5. Signing of the Minutes of the last meeting

Minutes from Full Council meeting 16th January 2024.

6. Reports:

- a) Borough Councillors
- b) Community Warden
- c) Police
- d) Clerk
- e) Chairman

7. Committee Meeting and Working Group Reports.

- a) Environment Committee
- b) Planning Committee
- c) Traffic Committee
- d) Reports from members of the Council for outside bodies

8. Finance (Accounts and Audit Regulation 2011/817)

- a) Resolution to approve/ratify quotations or payments.
Consider renewal quotes for Edge, accounting software.
- b) Grants and Donations
- c) Authorise February payments.
- d) Finance Reports.
- e) Balances of accounts.

9. Code of Conduct Policy

To review and consider the policy from KALC.

10. Annual Parish Meeting

To consider a budget, the menu and possible alternative location.

11. Leases

To receive an update on various leases.

12. Meeting Allowance

To consider amending the policy to allow meeting allowance payments to co-opted members.

13. Post Office

To receive an update on the delay of the Post Office service moving to the Ashford Road newsagents.

14. Hazlitt Theatre Production

To consider the request to use the Green on the 23rd August 2024.

15. Future Agenda Items

16. Closed Session

Land purchase.

17. Date of the next meeting 12th March 2024

Signed:



Joanne Upton, Clerk to Bearsted Parish Council, 7th February 2024

Tel: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk
Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH